



LCWD
Lebec County Water District

PACKET

August 8, 2017

FOR PUBLIC VIEW ONLY

(Please do not remove from office)

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MONDAY JULY 18, 2017 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:02pm

BOARD MEMBERS PRESENT-BILL HOPPER, WILLARD MARTIN, CARL RADUSCH AND SAMUEL STERN.

BOARD MEMBERS ABSENT - DIRECTOR TUCKER

2. MINUTES:

a. REVIEW THE MINUTES FROM JUNE 12, 2017 REGULAR MEETING

b. MOTION TO APPROVE THE MINUTES FROM JUNE 12, 2017 REGULAR MEETING

V.P. Hopper made a **MOTION** to accept the minutes for June 12, 2017 regular meeting.

Sec/Treasurer Stern **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes.

3. FINANCIAL REPORTS:

a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR JUNE 2017

b. MOTION TO APPROVE FINANCIAL REPORT FOR JUNE 2017

Sec/Treasurer Stern made a **MOTION** to approve the financials for June 2017 as given.

Director Radusch **SECONDED** the Motion.

Yea: 3(WM, SS, CR)

Nay: 1 (BH)

Abstain:

0

Board does not concur but Motion passes

4. WATER OPERATIONS REPORT:

a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION

b. MOTION TO APPROVE WATER OPERATIONS REPORT FOR JUNE 2017

Sec/Treasurer Stern made a **MOTION** to purchase two new shirts for each operator.

Director Radusch **SECONDED** the Motion.

Yea: 4(WM, SS, CR, BH)

Nay: 0

Abstain:

0

Board concurs and Motion passes

V.P. Hopper made a MOTION to approve the Water Operators Report for June 2017.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

5. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

6. UNFINISHED BUSINESS:

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- b. POLICIES & PROCEDURES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- c. EMPLOYEE OVERTIME-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- d. TEJON-CASTAC WATER DISTRICT GSA-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)
- e. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETTA)

Sec/Treasurer Stern made a MOTION to move item 6.d (Tejon-Castac Water District GSA) up to 6.a

Director Radusch SECONDED the Motion.

Yea: 4(WM, SS, CR, BH) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a MOTION to send the official JPA to legal for review.

Sec/Treasurer Stern SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes.

Sec/Treasurer Stern made a MOTION to table item 6.a (DWSRF Grant) until next meeting.

V.P. Hopper SECONDED the Motion.

Yea: 4 (BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Stern made a MOTION to table item 6.b (Policy & Procedures) until next meeting.

V.P. Radusch SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Stern made a **MOTION** to table item 6.c (Employee Overtime) until next meeting.

Director Radusch **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Stern made a **MOTION** to table item 6.e (Annexation of Frazier Mountain High) until next meeting.

Director Radusch **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

7. NEW BUSINESS

- a. RESOLUTION 718-2017 FOR GRANT CLAIMS - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- b. ARAMARK RUG SERVICE - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)
- c. WATER PURIFIER SERVICE - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)
- d. DRILL OR PURIFY - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)

Sec/Treasurer Stern made a **MOTION** to approve resolution No. 718-2017 (signatures on grant claims).

Director Radusch **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Stern made a **MOTION** to not renew Aramark contract for rug rental when contract expires and purchase rugs for office.

V.P. Hopper **SECONDED** the Motion.

Yea: 4 (BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Stern made a **MOTION** to combine items 7.c and 7.d.

Director Radusch **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a **MOTION** to gather information on the feasibility of purifying our water.

Director Radusch **SECONDED** the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

10. BOARD/STAFF PROPOSED AGENDA ITEMS

11. ANNOUNCE DATE/TIME OF THE NEXT MEETING

August 8, 2017 6pm at District Office

12. ADJOURNMENT

Sec/Treasurer Stern made a **MOTION** to adjourn.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, WM, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

MEETING WAS ADJOURNED AT 9:16PM

Lebec County Water District.

Monthly Distribution Report

July 2017

By: Mike Hightower, Jr.

Well Reports:

State Well

	July	June	Difference	Uranium	Fluoride	Nitrate
Static Level	135'4"	135'1"	-3"	pCi/L 17	mg/L 2	24 mg/L
Drawdown	136'7"	136'4"	-3"		Date: July 2017	
GPM	230 Gpm	230 Gpm			Bacteriological:	
Total Gallons	2,563,209	2,270,599	+292,610		Absent	

Lebec Well

	July	June	Difference	Uranium	Fluoride	Nitrate
Static Level	92'8"	92'7"	-1"	pCi/L 12	mg/L 1.4	25 mg/L
Drawdown	106'6"	106'5"	-1"		Date: July 2017	
GPM	210 Gpm	210 Gpm			Bacteriological:	
Total Gallons	1,993,151	1,877,173	+115,978		Absent	

Chimney Canyon Well

	July	June	Difference	Uranium	Fluoride	Nitrate
Static Level	181'5"	181'	-4"	pCi/L 24	mg/L 2.1	28 mg/L
Drawdown	209'6"	209'2"	-4"		Date: July 2017	
GPM	107 Gpm	107 Gpm			Bacteriological:	
Total Gallons	2,069,813	1,847,590	+222,223		Absent	

	July	June	Difference
Water Pumped	6,626,173 Gal	5,995,362 Gal	+630,811 Gal
Water Sold	5,823,561 Gal	5,354,027 Gal	Gal
Water Loss	802,612 Gal	641,335 Gal	12% July 2017

Cuddy Creek Well - Non-Potable

	July	June	Difference	Fluoride	Nitrate
Static Level	177 Feet	177 Feet	0	mg/L	mg/L
Drawdown	188 Feet	188 Feet	0	Date: July 2017	
Total Gallons	3400 Gal	0 Gal	0		

System Information:

1. All monthly bacteriological samples returned an absence for coliform bacteria for the month of July 2017.
2. Third quarter source sampling has been completed for metals and, bacteriological. Which returned an absence for coliform bacteria.
3. There were 4 water leaks for the month of July, two main line leaks “one located between 700, and 715 Chimney Canyon Rd a 2inch C-900 had a crack and was repaired using a 2x6 repair clamp, the second main line leak was located on Valley Vista Rd between 301 and, 701 Valley View Rd. Again, this leak was on a 2” C-900 pipe, which was repaired using a 2”x6” repair clamp. Two more leaks were repaired on our ¾” service lines, using ¾”x4” repair clamps, new meters are installed when needed. **“See Attached photos”**
4. Attached is a proposal for a new soft start on Well # 01 “Lebec Well”. The proposal includes everything needed to install, test the soft start. Operators are currently working on a second estimate.
5. Operators have weed abated all well heads, boosters, and tanks. This was the third time this year due to the extra precipitation. Operators power washed the back hoe removing most of the old grease, new grease has been applied to all the joints.

Leak repair on Valley Vista

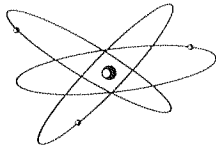


Leak on Chimney Cyn Rd



All other systems are functioning as they should, Thank You!

Power•Tech



ELECTRICAL SYSTEMS, INC.

EXPERT COMMERCIAL ELECTRICAL CONSTRUCTION

7/19/17
LEBEC COUNTY WATER DISTRICT
2037 Lebec Rd
Lebec, CA 93243
RE: Lebec Well

PROPOSAL

SCOPE OF WORK:

- Remove existing starter from pumping panel.
- Install soft starter in place of existing starter.
- Wire power to new soft start.
- Rework controls for new soft start.
- Energize, start motor and test operation.

TOTAL PRICE \$2,775.00

RECEIVED JUL 27 2017

8:55 AM

08/04/17

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1040 · Grant Checking Account, Period Ending 07/31/2017

	<u>Jul 31, 17</u>
Beginning Balance	25.00
Cleared Balance	25.00
Register Balance as of 07/31/2017	25.00
Ending Balance	25.00

10:22 AM

08/04/17

LEBEC COUNTY WATER DISTRICT

Reconciliation Summary

1020 · Lebec Co Water Dist. - Checking, Period Ending 07/31/2017

	<u>Jul 31, 17</u>
Beginning Balance	101,927.78
Cleared Transactions	
Checks and Payments - 43 ite...	-22,016.06
Deposits and Credits - 27 items	30,137.22
Total Cleared Transactions	<u>8,121.16</u>
Cleared Balance	<u><u>110,048.94</u></u>
Uncleared Transactions	
Checks and Payments - 17 ite...	-18,063.45
Deposits and Credits - 1 item	692.11
Total Uncleared Transactions	<u>-17,371.34</u>
Register Balance as of 07/31/2017	<u><u>92,677.60</u></u>
Ending Balance	92,677.60

9:55 AM

08/04/17

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1040 · Grant Checking Account, Period Ending 07/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25.00
Cleared Balance						25.00
Register Balance as of 07/31/2017						25.00
Ending Balance						<u>25.00</u>

LEBEC COUNTY WATER DISTRICT Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 07/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						101,927.78
Cleared Transactions						
Checks and Payments - 43 items						
Liability Check	06/19/2017	7968	Wells Fargo Bank	X	-577.07	-577.07
Check	06/19/2017	7969	Kern County Sher...	X	-520.19	-1,097.26
Bill Pmt -Check	06/22/2017	7979	RVS Software	X	-178.69	-1,275.95
Bill Pmt -Check	06/22/2017	7978	Pitney Bowes Pur...	X	-144.31	-1,420.26
Bill Pmt -Check	06/28/2017	7986	SCE 2-03-200-81...	X	-322.60	-1,742.86
Bill Pmt -Check	06/28/2017	7985	McMor Chlorinati...	X	-308.40	-2,051.26
Bill Pmt -Check	06/28/2017	7983	Anthem Blue Cross	X	-153.60	-2,204.86
Bill Pmt -Check	06/28/2017	7981	3D Imaging Syste...	X	-114.96	-2,319.82
Bill Pmt -Check	06/28/2017	7987	Verizon Wireless	X	-106.22	-2,426.04
Bill Pmt -Check	06/28/2017	7984	AUS Aramark	X	-93.22	-2,519.26
Bill Pmt -Check	06/28/2017	7982	Ability Answering ...	X	-31.15	-2,550.41
Liability Check	07/03/2017	E-pay	EFTPS	X	-1,705.16	-4,255.57
Paycheck	07/03/2017	7989	Jessica Carroll	X	-1,539.97	-5,795.54
Paycheck	07/03/2017	7990	Michael D Highto...	X	-1,418.80	-7,214.34
Paycheck	07/03/2017	7988	Jeffrey G Bryan	X	-1,359.42	-8,573.76
Check	07/03/2017	7991	Kern County Sher...	X	-472.93	-9,046.69
Liability Check	07/03/2017	E-pay	EDD	X	-271.28	-9,317.97
Bill Pmt -Check	07/14/2017	7999	PGE5159	X	-2,417.27	-11,735.24
Bill Pmt -Check	07/14/2017	8001	PGE8279	X	-1,061.82	-12,797.06
Bill Pmt -Check	07/14/2017	7995	Ca Bank-Visa	X	-722.38	-13,519.44
Bill Pmt -Check	07/14/2017	8002	Pilot Travel Cent...	X	-322.02	-13,841.46
Bill Pmt -Check	07/14/2017	7996	Fred C. Gilbert Co.	X	-246.02	-14,087.48
Bill Pmt -Check	07/14/2017	7993	At&T Office	X	-185.85	-14,273.33
Bill Pmt -Check	07/14/2017	7992	Anthem Blue Cross	X	-153.60	-14,426.93
Bill Pmt -Check	07/14/2017	8006	Wells Fargo Bank	X	-96.53	-14,523.46
Bill Pmt -Check	07/14/2017	8005	SCE 2-36-538-21...	X	-74.70	-14,598.16
Bill Pmt -Check	07/14/2017	7994	BC Laboratories	X	-62.50	-14,660.66
Bill Pmt -Check	07/14/2017	8004	Price Disposal	X	-42.33	-14,702.99
Bill Pmt -Check	07/14/2017	7998	PGE4923	X	-28.88	-14,731.87
Bill Pmt -Check	07/14/2017	8000	PGE5230	X	-19.71	-14,751.58
Bill Pmt -Check	07/14/2017	7997	Gas Company	X	-1.93	-14,753.51
Paycheck	07/17/2017	8009	Michael D Highto...	X	-1,666.01	-16,419.52
Paycheck	07/17/2017	8007	Jeffrey G Bryan	X	-1,642.96	-18,062.48
Paycheck	07/17/2017	8008	Jessica Carroll	X	-1,594.79	-19,657.27
Bill Pmt -Check	07/17/2017	8014	State Compensat...	X	-664.25	-20,321.52
Check	07/17/2017	8010	Kern County Sher...	X	-555.34	-20,876.86
Bill Pmt -Check	07/17/2017	8013	Lewis & Associates	X	-550.00	-21,426.86
Bill Pmt -Check	07/17/2017	8011	Anthem Blue Cross	X	-153.60	-21,580.46
Bill Pmt -Check	07/17/2017	8016	Anthem Blue Cross	X	-153.60	-21,734.06
Bill Pmt -Check	07/17/2017	8015	West Coast Truc...	X	-126.00	-21,860.06
Bill Pmt -Check	07/17/2017	8012	Kern County Envi...	X	-125.00	-21,985.06
Check	07/31/2017			X	-25.00	-22,010.06
Check	07/31/2017		QuickBooks Payr...	X	-6.00	-22,016.06
Total Checks and Payments					-22,016.06	-22,016.06
Deposits and Credits - 27 items						
Deposit	07/07/2017			X	728.53	728.53
Deposit	07/07/2017			X	2,224.53	2,953.06
Deposit	07/11/2017			X	40.00	2,993.06
Deposit	07/11/2017			X	40.61	3,033.67
Deposit	07/11/2017			X	43.74	3,077.41
Deposit	07/11/2017			X	91.97	3,169.38
Deposit	07/11/2017			X	108.18	3,277.56
Deposit	07/11/2017			X	150.00	3,427.56
Deposit	07/11/2017			X	170.53	3,598.09
Deposit	07/11/2017			X	181.55	3,779.64
Deposit	07/11/2017			X	324.00	4,103.64
Deposit	07/11/2017			X	5,316.16	9,419.80
Deposit	07/17/2017			X	185.02	9,604.82
Deposit	07/17/2017			X	3,194.45	12,799.27
Deposit	07/21/2017			X	38.02	12,837.29
Deposit	07/21/2017			X	41.36	12,878.65
Deposit	07/21/2017			X	55.00	12,933.65
Deposit	07/21/2017			X	120.03	13,053.68

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 07/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	07/21/2017			X	167.01	13,220.69
Deposit	07/21/2017			X	271.95	13,492.64
Deposit	07/21/2017			X	276.03	13,768.67
Deposit	07/21/2017			X	287.01	14,055.68
Deposit	07/21/2017			X	3,258.51	17,314.19
Deposit	07/21/2017			X	7,976.26	25,290.45
Deposit	07/25/2017			X	184.02	25,474.47
Deposit	07/25/2017			X	650.28	26,124.75
Deposit	07/25/2017			X	4,012.47	30,137.22
Total Deposits and Credits					30,137.22	30,137.22
Total Cleared Transactions					8,121.16	8,121.16
Cleared Balance					8,121.16	110,048.94
Uncleared Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	07/14/2017	8003	PowerTech Electr...		-845.00	-845.00
Bill Pmt -Check	07/25/2017	8019	Blue Shield		-1,356.54	-2,201.54
Bill Pmt -Check	07/25/2017	8024	Wainright Emilie		-800.00	-3,001.54
Bill Pmt -Check	07/25/2017	8021	McMor Chlorinati...		-334.10	-3,335.64
Bill Pmt -Check	07/25/2017	8017	3D Imaging Syste...		-129.02	-3,464.66
Bill Pmt -Check	07/25/2017	8023	Stern, Samuel		-100.00	-3,564.66
Bill Pmt -Check	07/25/2017	8020	Martin, Willard		-100.00	-3,664.66
Bill Pmt -Check	07/25/2017	8022	Radusch,Carl		-100.00	-3,764.66
Bill Pmt -Check	07/25/2017	8018	AT&T Uverse		-70.00	-3,834.66
Liability Check	07/31/2017	E-pay	EFTPS		-4,031.06	-7,865.72
Bill Pmt -Check	07/31/2017	8030	SCE 2-03-200-81...		-3,570.63	-11,436.35
Paycheck	07/31/2017	8026	Jessica Carroll		-1,620.72	-13,057.07
Paycheck	07/31/2017	8027	Michael D Highto...		-1,575.76	-14,632.83
Paycheck	07/31/2017	8025	Jeffrey G Bryan		-1,333.69	-15,966.52
Liability Check	07/31/2017	8029	Wells Fargo Bank		-867.42	-16,833.94
Liability Check	07/31/2017	E-pay	EDD		-704.26	-17,538.20
Check	07/31/2017	8028	Kern County Sher...		-525.25	-18,063.45
Total Checks and Payments					-18,063.45	-18,063.45
Deposits and Credits - 1 item						
Deposit	07/31/2017				692.11	692.11
Total Deposits and Credits					692.11	692.11
Total Uncleared Transactions					-17,371.34	-17,371.34
Register Balance as of 07/31/2017					-9,250.18	92,677.60
Ending Balance					-9,250.18	92,677.60

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

08/04/17

Accrual Basis

July 2017

	Jul 17	Jul 17
Ordinary Income/Expense		
Income		
4000 · Operating Revenue		
4010 · Commercial	22,248.71	22,248.71
4040 · Residential	15,406.50	15,406.50
4060 · Rent Income	692.11	692.11
4100 · Kern Co Tax Income	271.95	271.95
4120 · Surplus Water	642.53	642.53
4130 · Will Serve	132.24	132.24
4140 · Late Charges & Customer Charg...	2,086.58	2,086.58
Total 4000 · Operating Revenue	41,480.62	41,480.62
Total Income	41,480.62	41,480.62
Expense		
6020 · Auto Expense		
6022 · Gas	422.71	422.71
6030 · Service		
6030.1 · Dodge Service	83.43	83.43
6030.2 · Gmc Service	83.43	83.43
Total 6030 · Service	166.86	166.86
Total 6020 · Auto Expense	589.57	589.57
6040 · Bank Service Charge	25.00	25.00
6050 · Compensation of Board	300.00	300.00
6065 · Depreciation	4,659.41	4,659.41
6070 · Dues & Subscriptions	30.00	30.00
6075 · Education	13.00	13.00
6095 · Fees and Permits	125.00	125.00
6110 · Insurance		
6113 · Medical Insurance	3,020.28	3,020.28
6120 · Workers Compensation Insurance	1,328.50	1,328.50
Total 6110 · Insurance	4,348.78	4,348.78
6130 · Maintenance		
6140 · Maintenance Supplies	1,648.97	1,648.97
Total 6130 · Maintenance	1,648.97	1,648.97
6155 · Office Expense		
6170 · Answering Service	38.05	38.05
6175 · Office Repair	129.02	129.02
6185 · Supplies	154.25	154.25
Total 6155 · Office Expense	321.32	321.32
6205 · Outside Services	360.00	360.00
6215 · Payroll - Gross Wages	15,561.23	15,561.23
6235 · Payroll Service Fees	6.00	6.00
6245 · Postage	112.37	112.37
6250 · Professional Fees		

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

08/04/17

Accrual Basis

July 2017

	Jul 17	Jul 17
6255 · Accounting / Bookkeeping	550.00	550.00
Total 6250 · Professional Fees	550.00	550.00
6290 · Rent	1,600.00	1,600.00
6310 · Software System	32.97	32.97
6315 · Taxes		
6320 · Payroll Taxes	1,596.61	1,596.61
Total 6315 · Taxes	1,596.61	1,596.61
6340 · Telephone	365.97	365.97
6352 · Uniforms	148.31	148.31
6355 · Utilities - Office		
6365 · Gas	1.94	1.94
6370 · Trash	42.33	42.33
Total 6355 · Utilities - Office	44.27	44.27
6390 · Water Test	2,612.50	2,612.50
Total Expense	35,051.28	35,051.28
Net Ordinary Income	6,429.34	6,429.34
Other Income/Expense		
Other Income		
9015 · Grant Income	-81,499.74	-81,499.74
Total Other Income	-81,499.74	-81,499.74
Other Expense		
9016 · Grant Expense	-81,499.74	-81,499.74
Total Other Expense	-81,499.74	-81,499.74
Net Other Income	0.00	0.00
Net Income	6,429.34	6,429.34

LEBEC COUNTY WATER DISTRICT

Profit & Loss Prev Year Comparison

July 2017

Ordinary Income/Expense	Jul 17	Jul 16	\$ Change	% Change
Income				
4000 · Operating Revenue	22,248.71	19,579.55	2,669.16	13.6%
4010 · Commercial	15,406.50	15,488.75	-82.25	-0.5%
4040 · Residential	692.11	671.95	20.16	3.0%
4060 · Rent Income	271.95	274.52	-2.57	-0.9%
4100 · Kern Co Tax Income	642.53	6,234.63	-5,592.10	-89.7%
4120 · Surplus Water	132.24	143.26	-11.02	-7.7%
4130 · Will Serve	2,086.58	1,001.88	1,084.70	108.3%
4140 · Late Charges & Customer Charg...				
Total 4000 · Operating Revenue	41,480.62	43,394.54	-1,913.92	-4.4%
Total Income	41,480.62	43,394.54	-1,913.92	-4.4%
Expense				
6020 · Auto Expense	422.71	307.73	114.98	37.4%
6022 · Gas				
6028 · Repairs	0.00	274.36	-274.36	-100.0%
6028.1 · GMC				
Total 6028 · Repairs	0.00	274.36	-274.36	-100.0%
6030 · Service	83.43	0.00	83.43	100.0%
6030.1 · Dodge Service	83.43	0.00	83.43	100.0%
6030.2 · Gmc Service				
Total 6030 · Service	166.86	0.00	166.86	100.0%
Total 6020 · Auto Expense	589.57	582.09	7.48	1.3%
6040 · Bank Service Charge	25.00	7.00	18.00	257.1%
6050 · Compensation of Board	300.00	200.00	100.00	50.0%
6065 · Depreciation	4,659.41	5,777.00	-1,117.59	-19.4%
6070 · Dues & Subscriptions	30.00	0.00	30.00	100.0%
6075 · Education	13.00	0.00	13.00	100.0%
6090 · Equipment Rental	0.00	255.42	-255.42	-100.0%
6095 · Fees and Permits	125.00	257.00	-132.00	-51.4%
6110 · Insurance				
6113 · Medical Insurance	3,020.28	2,912.86	107.42	3.7%

LEBEC COUNTY WATER DISTRICT

Profit & Loss Prev Year Comparison

July 2017

	Jul 17	Jul 16	\$ Change	% Change
6120 · Workers Compensation Insurance	1,328.50	1,605.16	-276.66	-17.2%
Total 6110 · Insurance	4,348.78	4,518.02	-169.24	-3.8%
6130 · Maintenance				
6135 · Maintenance Services	0.00	6,535.00	-6,535.00	-100.0%
6140 · Maintenance Supplies	1,648.97	358.40	1,290.57	360.1%
Total 6130 · Maintenance	1,648.97	6,893.40	-5,244.43	-76.1%
6155 · Office Expense				
6160 · Computer	0.00	50.00	-50.00	-100.0%
6170 · Answering Service	38.05	33.45	4.60	13.8%
6175 · Office Repair	129.02	241.70	-112.68	-46.6%
6185 · Supplies	154.25	27.85	126.40	453.9%
Total 6155 · Office Expense	321.32	353.00	-31.68	-9.0%
6205 · Outside Services	360.00	0.00	360.00	100.0%
6215 · Payroll - Gross Wages	15,561.23	5,692.94	9,868.29	173.3%
6235 · Payroll Service Fees	6.00	6.00	0.00	0.0%
6245 · Postage	112.37	4.50	107.87	2,397.1%
6250 · Professional Fees				
6255 · Accounting / Bookkeeping	550.00	550.00	0.00	0.0%
Total 6250 · Professional Fees	550.00	550.00	0.00	0.0%
6290 · Rent	1,600.00	1,600.00	0.00	0.0%
6300 · Repairs & Maintenance				
6303 · System Maint and Repairs	0.00	2,000.00	-2,000.00	-100.0%
Total 6300 · Repairs & Maintenance	0.00	2,000.00	-2,000.00	-100.0%
6310 · Software System	32.97	0.00	32.97	100.0%
6315 · Taxes				
6320 · Payroll Taxes	1,596.61	750.42	846.19	112.8%
Total 6315 · Taxes	1,596.61	750.42	846.19	112.8%
6340 · Telephone	365.97	360.19	5.78	1.6%

LEBEC COUNTY WATER DISTRICT

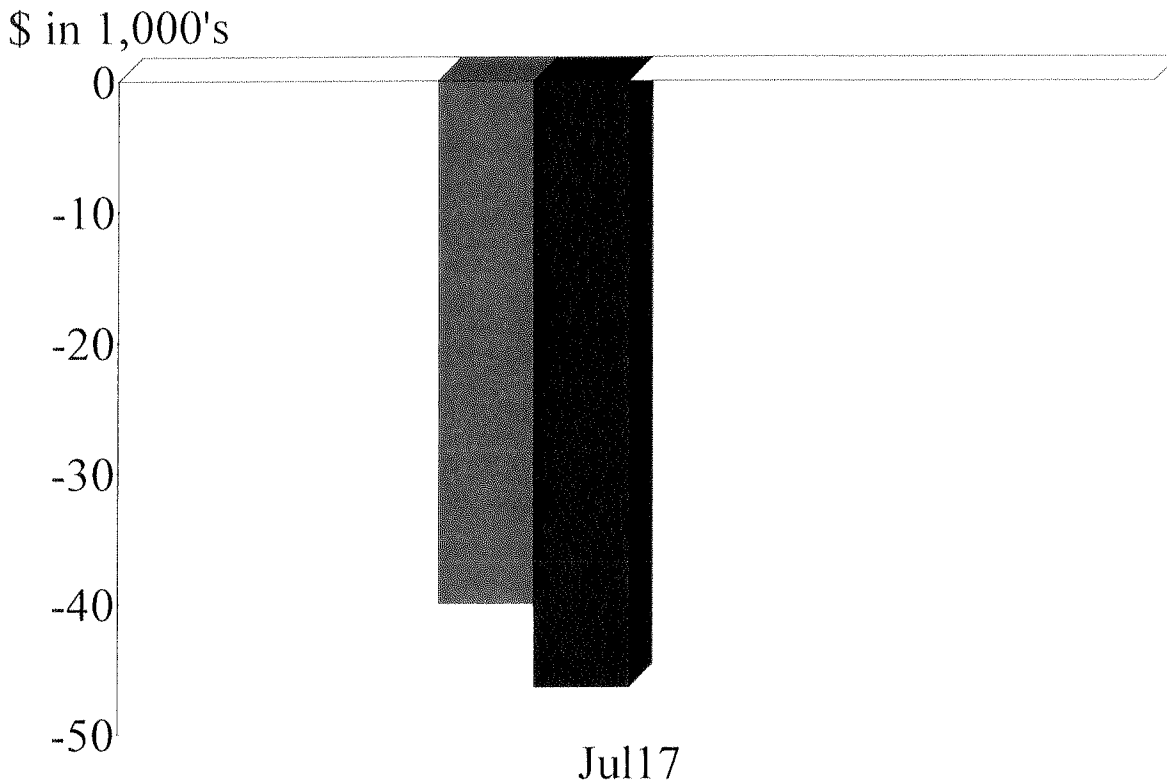
Profit & Loss Prev Year Comparison

July 2017

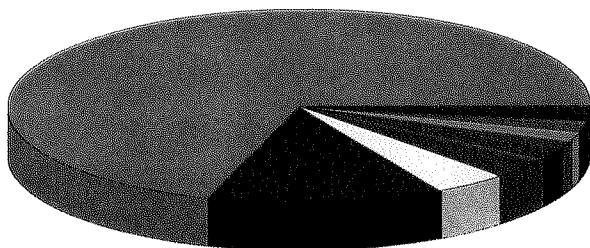
	Jul 17	Jul 16	\$ Change	% Change
6352 · Uniforms	148.31	81.02	67.29	83.1%
6355 · Utilities - Office				
6365 · Gas	1.94	0.00	1.94	100.0%
6370 · Trash	42.33	0.00	42.33	100.0%
Total 6355 · Utilities - Office	44.27	0.00	44.27	100.0%
6375 · Utilities - Pumps				
6380 · Electric	0.00	1,645.30	-1,645.30	-100.0%
Total 6375 · Utilities - Pumps	0.00	1,645.30	-1,645.30	-100.0%
6390 · Water Test	2,612.50	62.50	2,550.00	4,080.0%
Total Expense	35,051.28	31,595.80	3,455.48	10.9%
Net Ordinary Income	6,429.34	11,798.74	-5,369.40	-45.5%
Other Income/Expense				
Other Income				
9015 · Grant Income	-81,499.74	0.00	-81,499.74	-100.0%
Total Other Income	-81,499.74	0.00	-81,499.74	-100.0%
Other Expense				
9016 · Grant Expense	-81,499.74	-14,038.00	-67,461.74	-480.6%
Total Other Expense	-81,499.74	-14,038.00	-67,461.74	-480.6%
Net Other Income	0.00	14,038.00	-14,038.00	-100.0%
Net Income	6,429.34	25,836.74	-19,407.40	-75.1%

Income and Expense by Month July 2017

Income
 Expense



Expense Summary July 2017



9016 · Grant Expense	\$-81,499.74
6215 · Payroll - Gross	44.40%
6065 · Depreciation	13.29
6110 · Insurance	12.41
6390 · Water Test	7.45
6130 · Maintenance	4.70
6290 · Rent	4.56
6315 · Taxes	4.56
6020 · Auto Expense	1.68
6250 · Professional Fees	1.57
Other	5.38
Sub-Total	\$-46,448.46

By Account

LEBEC COUNTY WATER DISTRICT

08/04/17

Balance Sheet

Accrual Basis

As of July 31, 2017

	Jul 31, 17
ASSETS	
Current Assets	
Checking/Savings	
1011 - Customer Change Petty Ca	300.00
1020 - Lebec Co Water Dist. - Checki...	92,677.60
1040 - Grant Checking Account	25.00
1080 - Savings	
1081 - Emergency Fund Reserve	120,000.00
1080 - Savings - Other	430,121.69
Total 1080 - Savings	550,121.69
Total Checking/Savings	643,124.29
Accounts Receivable	
1200 - Accounts Receivable	50,320.04
Total Accounts Receivable	50,320.04
Other Current Assets	
1260 - Bad Debt Loss A/R	-231.55
Total Other Current Assets	-231.55
Total Current Assets	693,212.78
Fixed Assets	
1290 - Grants Receivable	14,038.00
1400 - Fixed Assets	
1410 - Land	15,521.00
1430 - Office Equipment	4,352.00
1440 - RVS Software	2,800.00
1450 - 2011 Dodge Truck	36,179.75
1460 - 2012 Chevy Truck	17,544.00
1470 - Soft Start Well	7,975.00
1480 - Used Welder	2,600.00
1490 - 02 Backhoe	28,782.00
1495 - Generator	8,225.00
1500 - Other Equipment	8,250.00
1530 - Inventory	84,485.59
1590 - Lebec Well Motor Pump	10,109.35
1600 - Pumps & Wells	154,313.40
1610 - Tanks	306,208.72
1615 - Tank Ladders	6,972.00
1620 - Transmission & Distribution	636,423.00
1630 - Tools	2,220.73
1690 - Accumulated Depreciation	-822,020.74
Total 1400 - Fixed Assets	510,940.80
1601 - Chimney Cyn Pump Motor	10,982.70
1602 - Pump Equipment	36,932.00
1631 - Portable Pump	1,864.00
Total Fixed Assets	574,757.50
Other Assets	

LEBEC COUNTY WATER DISTRICT

Balance Sheet

08/04/17

As of July 31, 2017

Accrual Basis

	Jul 31, 17
1800 · Deposits	1,000.00
Total Other Assets	1,000.00
TOTAL ASSETS	1,268,970.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	6,384.38
Total Accounts Payable	6,384.38
Other Current Liabilities	
2110 · Direct Deposit Liabilities	288.24
2300 · Payroll Liabilities	
2310 · Federal Withholding	-0.11
2320 · FICA	-0.45
2330 · State Withholding	0.41
2350 · SUTA	0.07
2360 · SDI	-0.14
2300 · Payroll Liabilities - Other	-0.15
Total 2300 · Payroll Liabilities	-0.37
Total Other Current Liabilities	287.87
Total Current Liabilities	6,672.25
Total Liabilities	6,672.25
Equity	
3290 · Fund Balance -Net Assets	797,919.12
3300 · Retained Earnings	421,831.57
3310 · Prior Period Adjustment	36,118.00
Net Income	6,429.34
Total Equity	1,262,298.03
TOTAL LIABILITIES & EQUITY	1,268,970.28

A/P Aging Detail

As of August 4, 2017

<u>Name</u>	<u>Memo</u>	<u>Open Balance</u>
Current		
Ability A...	6170 answering service	38.05
At&T Offi...	6340 office phones	189.67
AUS Ara...	6352 floor mats	46.61
AUS Ara...	6352 floor mats	46.61
AUS Ara...	6352 floor mats	55.09
BC Labor...	6390 water testing	2,612.50
Ca Bank...	bank card	1,344.44
Gas Com...	6365 office 6365- Acct# 046016...	1.94
Fred C. G...	6140 supplies for all wellheads	126.96
HD Suppl...	6140 bilge pump, marking wand...	352.92
Kurland ...	2030 refundable deposit on sur...	100.00
Pilot Tra...	6022 gas- gmc miles 1015/dodg...	422.71
Price Dis...	TRASH SERVICE 6370	42.33
State Co...	6120 workers comp insurance	664.25
Verizon ...	6340 cell phones	106.30
West Co...	6205 outside services	234.00
3D Imagi...		129.02
AT&T Uv...		70.00
Blue Shield		1,356.54
McMor C...		334.10
Wainrigh...		800.00
Martin, ...	Board Meeting 7/18/17	100.00
Stern, Sa...	Board Meeting 7/18/17	100.00
Radusch,...	Board Meeting 7/18/17	100.00
Anthem ...	6113 7/1/17-8/1/17 vision and d...	153.60
Anthem ...	6113 8/1/17-9/1/17 vision and d...	153.60
Kern Cou...	backflow fee 6095	125.00
Lewis & ...		550.00
State Co...	6120 workers comp insurance	664.25
West Co...		126.00

TOTAL

11,146.49

Technical Memorandum

To: Lebec County Water District, Board of Directors

From: Herb Simmons, Dave Halopoff

Subject: Lebec CWD Test Well No. 1 – Test Well Results

Date: July 10, 2017

This memorandum summarizes the work involving Lebec County Water District (**LCWD**) Test Well No. 1, reports the results of the test well, and presents a recommendation for the next steps.

In February 2017, Johnson Drilling Co. was awarded a contract to drill a test well by the air rotary casing hammer method and perform zone specific water quality sampling (air lifted and pumped samples). The Notice to Proceed was issued on May 11, 2017 and work began on May 15. Drilling and casing operations were completed on May 23, 2017.

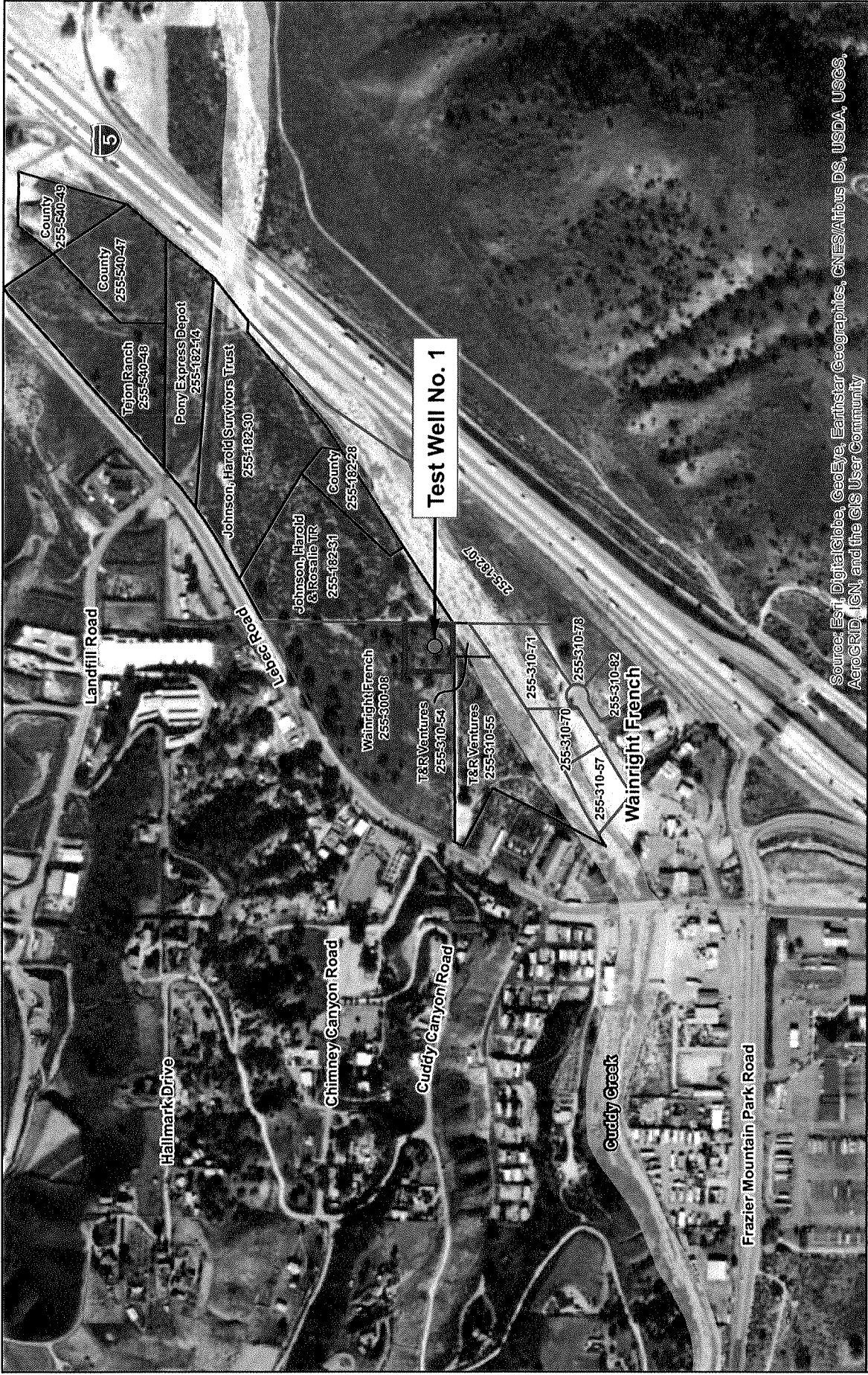
The well was drilled to a depth of 400-feet and no significant water producing formations were encountered. One formation from 290 to 300-feet produced a submarginal amount of water (approximately 1 gallon per minute) and the flow was insufficient to collect water quality samples.

The test well was destroyed on May 25, 2017 by filling from bottom to top with sand-cement slurry. The Well Completion Report and Well Destruction Report are included as attachments to this memorandum.

The potential to complete an adequately productive well in this location appears extremely poor. The formations encountered included very little alluvium and were not water bearing. We recommend that LCWD ask Kenneth D. Schmidt and Associates (**KDSA**) to suggest a new location for a test well. Once the new site is identified, and the property agreements are executed, Johnson Drilling Co. would proceed to drill a second test well under the existing contract.

Attachments:



1. Test Well No. 1 Site Map
2. Test Well No. 1 Well Completion Report
3. Test Well No. 1 Well Destruction Report



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Test Well No. 1 Site
 Lebec County Water District

Test Well No. 1 Site
 Parcel Lines
 Wainright French Properties


 0 200 400
 Feet


TRIPPLICATE
Owner's Copy

STATE OF CALIFORNIA
WELL COMPLETION REPORT
Refer to Instruction Pamphlet

Page 1 of 1

Owner's Well No. 1

No. **e0340921**

Date Work Began 5/16/2017 Ended 5/25/2017

Local Permit Agency Kern Co Environmental Health

Permit No. WP-17795

Permit Date 4/19/2017

DWR USE ONLY -- DO NOT FILL IN	
STATE WELL NO / STATION NO	
LATITUDE	LONGITUDE
APN/TRS/OTHER	

GEOLOGIC LOG

WELL OWNER

ORIENTATION (✓)		DRILLING METHOD	CASING	HAMMER	FLUID	DESCRIPTION
DEPTH FROM SURFACE		Describe material, grain, size, color, etc.				
FL	to	FL				
0	22					Decomposed granite with rocks slightly clayish
22	33					Decomposed granite with some rock very clayish
33	36					Decomposed granite and rock
36	39					Decomposed granite and rock very clayish
39	65					Decomposed granite and rock slightly clayish
65	75					Silly clay
75	145					Tight fine silty clay very dense with some sand
145	157					Grayish silty clay
157	180					Silly sandy clay
180	184					Brown sandy clay
184	200					Grayish silty sandy clay
200	270					Grayish silty sandy clay with hard clay lenses
270	279					Clayish broken rock, incoming water
279	290					Very hard granite
290	300					White granite with sand and stones
300	312					Grayish silty hard clay
312	392					White sandstone
392	400					Hard black and white granite

Name Wainwright-French, LLC
Mailing Address P.O. Box 910
Lebec CA
CITY STATE ZIP

WELL LOCATION
Address Lebec Road
City Lebec CA 93243
County Kern
APN Book 255 Page 300 Parcel 08
Township 9 S Range 19 E Section 34
Latitude

DEG MIN SEC	LOCATION SKETCH	DEG MIN SEC
	NORTH	ACTIVITY (✓)
		<input checked="" type="checkbox"/> NEW WELL
		MODIFICATION/REPAIR
		Deepen
		Other (Specify)
		DESTROY (Describe Procedures and Materials Under "GEOLOGIC LOG")
		PLANNED USES (✓)
		WATER SUPPLY
		Domestic Public
		Irrigation Industrial
		MONITORING
		TEST WELL <input checked="" type="checkbox"/>
		CATHODIC PROTECTION
		HEAT EXCHANGE
		DIRECT PUSH
		INJECTION
		VAPOR EXTRACTION
		SPARGING
		REMEDICATION
		OTHER (SPECIFY)

Lebec County Water District
Test Well #1

WATER LEVEL & YIELD OF COMPLETED WELL

DEPTH TO FIRST WATER 0 (Ft) BELOW SURFACE

DEPTH OF STATIC WATER LEVEL (Ft) & DATE MEASURED

ESTIMATED YIELD 0 (GPM) & TEST TYPE

TEST LENGTH (Hrs) TOTAL DRAWDOWN (Ft)

May not be representative of a well's long-term yield.

DEPTH FROM SURFACE	BORE HOLE DIA. (Inches)	TYPE (✓)	CASING (S)				DEPTH FROM SURFACE	ANNULAR MATERIAL			
			MATERIAL / GRADE	INTERNAL DIAMETER (Inches)	GAUGE OR WALL THICKNESS	SLOT SIZE IF ANY (Inches)		CE-MENT	BEN-TONITE	FILL	FILTER PACK (TYPE/SIZE)
+3	280	6-5/8" ✓	STEEL	6.125	.250						

- ATTACHMENTS (✓)**
- Geologic Log
 - Well Construction Diagram
 - Geophysical Log(s)
 - Soil/Water Chemical Analysis
 - Other
- ATTACH ADDITIONAL INFORMATION, IF IT EXISTS

CERTIFICATION STATEMENT

I, the undersigned, certify that this report is complete and accurate to the best of my knowledge and belief.

NAME JOHNSON DRILLING COMPANY
(PERSON, FIRM, OR CORPORATION) (TYPED OR PRINTED)

23489 East Kings Canyon
ADDRESS

Reedley CA 93654-9760
CITY STATE ZIP

Signed [Signature] DATE SIGNED 06/08/17
WELL DRILLER/AUTHORIZED REPRESENTATIVE C-57 LICENSE NUMBER 245802

TRIPLICATE
Owner's Copy

Page 1 of 1

Owner's Well No. 1D

Date Work Began 5/25/2017 Ended 5/25/2017

Local Permit Agency Kern Co. Environmental Health

Permit No. WP-17795 Permit Date 4/19/2017

STATE OF CALIFORNIA
WELL COMPLETION REPORT

Refer to Instruction Pamphlet

No. **e0340923**

DWR USE ONLY ... DO NOT FILL IN									
STATE WELL NO / STATION NO									
LATITUDE					LONGITUDE				
APN/TRS/OTHER									

GEOLOGIC LOG

WELL OWNER

ORIENTATION (✓) VERTICAL HORIZONTAL ANGLE _____ (SPECIFY)
 DRILLING METHOD CASING HAMMER FLUID
 DESCRIPTION
 Describe material, grain, size, color, etc.

Name **Wainwright-French, LLC**
 Mailing Address **P.O. Box 910**
Lebec CA
 CITY STATE ZIP

DEPTH FROM SURFACE
 Fl to Fl
 Pumped cement from the bottom of the well to 5'. Backfilled from 5' to surface.
 Destruction of Well Report #e0340921
 Location: Lebec County Water District
 Test Well #1

WELL LOCATION
 Address **Lebec Road**
 City **Lebec CA 93243**
 County **Kern**
 APN Book 255 Page 300 Parcel 08
 Township 9 S Range 19 E Section 34
 Latitude

LOCATION SKETCH
 NORTH SOUTH
 WEST EAST

ACTIVITY (✓)
 NEW WELL
 MODIFICATION/REPAIR
 Deepen
 Other (Specify)
 DESTROY (Describe Procedures and Materials Under "GEOLOGIC LOG")
PLANNED USES (✓)
 WATER SUPPLY
 Domestic Public
 Irrigation Industrial
 MONITORING
 TEST WELL
 CATHODIC PROTECTION
 HEAT EXCHANGE
 DIRECT PUSH
 INJECTION
 VAPOR EXTRACTION
 SPARGING
 REMEDIATION
 OTHER (SPECIFY)

Illustrate or Describe Distance of Well from Roads, Buildings, Fences, Rivers, etc. and attach a map. Use additional paper if necessary. PLEASE BE ACCURATE & COMPLETE.

WATER LEVEL & YIELD OF COMPLETED WELL
 DEPTH TO FIRST WATER (Fl) BELOW SURFACE
 DEPTH OF STATIC WATER LEVEL (Fl) & DATE MEASURED
 ESTIMATED YIELD • 0 (GPM) & TEST TYPE
 TEST LENGTH (hrs.) TOTAL DRAWDOWN (Fl)
May not be representative of a well's long-term yield.

DEPTH FROM SURFACE Fl to Fl	BORE-HOLE DIA. (Inches)	CASING (S)					
		TYPE (✓)	MATERIAL / GRADE	INTERNAL DIAMETER (Inches)	GAUGE OR WALL THICKNESS	SLOT SIZE IF ANY (Inches)	
		BLANK SCREEN CON. DUCTOR FILL PIPE					

DEPTH FROM SURFACE Fl to Fl	ANNULAR MATERIAL TYPE		
	CE- MENT	BEN- TONITE	FILTER PACK (TYPE/SIZE)
5 to 400	✓	✓	✓

ATTACHMENTS (✓)
 Geologic Log
 Well Construction Diagram
 Geophysical Log(s)
 Soil/Water Chemical Analysis
 Other _____
 ATTACH ADDITIONAL INFORMATION, IF IT EXISTS

CERTIFICATION STATEMENT
 I, the undersigned, certify that this report is complete and accurate to the best of my knowledge and belief
 NAME **JOHNSON DRILLING COMPANY**
 (PERSON, FIRM, OR CORPORATION) (TYPED OR PRINTED)
 ADDRESS **23489 East Kings Canyon**
 Signed *[Signature]* **Reedley** CA 93654-9760
 WELL DRILLER AUTHORIZED REPRESENTATIVE CITY STATE ZIP
 DATE SIGNED **06/08/17** 245802
 C-57 LICENSE NUMBER

DRAFT Memorandum

To: Lebec County Water District

From: Terry W. Schroepfer, P.E.

Subject: Test Well 2 Site

Date: August 2, 2017

Following completion of Test Well 1, Provost & Pritchard (P&P) asked Ken Schmidt & Associates (KSA), the project hydrogeologist, to review the results and make recommendations for a new test well site. KSA has prepared the attached memo dated July 28, 2017. As a part of his review, he measured water levels in 5 wells in the Lebec area to see if the past years drought had depleted groundwater significantly at the Test Well 1 site. He noted only a small decline in water levels. KSA reviewed both the Test Well 1 results, available well driller's logs from nearby wells and the known geology of the area. KSA has recommended two potential sites for a new test well.

I met with KSA on August 1 to review potential test well sites. I have narrowed his recommendations down to two specific parcels as shown on the attached Exhibit.

1. APN 255-182-14 located west of I-5 and east of Lebec Road owned by Pony Express Depot. The parcel is listed as having 3.25 acres. The site is vacant.
2. APN 255-540-50 located east of I-5 owned by the State of California. The parcel is part of the Caltrans I-5 northbound Rest Stop. The area in consideration is a triangle shaped segment east of I-5 of the 18.9-acre parcel where the north bound off ramp to the rest stop is located. The land area is vacant except for the off ramp.

To be viable as a future permanent well site, it will be necessary for Lebec CWD to obtain approval from the property owner to drill a test well and to receive an option to purchase the land if the test well is successful. If the property owned by the State is selected, they may prefer to provide an easement rather than sell the land. A well site would require about ¼ acre. If well head treatment is required, a site of about ½ acre may be necessary.

From a hydrogeology context, KSA prefers the more easterly site. From an infrastructure perspective, a site west of I-5 would be more easily integrated into the water system because a crossing under I-5 would not be required.

Obviously, it may be quicker and easier to deal with a local private land owner than to deal with Caltrans. This would be an advantage of the site west of I-5. I do not know how receptive Caltrans would be to provide an easement for a well site. These two sites appear to be the best available to the District based on both expected water quality and well yield. Sites on land owned by Tejon Ranch Company have not been considered.

G:\Lebec CWD-1910191014B1-SDWSRF Tier 2 Planning Grant\DOCS\Correspo\Memo Test Well 2 Site.docx

The purpose of the memo is to inform the Board of our progress. A timely decision on a new Test Well site will allow us to re-start the contract with Johnson Drilling. There is a limited time in which we can hold open the Johnson Drilling contract before the project would need to be re-bid. The selection of a test well site is on the critical path to finishing the project. Your input is welcome. Please review the alternative sites and provide me with your thoughts on the advantages/disadvantages of each site.

After receiving Board input, negotiations with the landowner should be initiated to obtain right of entry and an option to purchase.

Cc

Fabian Ramos, DFA

Jesse Dhaliwal, DDW



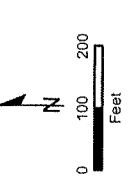
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Potential Test Well Sites

Lebec County Water District

Potential Test Well Sites

Parcel Line



EST. 1986
PROVOST & PRITCHARD
 CONSULTING GROUP
 An Employee-Owned Company

MEMO

To: Terry Schroepfer, P&P
From: Ken Schmidt
Topic: Lebec CWD
Date: July 28, 2017

I have reviewed information from the recent casing hammer test well, recent water levels, and other information on subsurface geologic conditions in the Lebec area. We have very few drillers logs for water wells in the Cuddy Creek area downstream or east of Lebec Road. We have no log for the Frykhom Well. There is a log (No. 119727) for a well that was apparently used at one time for water supply for the former landfill to the north. We have depth information, but no logs for the two Lebec CWD wells east of I-5. We have logs for several monitor wells at or near the former landfill, but these wells are generally only about 100 feet deep or shallower.

Casing Hammer Test Well

Johnson Drilling Co. of Reedley completed the test well to a depth of 400 feet in May 2017. Unconsolidated deposits were encountered to a depth of about 270 feet. Weathered granitic rock was apparently encountered between 270 and 279 feet in depth, and granitic rock (hardrock) was encountered below a depth of 279 feet. The casing was driven to a depth of 280 feet and landed in the hardrock. The deposits above the weathered rock were primarily clay, and no groundwater was indicated. A small amount of water was indicated in the weathered rock, and no water producing fractures were found in the hardrock to a depth of 400 feet.

Subsurface Geologic Conditions

The log for the former supply well for the landfill indicates that it also encountered primarily clay above a depth of 273 feet. This well is apparently located about 950 feet west of the casing hammer test well. This well constructed in 1966 and groundwater was not encountered until a depth of 185 feet. This well was apparently completed only in unconsolidated deposits. An 8-inch diameter casing was subsequently installed, perforated from 210 to 290 feet in depth. Information on the well yield is not available. In contrast, the total depth of the

Lebec CWD State Well to the northeast is 420 feet. We also have no log for this well. I understand that on the Tejon Ranch east of I-5, two aquifers have been delineated, separated by a clay layer. The shallow is above a depth of about 100 feet and the deep is from about 200 to 400 feet deep. Pump tests have indicated well yields in the range of 400 to 500 gpm. Three excellent producing wells south of Cuddy Creek and west of Lebec Road are the Flying J Well, the Frazier Park Well, and the Frazier Park Estates test well. These wells range in depth from about 250 to 280 feet and tap highly productive stream channel deposits.

Recent Water Levels

We measured water levels in five wells in the Lebec area on July 6, 2017 (table attached). Except for the Flying J Well, the water levels on July 6 ranged from only about three to six feet deeper than during our previous monthly measurement round of August 23, 2013 (the last of our monthly rounds). This is a relatively small water-level decline over four years. Thus water levels appear to have been relatively stable during the past four years.

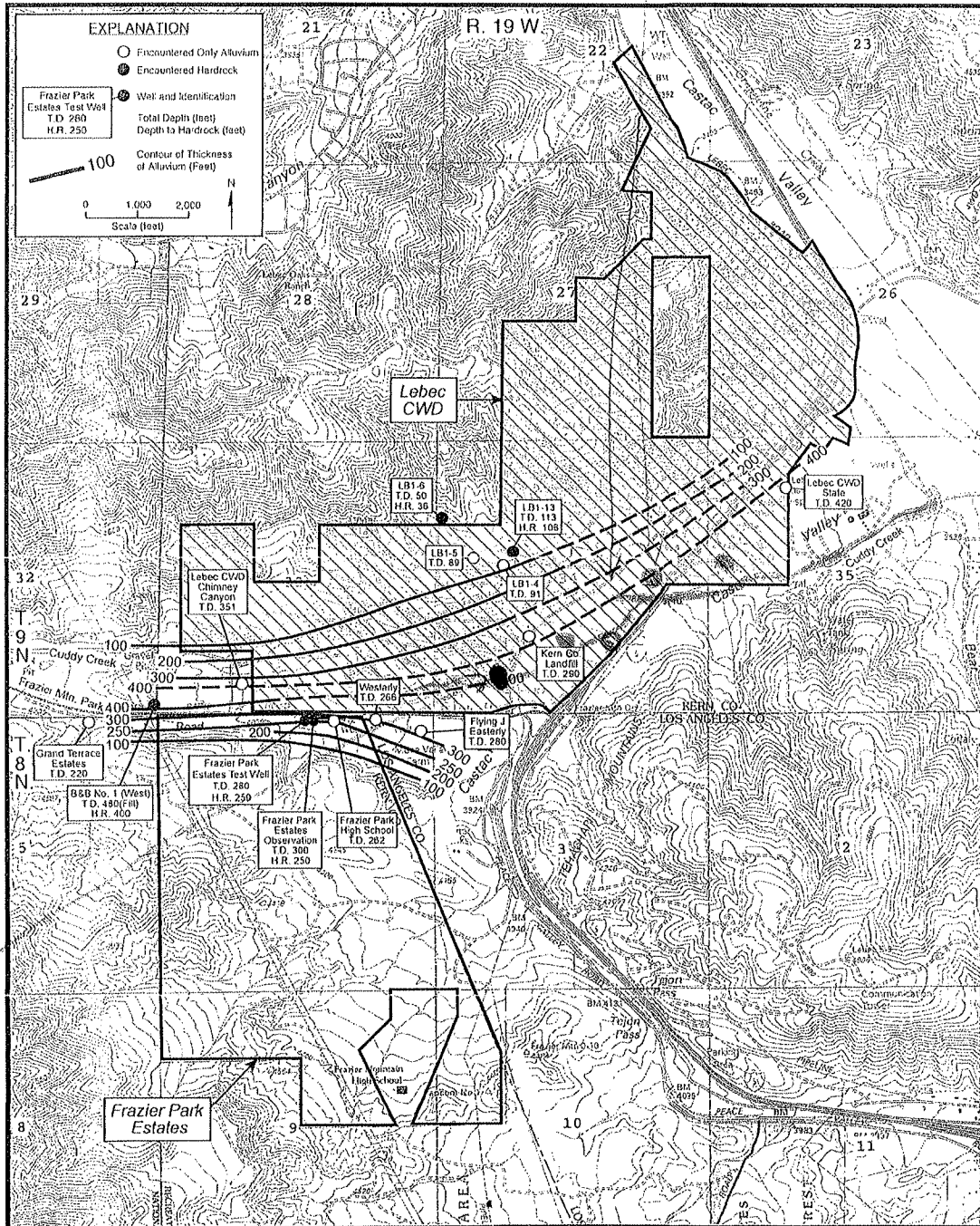
Recommendations

Based on the available data, it appears that the most favorable directions from the casing hammer test well to develop a new CWD well are to the east or northeast. Included would be one of the two sites that we originally proposed. A site east of I-5 and southwest of the rest stop also appears favorable. The attached figure shows the three recommended sites. I favor the easterly two of these sites, as they are farther from the casing hammer test well site.

Please call me if you have any questions.

10000 3225 ft

1425 A
Narrowly



Flying J
Well

FIGURE 5 - THICKNESS OF UNCONSOLIDATED COARSE-GRAINED ALLUVIAL DEPOSITS

**SITE-SPECIFIC AREA
WATER-LEVEL MEASUREMENTS**

Date	Depth to Water (feet)									
	Frazier Park Estates		Frazier		B&B Materials			Lebec CWD		
	Test Well	Obsv Well	Mtn HS Well	West Well	East Well	Old Chimney Cyn	Frykholm	Flying J		
12/28/92	-	-	84.5	-	-	-	-	-	-	-
5/15/02	-	-	137.8	-	-	-	-	-	-	-
10/31/03	145	-	-	-	-	-	-	-	-	-
11/7/03	149.3	149.3	146.6	-	-	-	-	-	-	-
3/27/06	67.3	65.4	65.6	-	-	-	-	-	-	-
8/11/06	87.3	-	-	-	-	-	-	-	-	-
9/15/06	93.3	-	-	-	-	-	-	-	-	-
9/20/06	94.7	92.6	89.3	-	-	-	-	-	-	-
10/9/06	103.4	99.4	94.7	-	-	-	-	-	-	-
10/13/06	103.8	99.8	94.6	-	-	-	-	-	-	-
11/17/06	108.4	105.8	100.2	-	-	-	-	-	-	-
12/13/06	113.6	110.9	106.5	-	-	-	-	-	-	-
1/15/07	119.1	-	111.8	-	-	-	-	-	-	-
2/15/07	123.1	120.1	115.5	-	-	-	-	-	-	-
3/15/07	126.4	123.5	118.8	-	-	-	-	-	-	-
3/26/07	-	-	-	185	147	157	143.7	-	-	-
4/13/07	130.4	127.4	122.6	-	-	-	-	-	-	-
5/14/07	-	132.4	-	-	-	157.8	-	-	-	-
5/15/07	135.4	132.4	127.8	-	-	-	-	-	-	-
6/13/07	139.9	136.9	132.7	-	-	-	-	-	-	-
7/12/07	144.5	141.5	-	-	-	-	-	-	-	-
8/17/07	149.2	146.1	143.2	-	-	-	-	-	-	-
9/24/07	152.2	149.7	147.9	-	-	-	-	-	-	-
10/23/07	152.6	149.6	148.2	-	-	-	-	-	-	-
11/21/07	153.5	150.5	148.8	-	-	-	-	-	-	-
12/17/07	154.3	151.1	149.0	-	-	-	-	-	-	-
1/16/08	154.6	151.4	149.4	193.7	160.9	169.6	-	-	-	-
2/13/08	154.9	151.8	150.3	190.6	159.1	-	170.2	-	-	-
3/14/08	152.6	149.5	148.6	185.1	153.9	-	171.0	-	-	-
4/14/08	149.0	146.2	146.3	182.2	149.7	-	170.9	-	-	-

Continued:

SITE-S1 IFIC AREA
WATER-LEVEL MEASUREMENTS
(Continued:)

Date	Depth to Water (feet)									
	Frazier Park Estates		Frazier		B&B Materials			Lebec CWD		
	Test Well	Obsv Well	Mtn HS Well	West Well	East Well	Old Chimney Cyn	Frykholm	Frykholm	Flying J	
5/12/08	147.1	144.2	144.8	182.1	148.2	-	-	-	-	-
6/10/08	145.8	142.8	143.3	183.9	148.9	-	-	-	-	-
7/16/08	146.9	143.9	144.1	187.3	152.4	-	-	-	-	-
8/19/08	148.8	145.9	-	189.2	155.8	-	-	-	-	-
9/12/08	150.7	147.7	146.9	190.9	158.1	-	-	-	-	-
10/17/08	153.5	150.6	149.2	191.5	159.8	-	-	-	-	-
11/14/08	155.1	152.0	150.4	192.2	160.2	-	-	-	-	-
12/12/08	154.4	152.3	150.8	192.0	160.1	-	-	-	-	-
1/15/09	154.8	151.8	150.3	190.1	158.6	-	-	-	-	-
2/19/09	153.6	150.6	149.7	188.8	157.1	-	-	-	-	-
3/16/09	152.6	149.6	148.6	189.3	156.4	-	-	-	-	-
4/23/09	151.5	148.4	147.6	191.3	157.7	-	-	-	-	-
5/11/09	152.4	149.5	149.0	192.0	158.3	-	-	-	-	-
6/12/09	155.0	152.0	151.9	192.8	160.2	-	-	-	-	-
7/15/09	158.2	155.5	155.1	193.5	161.4	-	-	-	-	-
8/13/09	160.9	158.1	-	193.8	162.0	-	-	-	-	-
9/15/09	161.9	159.0	159.3	194.1	162.2	-	-	-	-	-
10/15/09	162.1	159.2	159.2	194.4	162.3	-	-	-	-	-
11/16/09	161.9	159.0	159.0	194.6	162.3	-	-	-	-	-
12/14/09	161.5	158.5	157.9	194.9	163.1	-	-	-	-	-
1/14/10	162.8	160.3	159.0	194.9	163.2	-	-	-	-	-
2/02/10	162.0	159.5	158.6	194.4	162.6	-	-	-	-	117.6
2/16/10	162.7	160.1	159.6	195.1	163.2	-	-	-	-	117.7
3/15/10	160.8	158.1	157.6	192.5	161.0	-	-	-	-	121.5
4/13/10	160.2	157.5	157.3	190.4	159.0	-	-	-	-	115.8
5/14/10	156.6	154.0	156.0	189.6	156.7	-	-	-	-	115.3
6/21/10	155.9	153.3	154.3	191.0	158.3	-	-	-	-	115.1
7/13/10	157.4	154.8	156.9	199.8	160.2	-	-	-	-	115.9
8/16/10	160.3	157.6	-	193.4	161.9	-	-	-	-	-
9/14/10	162.4	159.8	161.6	194.0	162.3	-	-	-	-	120.3
10/18/10	162.9	160.1	161.8	194.4	162.5	-	-	-	-	119.3
11/15/10	162.3	159.6	160.0	194.4	162.2	-	-	-	-	118.4
12/15/10	161.5	158.6	158.6	194.5	162.4	-	-	-	-	117.0
1/12/11	160.8	157.9	159.2	193.7	161.6	-	-	-	-	116.3
2/18/11	158.8	155.9	-	192.3	160.1	-	-	-	-	115.2
3/18/11	156.5	154.8	155.6	191.9	159.8	-	-	-	-	114.8
4/18/11	155.3	152.4	152.7	186.6	155.6	-	-	-	-	-

Continued:

SITE-S1 IFIC AREA
WATER-LEVEL MEASUREMENTS
(Continued:)

Date	Depth to Water (feet)									
	Frazier Park Estates		Frazier		B&B Materials			Lebec CWD		
	Test Well	Obsv Well	Mtn HS Well	West Well	East Well	West Well	East Well	Old Chimney Cyn	Frykholm	Flying J
5/17/11	152.0	149.5	-	184.7	151.9	-	-	-	-	111.8
6/17/11	149.6	146.1	-	185.6	151.8	-	-	-	-	111.6
7/15/11	149.2	146.7	-	187.4	153.2	-	-	-	-	110.6
8/29/11	150.6	147.8	148.8	190.1	157.0	-	-	-	-	-
9/20/11	151.6	148.9	148.6	191.1	159.0	-	-	-	-	110.6
10/18/11	153.4	150.4	149.5	192.1	160.2	-	-	-	-	110.3
11/15/11	154.7	151.7	150.3	192.8	160.9	-	-	-	-	110.8
12/16/11	155.8	152.7	151.2	193.3	161.3	-	-	-	-	111.3
1/19/12	157.2	154.1	152.5	193.3	161.8	-	-	-	-	111.8
2/20/12	158.2	155.1	153.3	193.7	161.9	-	-	-	-	112.5
3/21/12	158.0	155.9	154.4	193.7	161.9	-	-	-	-	-
4/19/12	159.6	156.5	155.1	193.8	162.0	-	-	-	-	113.7
5/21/12	161.2	158.4	158.0	193.9	162.3	-	-	-	-	115.1
6/10/12	162.8	159.9	160.5	194.1	162.9	-	-	-	-	117.1
7/17/12	165.9	163.1	163.9	196.1	164.4	-	-	-	-	-
8/14/12	167.0	164.5	-	196.6	164.7	-	-	-	-	122.6
9/21/12	167.0	164.4	167.7	-	163.9	-	-	-	-	123.9
10/19/12	166.1	163.5	165.4	195.8	163.9	-	-	-	-	125.8
11/20/12	167.1	164.4	166.5	197.7	165.2	-	-	-	-	125.4
12/20/12	166.0	163.3	164.8	198.0	165.5	-	-	-	-	-
1/26/13	164.6	161.8	-	196.9	164.6	-	-	-	-	-
2/19/13	164.4	161.6	162.2	197.0	164.5	-	-	-	-	-
3/18/13	166.2	163.3	-	198.4	165.7	-	-	-	-	-
4/23/13	166.0	163.2	164.6	197.3	164.9	-	-	-	-	-
5/22/13	168.7	166.0	-	198.8	166.3	-	-	-	-	124.8
6/20/13	169.9	167.3	-	198.7	166.4	-	-	-	-	125.4
7/30/13	169.8	167.4	-	199.1	165.4	-	-	-	-	127.7
8/23/13	170.1	166.9	-	198.3	165.8	-	-	-	-	129.8
7/06/17	174.9	172.7	-	201.5	169.2	-	-	-	-	141.1

December 28, 1992 measurements from Quad Knopf of Bakersfield. Remaining measurements by KDSA or Cornerstone Engineering.

Table 1
Next Steps for Castac Lake Valley GSA Formation
 Tejon-Castac Water District, Kern County, California

Anticipated Action (a)	Target Completion Date	Responsible Party
Present informational item regarding GSA formation process / JPA at July Board meetings	July 10, 2017 July 18, 2017	LCWD TCWD
Develop draft letter to landowners regarding September 27?? workshop and joint public hearing (b)	August, 2017	TCWD (b)
Develop draft resolution to form GSA (c)	August, 2017	TCWD (c)
Distribute letter to landowners regarding September 27?? workshop and joint public hearing	Sept 13, 2017	LCWD TCWD
Present informational item regarding Workshop and Draft JPA at September Board meeting	Sep. 12, 2017 Sept. 12, 2017	LCWD TCWD
Provide public notification regarding September 27?? workshop and joint public hearing (d)	Sept. 13, 2017	LCWD TCWD
Host workshop and joint public hearing	Sept. 27, 2017??	LCWD TCWD
Adopt resolution to form GSA and sign JPA at October, 2017 Board meetings	October 10, 2017	LCWD TCWD
Submit GSA formation notice to DWR (e)	Early November, 2017	TCWD
GSA formation notice posted online (f)	Late Nov., 2017	DWR
90-day waiting period (g)	Late Feb. Early March, 2018	--
Castac Lake Basin GSA takes effect (h)	March, 2018	DWR

Abbreviations:

"LCWD" = Lebec County Water District

"CWC" = California Water Code

"DWR" = California Department of Water Resources

"GSA" = Groundwater Sustainability Agency

"JPA" = Joint Powers Agreement

"TCWD" = Tejon-Castac Water District

Table 1
Next Steps for Castac Lake Valley GSA Formation
Tejon-Castac Water District, Kern County, California

Notes:

- (a) The schedule listed in this table assumes that Kern County will proceed in a timely manner to sign the JPA and resolve to form the Castac Basin GSA.
- (b) EKI will support TCWD in developing the draft landowner letter. Work shop needs to happen no earlier or later than fifteen days after the first public announcement of said workshop is made (see asterisks).
- (c) Ernest Conant will support TCWD in developing the draft resolution.
- (d) Once a week for two consecutive weeks, pursuant to Government Code 6066 (newspaper, posting)
- (e) The GSA formation notice must be submitted to DWR within 30 days of the earliest resolution to form a GSA (CWC §10723.8(a)).
- (f) If the GSA formation notice is deemed to be complete, DWR is required to post the notice on its website within 15 days of receipt (CWC §10723.8(b)). The DWR is currently posting GSA formation notices at the following link: http://water.ca.gov/groundwater/sgm/gsa_table.cfm.
- (g) For a period of 90 days following the posting of a GSA formation notice, GSA-eligible entities are provided the opportunity to file a GSA formation notice with overlapping boundaries. Since there are no other GSA-eligible entities within the proposed Castac Lake GSA boundaries, it is not anticipated that GSA overlap will occur.
- (h) If no GSA with overlapping boundaries is filed, the Castac Lake GSA will take effect 90 days after DWR posts the GSA formation notice online (CWC §10723.8(c)).

1 st ¼ buget pre	July 1-Jun3	July 1to-jun30	prop 16-17	16-17	pop 17-18
	budg 15-16	auc 15-16	budg	auc/q b	budg
Commercial	4010	\$ 197,180	\$ 233,100	\$ 226,051	\$ 233,000
Other Copies	4030	\$ 928	\$ 100		\$ -
Residential	4040	\$ 138,672	\$ 151,200	\$ 153,515	\$ 152,000
Rent Income	4060	\$ 8,026	\$ 8,100	\$ 7,575	\$ 8,300
Meter Install	4070				
Kern Co. Tax Income	4100	\$ 38,536	\$ 38,000	\$ 40,958	\$ 41,000
Surplus Water	4120	\$ 26,409	\$ 31,500	\$ 35,702	\$ 20,000
Will Serve	4130	\$ 1,711	\$ 2,000	\$ 1,576	\$ 2,000
L +C Charges	4140	\$ 12,127	\$ 13,000	\$ 10,252	\$ 11,000
Operating Rvenue/ C	4000	\$ 438,000	\$ 423,589	\$ 477,000	\$ 467,300
Advertising	6010	\$ 365	\$ 422	\$ 500	\$ 173
Gas	6022			\$ 4,389	
Repairs	6028				
GMC Repairs	6028.1			\$ 2,682	
DOG Repairs	6028.2			\$ 4,724	
Backhoe	6028.3			\$ 1,401	
Generator	6028.4				
Service	6030				
GMC Service	6030.2			\$ 484	
DOG Service	6030.1			\$ 565	
Auto Expense	6020	\$ 9,400	\$ 7,829	\$ 10,000	\$ 14,245
Bad Debts	6035	\$ 1,000	\$ -		
Bank Service Charge	6040	\$ 310	\$ 340	\$ 350	\$ 350
Compensation of Boa	6050	\$ 6,000	\$ 3,300	\$ 7,200	\$ 6,000
Depreciation	6065	\$ 60,000	\$ 69,394	\$ 70,000	\$ 55,913
Dues and Subscriptio	6070	\$ 200	\$ 1,539	\$ 2,000	\$ 1,699
Education	6075	\$ 3,000	\$ 538	\$ 1,000	\$ 40
Engineering	6085	\$ 3,000	\$ 10,079	\$ 12,000	\$ 5,062
Equipment Rental	6090	\$ 900	\$ 1,400	\$ 1,500	\$ 1,627
Fees and permits	6095	\$ 3,000	\$ 2,582	\$ 3,000	\$ 2,013
AFLAC	6112				
Business Ins	6115			\$ 7,968	
Medical Ins	6113			\$ 17,650	
Workers Com Ins	6120			\$ 9,306	
Ins	6115	\$ 29,000	\$ 18,127	\$ 33,000	\$ 34,924
ins other					
Maintenance Services	6135			\$ 16,408	
Maintenance Supplies	6140			\$ 15,002	
Maintenance	6130	\$ 20,000	\$ 27,345	\$ 28,000	\$ 31,410
Meals & Entertainmer	6145			\$ 153	
Office expense-other	6155				
Computer	6160			\$ 732	
phone ans ser	6170			\$ 487	
Repair	6175			\$ 1,611	
Signage	6180			\$ 46	
Supplies	6185			\$ 2,492	
Office Expense	6155	\$ 10,000	\$ 6,152	\$ 7,500	\$ 5,368
operations manag-	6195				
Outside Services	6205			\$ 8,930	\$ 4,000
Payroll-Gross Wages	6215	\$ 165,000	\$ 150,042	\$ 165,000	\$ 196,325
Office Staff Wages	6225				
Water Operator Wages	6230				

Drug test fee	6233			??	\$	100	
Payroll Service Fees	6235				\$	160	\$ 200
Postage	6245	\$ 2,600	\$ 3,280	\$ 3,500	\$	2,400	\$ 3,000
Accounting/Bookkeepi	6255				\$	5,550	
Consultants	6265				\$	225	
Audit	6260				\$	13,325	
Legal	6270				\$	3,113	
Professional Fees Ot	6250						
Professional Fees	6250	\$ 25,000	\$ 24,688	\$ 30,000	\$	22,213	\$ 30,000
Rent	6290	\$ 9,600	\$ 8,800	\$ 9,600	\$	9,600	\$ 9,600
R&M other	6300				\$	706	
Repairs & Maintenan	6303	\$ 2,500	\$ 3,912	\$ 4,000	\$	4,134	\$ 4,000
Generator repair	6301.1						
Backhoe repair	6301.2						
Repairs-Other	6301						
Generator Maintenan	6302.1						
Backhoe Maintenance	6302.2						
Maintenance	6302						
System R+M	6303						
Software System	6310	\$ 1,500	\$ 1,171	\$ 1,200	\$	1,277	\$ 1,300
Payroll Taxes	6320				\$	16,384	
Property Taxes	6325				\$	100	
Taxes	6315	\$ 14,000	\$ 13,243	\$ 14,100	\$	16,484	\$ 15,000
Telephone	6340	\$ 4,500	\$ 4,689	\$ 5,000	\$	4,743	\$ 5,000
Tools	6342	\$ 2,000	\$ 1,520	\$ 2,000	\$	528	\$ 1,000
Travel	6345	\$ 1,000	\$ 469	\$ 1,000	\$	1,025	\$ 1,100
Uniforms	6352	\$ 2,000	\$ 2,869	\$ 2,000	\$	1,065	\$ 1,200
Electric	6360				\$	650	
Gas	6365				\$	417	
Utilities – Office	6355	\$ 1,840	\$ 1,135	\$ 1,750	\$	1,574	\$ 1,700
Trash	6370	\$ 550	\$ 508		\$	###	\$ -
Utilities – Pumps	6375	\$ 50,000	\$ 40,931	\$ 45,000	\$	41,553	\$ 45,000
Water Test	6390	\$ 7,000	\$ 2,391	\$ 4,000	\$	2,828	\$ 4,000
Total Expense		\$ 435,265	\$ 408,695	\$ 464,200	\$	473,570	\$ 489,850
Total operating Revenue		\$ 438,000	\$ 423,589	\$ 477,000	\$	475,000	\$ 467,300
Intrest		\$ 20			\$	55	\$ 60
Net Income		\$ 2,755	\$ 14,894	\$ 12,800	\$	1,485	\$ (22,490)
surp water		\$	\$ 26,409	\$ 31,500	\$	35,702	\$ 20,000

	7/16	8/16	9/16	10/16	11/16	12/16	1/17	2/17	3/17	4/17	5/17	6/17
	auc	auc	auc	auc	auc	auc	auc	auc	auc	auc	auc	auc
Commercial	4010 \$ 19,580	\$ 21,270	\$ 18,813	\$ 17,337	\$ 20,266	\$ 16,564	\$ 15,935	\$ 15,695	\$ 18,691	\$ 18,394	\$ 21,306	\$ 21,199
Other Copies	4030 \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Residential	4040 \$ 15,489	\$ 17,666	\$ 14,290	\$ 12,371	\$ 12,016	\$ 10,379	\$ 10,445	\$ 10,286	\$ 10,343	\$ 11,293	\$ 13,291	\$ 14,644
Rent Income	4060 \$ 672	\$ 674	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692	\$ 692
Meter Install	4070 \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kern Co. Tax Income	4100 \$ 275	\$ -	\$ 2,920	\$ 675	\$ -	\$ 7,059	\$ 12,689	\$ -	\$ 1,623	\$ 2,691	\$ 12,666	\$ 362
Surplus Water	4120 \$ 6,235	\$ 1,645	\$ 14,410	\$ 3,669	\$ 1,100	\$ 451	\$ 1,174	\$ 1,304	\$ 912	\$ 1,648	\$ 2,373	\$ 782
Will Serve	4130 \$ 143	\$ 143	\$ 143	\$ 132	\$ 121	\$ 121	\$ 121	\$ 121	\$ 132	\$ 132	\$ 132	\$ 132
L + C Charges	4140 \$ 1,002	\$ 895	\$ 1,820	\$ 1,506	\$ 928	\$ 948	\$ 1,140	\$ 741	\$ 1,838	\$ 809	\$ 993	\$ 1,307
Operating Revenue/	4000 \$ 43,394	\$ 42,293	\$ 53,088	\$ 36,382	\$ 35,124	\$ 36,216	\$ 42,195	\$ 29,840	\$ 30,556	\$ 35,659	\$ 51,761	\$ 39,118
Advertising	6010 \$ -	\$ 173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gas	6022 \$ 308	\$ 414	\$ 508	\$ 353	\$ 491	\$ 314	\$ 329	\$ 392	\$ 694	\$ 263	\$ 322	\$ 322
Repairs	6028											
GMC Repairs	6028.1 \$ 274	\$ -	\$ 500	\$ 146	\$ 954	\$ -	\$ 30	\$ 9	\$ 880	\$ 57	\$ -	\$ -
DOG Repairs	6028.2	\$ 1,000	\$ -	\$ 249	\$ -	\$ 386	\$ 709	\$ 83	\$ 2,381	\$ 166	\$ -	\$ -
Backhoe	6028.3											
Generator	6028.4											
Service	6030											
GMC Service	6030.2	\$ 233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ -	\$ -	\$ -
DOG Service	6030.1	\$ 83	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ -	\$ -	\$ -
Auto Expense	6020 \$ 582	\$ 1,731	\$ 1,446	\$ 748	\$ 1,645	\$ 700	\$ 1,068	\$ 484	\$ 3,493	\$ 1,742	\$ 661	\$ 322
Bad Debts	6035											
Bank Service Charge	6040 \$ 7	\$ 25	\$ 85	\$ 25	\$ 25	\$ 25	\$ 25	\$ 20	\$ 25	\$ 25	\$ 13	\$ 25
Compensation of Bo:	6050 \$ 200	\$ 300	\$ 500	\$ 300	\$ 300	\$ 300	\$ 300	\$ 800	\$ 400	\$ 400	\$ 800	\$ 300
Depreciation	6065 \$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ 5,777	\$ (7,634)
Dues and Subscriptic	6070 \$ -	\$ 30	\$ -	\$ -	\$ 1,477	\$ -	\$ 2,682	\$ -	\$ 192	\$ -	\$ 192	\$ -
Education	6075 \$ -	\$ 575	\$ -	\$ -	\$ -	\$ (750)	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 10
Engineering	6085 \$ -	\$ -	\$ 2,887	\$ 2,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Rental	6090 \$ 255	\$ 97	\$ 97	\$ 97	\$ 161	\$ 97	\$ 97	\$ 161	\$ 193	\$ 277	\$ 277	\$ 97
Fees and permits	6095 \$ 257	\$ -	\$ 125	\$ 178	\$ -	\$ -	\$ 286	\$ -	\$ 1,913	\$ -	\$ -	\$ 154

	7/16	8/16	9/16	10/16	11/16	12/16	1/17	2/17	3/17	4/17	5/17	6/17
AFLAC												
6112												
Business Ins			\$ 3,321	\$664	\$664 \$	664	\$664 \$	864	\$664	\$664		-
6115												
Medical Ins	\$ 2,913	\$ 1,456	\$ 2,913	\$793	\$1,456 \$	1,456	\$2,913 \$	-	\$1,522	\$1,357 \$	1,357 \$	307
6120												
Workers Com Ins	\$ 1,605	\$ 803	\$ 803	\$1,457	\$1,317 \$	664	\$664 \$	864	\$664	\$664 \$	664 \$	-
6115												
Ins other	\$ 4,518	\$ 2,259	\$ 7,036	\$1,457	\$3,437 \$	664	\$4,241 \$	1,328	\$2,850	\$2,685 \$	2,021 \$	307
6135												
Maintenance Service	\$ 6,535	\$ -	\$ 4,773	\$1,080	\$2,020		\$450 \$	295	\$135	\$	285 \$	845
6140												
Maintenance Supplie	\$ 358	\$ 2,560	\$ 566	\$4,252	\$676 \$	635	\$1,006 \$	760	\$2,040	\$652 \$	690 \$	781
6130												
Maintenance	\$ 6,893	\$ 2,560	\$ 5,339	\$5,332	\$2,696 \$	635	\$1,456 \$	1,045	\$2,175	\$652 \$	975 \$	1,626
6145												
Meals & Entertainme				\$153	\$	-	\$	-				
6155												
Office expense-othe	\$ -	\$ 94										
6160												
Computer	\$ 50	\$ 111		\$156	\$	45	\$	-				370
6170												
phone ans ser	\$ 33	\$ 34	\$ 56	\$36	\$33 \$	33	\$35 \$	30	\$62	\$31 \$	71 \$	31
6175												
Repair	\$ 242	\$ 124		\$256	\$132 \$	120	\$113 \$	126	\$152	\$121 \$	112 \$	115
6180												
Signage	\$ -	\$ -			\$	-	\$	-				
6185												
Supplies	\$ 28	\$ 155	\$ 322	\$58	\$156 \$	94	\$169 \$	391	\$214	\$310 \$	258 \$	457
6155												
Office Expense	\$ 353	\$ 518	\$ 379	\$506	\$321 \$	292	\$317 \$	547	\$214	\$462 \$	487 \$	973
6195												
operations manag-	\$	\$ 200			\$	-						
6205												
Outside Services					\$594		\$252 \$	2,771		\$4,483 \$	504 \$	126
6215												
Payroll-Gross Wages	\$ 5,693	\$ 19,000	\$ 13,691	\$12,777	\$13,978 \$	35,393	\$20,045 \$	14,743	\$13,549	\$13,567 \$	14,030 \$	19,858
6225												
Office Staff Wages												
6230												
Water Operator Wag												
6233												
Drug test fee	\$ -	\$ -			\$	-	\$	-				
6235												
Payroll Service Fees	\$ 6	\$ 10	\$ 6	\$6	\$	6	\$8 \$	6		\$106 \$	- \$	6
6245												
Postage	\$ 5	\$ 3		\$657	\$6 \$	(6)	\$215 \$	630		\$113 \$	694 \$	144
6255												
Accounting/Bookkeepi	\$ 550	\$ 675	\$ 450	\$450	\$450 \$	450	\$500 \$	450	\$450	\$450 \$	450 \$	450
6265												
Consultants				\$11								
6260												
Audit				\$5,000	\$3,000 \$	3,000	\$2,325 \$	-		\$	- \$	-
6270												
Legal	\$	\$ (1,138)	\$ -	\$363	\$	-	\$3,402 \$	-	\$21	\$417 \$	69 \$	-
6250												
Professional Fees Ot												
6250												
Professional Fees	\$ 550	\$ (463)	\$ 450	\$5,824	\$3,450 \$	3,450	\$6,227 \$	450	\$471	\$867 \$	19 \$	450

	7/16	8/16	9/16	10/16	11/16	12/16	1/17	2/17	3/17	4/17	5/17	6/17
Rent	6290 \$ 1,600	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
R&M other	6300 \$ -	\$ -	\$ -	\$ -	\$ 706	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs & Maintenan	6303 \$ 2,000	\$ -	\$ 380	\$ 255	\$ 11,969	\$ 523	\$ 322	\$ -	\$ -	\$ -	\$ -	\$ -
Generator repair	6301.1											
Backhoe repair	6301.2											
Repairs-Other	6301 \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Generator Maintenan	6302.1											
Backhoe Maintenan	6302.2				\$ 30							
Maintenance	6302 \$ -											
System R+M	6303									\$ 374		
Software System	6310	\$ 100	\$ -	\$ -	\$ 932	\$ -	\$ 21	\$ -	\$ -	\$ 21	\$ 24	\$ 179
Payroll Taxes	6320 \$ 750	\$ 1,425	\$ 1,027	\$ 958	\$ 1,048	\$ 3,118	\$ 2,593	\$ 1,318	\$ 1,016	\$ 1,018	\$ 1,052	\$ 1,060
Property Taxes	6325 \$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes	6315 \$ 750	\$ 1,425	\$ 1,126	\$ 958	\$ 1,048	\$ 3,118	\$ 2,593	\$ 1,318	\$ 1,016	\$ 1,018	\$ 1,052	\$ 1,060
Telephone	6340 \$ 360	\$ 122	\$ 367	\$ 425	\$ 358	\$ 357	\$ 490	\$ 591	\$ 450	\$ 268	\$ 341	\$ 371
Tools	6342 \$ -	\$ -	\$ 290	\$ 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64	\$ 29
Travel	6345 \$ -	\$ -	\$ -	\$ 287	\$ 332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Uniforms	6352 \$ 81	\$ 122	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81	\$ 122	\$ 81	\$ 61	\$ 81	\$ 93
Electric	6360 \$ -	\$ 148	\$ 68	\$ 41	\$ -	\$ 90	\$ 42	\$ 49	\$ -	\$ 42	\$ 43	\$ 125
Gas	6365 \$ -	\$ -	\$ 1	\$ 9	\$ 14	\$ 92	\$ 91	\$ 89	\$ 81	\$ 27	\$ 12	\$ 193
Utilities – Office	6355 \$ -	\$ 233	\$ 112	\$ 92	\$ 56	\$ 224	\$ 133	\$ 81	\$ 81	\$ 111	\$ 140	\$ 169
Trash	6370 \$ -	\$ 85	\$ 42	\$ 42	\$ 42	\$ 42	\$ -	\$ 85	\$ -	\$ 42	\$ 85	\$ 42
Utilities – Pumps	6375 \$ 1,645	\$ 5,347	\$ 7,656	\$ 1,535	\$ 3,209	\$ 5,251	\$ 2,056	\$ 576	\$ 2,307	\$ 2,496	\$ 2,771	\$ 6,705
Water Test	6390 \$ 62	\$ 625	\$ 333	\$ 378	\$ 300	\$ 63	\$ 378	\$ 125	\$ 63	\$ 378	\$ 63	\$ 63
Total Expense	\$ 31,596	\$ 41,809	\$ 48,962	\$ 40,966	\$ 52,952	\$ 59,296	\$ 47,219	\$ 32,515	\$ 33,752	\$ 38,532	\$ 32,316	\$ 25,431
Total operating Revenue	\$ 43,394	\$ 42,293	\$ 53,088	\$ 36,382	\$ 35,124	\$ 36,216	\$ 42,195	\$ 29,840	\$ 30,556	\$ 35,659	\$ 51,761	\$ 39,118
Interest	9000											\$ 14
Net Income	\$ 11,799	\$ 484	\$ 4,126	\$ -4,584	\$ -17,828	\$ (23,080)	\$ -5,024	\$ (2,675)	\$ -3,196	\$ -2,673	\$ 19,446	\$ 13,686
surp water	\$ 6,235	\$ 1,645	\$ 14,410	\$ 3,669	\$ 1,100	\$ 451	\$ 1,174	\$ 1,304	\$ 912	\$ 1,648	\$ 2,373	\$ 782



A conference training program for board secretaries/clerks packed into two full days of education on all major aspects related to a board secretary/clerk's responsibilities.

Conference Schedule

Sunday, October 22, 2017

- 8:30 a.m. Pre-Conference Workshop Registration
- 9:00 a.m. - 4:00 p.m. Pre-Conference Workshop: Reader-Friendly Writing that Works: Policies and Meeting Minutes **optional/additional fee*
- 5:30 - 7:00 p.m. Registration and Opening Reception

Monday, October 23, 2017

	<i>First-Time Attendees</i>	<i>Advanced: Current Certificate Holders</i>	
7:30 - 8:30 a.m.	Registration		
8:30 - 9:45 a.m.	Opening Keynote Presentation: How to Strengthen Your Board's Decision-Making Process		
10:00 - 11:45 a.m.	Board Secretary/Clerk Foundations	Policies, Procedures, and Task Lists - What's the Difference?	Don't Procrastinate - Automate: Meeting Automation Costs Logistics and Features
12:00 - 1:00 p.m.	Lunch, All Attendees		
1:15 - 3:00 p.m.	Board Secretary/Clerk Foundations (cont'd)	FPPC Update: Form 700 and Conflicts of Interest	What Am I Doing Here? The Role of the Clerk and Meeting Minutes
3:00 - 3:30 p.m.	Break, Networking with the Exhibitors		
3:30 - 5:00 p.m.	Understanding Board Member and District Liability Issues	Managing Up	Handling the Heat: Managing a Public Hearing
5:30 - 7:00 p.m.	Reception		

Tuesday, October 24, 2017

	<i>First-Time Attendees</i>	<i>Advanced: Current Certificate Holders</i>	
8:30 - 10:00 a.m.	Staying in Compliance: Understanding Fundamental Special District Laws	Mix It Up! Work-Life Blending	Making Your Life Easier with Technology - The Best Online Tools for Special Districts
10:00 - 10:30 a.m.	Break, Networking with the Exhibitors		
10:30 a.m. - 12:00 p.m.	Staying in Compliance: Understanding Fundamental Special District Laws (cont'd)	Disruptive Behavior at Board Meetings	Work It! Personnel Matters & The Brown Act
12:00 - 1:00 p.m.	Lunch, All Attendees		
1:15 - 2:45 p.m.	Holding Effective Public Meetings	Protecting Your Board Members - Ethics in Elected Office	Common Records Management Issues and How to Solve Them
2:45 - 3:00 p.m.	Break		
3:00 - 4:00 p.m.	Records Retention and Management	The Empty Chair: Board Vacancies and Appointments	Like or Unlike? Discipline in the Digital World
4:00 p.m.	Event Adjourns, Graduation Certificate Distribution		

NEW 2017

Monday, Oct. 23, 8:30 - 9:45 a.m.

Opening Keynote: How to Strengthen Your Board's Decision-Making Process

Ann Macfarlane



In these tumultuous times, boards of special districts find it harder than ever to discuss their challenging issues and serve their stakeholders. A smoothly-functioning board makes all the difference for effective decision making. Learn the little-known guidelines and tips that will improve discussion at your meetings a thousand percent. Surprising secrets from Robert's Rules of Order and the latest findings in emotional intelligence will give you practical insights to power up your meetings and produce the best possible decisions for your district.



Board Secretary/Clerk Conference & Certificate Program™

Anaheim, CA - October 22-24, 2017

ONE FORM PER REGISTRANT. PLEASE MAKE COPIES AS NEEDED		
Name/Title		
District		
Address		
City	State	Zip
Phone	Fax	
Email		
Special Needs including Dietary		
Emergency Contact Name	Phone	
BOARD SECRETARY/CLERK CONFERENCE OPTIONS		
Current Certificate Holder <input type="checkbox"/> Yes <input type="checkbox"/> No		
I will be participating as: <input type="checkbox"/> First-time Attendee <input type="checkbox"/> Advanced - Returning Attendee		
EARLY BIRD REGISTRATION - ON OR BEFORE THURSDAY, SEPTEMBER 21, 2017 Member status: <input type="checkbox"/> SDRMA Member - \$525 <input type="checkbox"/> CSDA Member - \$575 <input type="checkbox"/> Non-member - \$865		
REGULAR REGISTRATION - AFTER THURSDAY, SEPTEMBER 21, 2017 Member status: <input type="checkbox"/> SDRMA Member - \$575 <input type="checkbox"/> CSDA Member - \$625 <input type="checkbox"/> Non-member - \$940		
NEW! PRE-CONFERENCE WORKSHOP: READER-FRIENDLY WRITING THAT WORKS: POLICIES AND MEETING MINUTES <input type="checkbox"/> CSDA Member - \$225 <input type="checkbox"/> Non-member - \$340		
PAYMENT INFORMATION		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover		
Acct. name:	Acct. number:	
Expiration date:	Authorized signature:	

Mail or Fax completed form to:
 California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 f: 916.520.2465



Conference Date and Location
 October 22-24, 2017
 Embassy Suites Anaheim - South
 11767 Harbor Blvd., Garden Grove, CA 92840
 1.800.HILTONS Room reservation cut-off: Sept. 21, 2017

Questions?
 Please contact us toll-free:
 877.924.2732

Conference Cancellation Policy
 Cancellations must be made in writing and received via fax or mail no later than three business days prior to the conference. All cancellations made within the specified time will be refunded less a \$75 processing fee.