

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MONDAY JANUARY 9, 2018 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:04pm

BOARD MEMBERS PRESENT-BILL HOPPER AND SAMUEL STERN.

BOARD MEMBER PRESENT BY TELECONFERENCE – CARL RADUSCH

BOARD MEMBERS ABSENT – 1 (Patricia Maillis)

2. AGENDA:

a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION

b. MOTION TO APPROVE JANUARY 9, 2018 AGENDA

V.P. Hopper made a **MOTION** to move item 8a. (Tejon-Castac Water District/Lebec County Water District JPA) up to 2c.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a **MOTION** to move item 8c. (Secretary/Treasurer position) up to 2c.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P Hopper made a **MOTION** to accept the Agenda with changes.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P Hopper made a **MOTION** to approve the JPA with Tejon-Castac Water District and sign Resolution # 2018-01

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P Hopper made a **MOTION** to appoint Patricia Maillis as the Secretary/Treasurer position for Lebec County Water District Board of Directors.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a **MOTION** to move add Secretary/Treasurer Maillis as signer to all three bank accounts with California Bank & Trust.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

3. MINUTES:

- a. REVIEW THE MINUTES FROM OCTOBER 9, 2017 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM NOVEMBER 14, 2017 REGULAR MEETING

V.P Hopper made a **MOTION** to approve the minutes for December 12, 2017 Regular Meeting.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

4. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR DECEMBER 2017
- b. MOTION TO APPROVE BILLS FOR DECEMBER 2017

V.P Hopper made a **MOTION** to approve bills for December 2017.

Motion SECONDED

Yea: 3(SS, CR, BH) Nay: 0 Abstain: 0
Board concurs and Motion passes

5. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION

V.P. Hopper made a **MOTION** to accept the bid submitted by Santanas Pumping for the repair located on Lebec Road in front of the Jehovah Witness Church in the amount of 30,100.00.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

6. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

7. UNFINISHED BUSINESS:

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- c. METERS AND VALVES INFRASTRUCTURE IMPROVEMENTS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)

V.P. Hopper made a **MOTION** to table item 7.a (DWSRF Grant) until next meeting.

Motion SECONDED

Yea: 3(SS, CR, BH) Nay: 0 Abstain: 0
 Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 7.b (Annexation of FMHS) until next meeting.

Motion SECONDED

Yea: 3(SS, CR, BH) Nay: 0 Abstain: 0
 Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 7.c (Meters and Valves Infrastructure Improvements) until next meeting.

Motion SECONDED

Yea: 3(SS, CR, BH) Nay: 0 Abstain: 0
 Board concurs and Motion passes

8. NEW BUSINESS

- a. TEJON CASTAC WATER DISTRICT/LEBEC COUNTY WATER DISTRICT JPA-DISCUSSION AND APPROPRIATE ACTION
- b. LEBEC COUNTY WATER DISTRICT MAPS- DISCUSSION AND APPROPRIATE ACTION
- c. SECRETARY/TREASURER BOARD POSITION- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- d. VACANT BOARD SEAT – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

V.P. Hopper made a **MOTION** to table item 8.b (Lebec County Water District Maps) until next meeting.

Motion SECONDED

Yea: 4(PM, SS, CR, BH) Nay: 0 Abstain: 0
 Board concurs and Motion passes

Davin Cano submitted a letter of intent for the open board seat. President Stern would like to schedule a special meeting to speak further with Davin Cano about the vacant board seat and to cover items on the agenda that continue to be tabled.

1. CLOSED SESSION: Gov’t code 54954.2

- a. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov’t code 54957.7(a)
- b. GENERAL MANAGER EVALUATION-DISCUSSION AND APPROPRIATE ACTION – Gov’t code 4464
- c. CONVENE TO OPEN SESSION-Gov’t code 54957.7

2. OPEN SESSION

a. ANNOUNCE ACTIONS TAKEN –Gov’t code 54957.7

V.P Hopper made a **MOTION** to move to open session.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P Hopper made a **MOTION** to put the General Manager in charge of the Water operations manager and water operator.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P Hopper made a **MOTION** to approve the General Manager to attend the GM Leadership Conference with paid travel expenses.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

President Stern made a **MOTION** to approve V.P. Hopper to attend a workshop in Fresno with paid travel expenses.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

9. BOARD/STAFF PROPOSED AGENDA ITEMS

10. ANNOUNCE DATE/TIME OF THE NEXT MEETING

Meeting will be held Tuesday February 13, 2018 @ 6pm

11. ADJOURNMENT

V.P. Hopper made a **MOTION** to adjourn meeting.

Motion SECONDED

Yea: 3(BH, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

MEETING WAS ADJOURNED AT 8:11PM