



**LCWD**  
Lebec County Water District

# PACKET

September 15, 2016

FOR PUBLIC VIEW ONLY

(Please do not remove from office)

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY AUGUST 9, 2016**  
**7:00PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL**

Meeting begins- 7:01pm

BILL HOPPER, BRETT TUCKER AND WILLARD MARTIN PRESENT

**MINUTE OF SILENCE/FLAG SALUTE**

V.P. Hopper made a **MOTION** to add an item to the Agenda titled "Letter Of Intent Submission" and will be addressed after financials.

**Director Tucker SECONDED** the Motion.

Yea: 3(BH, WM, BT)

Nay: 0

Abstain:

0

Board concurs and Motion passes.

✓V.P. Hopper made a **MOTION** to remove items 6.c and 6.e because they are included in water operators report.

**Director Tucker SECONDED** the Motion.

Yea: 3(BH, WM, BT)

Nay: 0

Abstain:

0

Board concurs and Motion passes.

**2. MINUTES:**

a. REVIEW THE MINUTES FROM JULY 19, 2016 REGULAR MEETING

b. MOTION TO APPROVE THE MINUTES FROM JULY 19, 2016 REGULAR MEETING

V.P. Hopper made a **MOTION** to accept the minutes for July 19, 2016 as written.

**Director Tucker SECONDED** the Motion.

Yea: 3(BH, WM, BT)

Nay: 0

Abstain:

0

Board concurs and Motion passes.

**3. FINANCIAL REPORTS:**

a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR JULY 2016

b. MOTION TO APPROVE FINANCIAL REPORT FOR JULY 2016

V.P. Hopper made a MOTION to approve the Financial Report from July 2016.

Director Tucker SECONDED the Motion.

Yea: 3(BH,WM, BT)                                 Nay: 0                                 Abstain: 0  
Board concurs and Motion passes

V.P. Hopper made a MOTION to accept Samuel Sterns Letter of Intent and appoint him as a LCWD Director.

Director Tucker SECONDED the Motion.

Yea: 3(BH,WM, BT)                                 Nay: 0                                 Abstain: 0  
Board concurs and Motion passes

**4. WATER OPERATIONS REPORT:**

a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION

b. MOTION TO APPROVE WATER OPERATORS REPORT FOR JULY 2016

President Martin made a MOTION to approve the Bid submitted by PowerTech to replace the Jbox and repair wiring at Chimney Canyon Well for \$1575.00

Director Tucker SECONDED the Motion.

Yea: 4(BH,WM, BT, SS)                                 Nay: 0                                 Abstain: 0  
Board concurs and Motion passes

V.P. Hopper made a MOTION to approve Water Operators Report.

Director Tucker SECONDED the Motion.

Yea: 4(BH,WM, BT, SS)                                 Nay: 0                                 Abstain: 0  
Board concurs and Motion passes

**5. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

**6. UNFINISHED BUSINESS:**

- a. ANNEXING JUNIPER RIDGE - DISCUSSION AND APPROPRIATE ACTION
- b. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- c. EMERGENCY GENERATOR CONNECTIONS ESTIMATES - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)
- d. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY PRESIDENT MARTIN)
- e. STATE REQUEST FOR TANK REPAIRS-DISCUSSION APPROPRIATE ACTION (REQUESTED BY MICHAEL HIGHTOWER JR.)

**Director Tucker** made a **MOTION** to table item 8.a (Annexing Juniper Ridge) until next meeting.

**V.P. Hopper SECONDED** the Motion.

Yea: 3(BH, BT, SS)                      Nay: 0                      Abstain: 1(WM)  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Test Well Drill Site Agreement drawn up by Provost & Pritchard.

**Director Tucker SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 6.d (West side Lebec to State connection) until next meeting.

**Director Tucker SECONDED** the Motion.

Yea: 4(BH, BT, WM, SS)                      Nay: 0                      Abstain: 0  
Board does not concur but Motion passes

**7. NEW BUSINESS:**

- a. REPLACING OLD PIPE- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)
- b. SECRETARY/CLERK OF BOARD YEARLY TRAINING – DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY JESSICA CARROLL)

**V.P. Hopper** made a **MOTION** to table item 7.a (Replacing old pipe) until next meeting.

**Director Tucker SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Clerk of the Board Training in November 2016 for Office Supervisor with a spending cap of \$1400.00.

**Director Tucker SECONDED** the Motion.

Yea: 4(BH, BT, WM, SS)                      Nay: 0                      Abstain: 0  
Board does not concur but Motion passes

**V.P. Hopper** made a **MOTION** to train a backup for office at \$18.00 per hour.

**Director Tucker SECONDED** the Motion.

Yea: 4(BH, BT, WM, SS)                      Nay: 0                      Abstain: 0  
Board does not concur but Motion passes

**10. BOARD/STAFF PROPOSED AGENDA ITEMS**

**11. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

**V.P. Hopper** made a **MOTION** to change September meeting to Thursday September 15, 2016.

**Director Tucker** **SECONDED** the Motion.

Yea: 4(BH, BT, WM, SS)

Nay: 0

Abstain:

0

Board does not concur but Motion passes

**12. ADJOURNMENT**

**V.P. Hopper** made a **MOTION** to adjourn.

**Director Tucker** **SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)

Nay: 0

Abstain:

0

Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 8:34PM**

DRAFT

9:54 AM

09/09/16

**LEBEC COUNTY WATER DISTRICT**  
**Reconciliation Summary**  
1020 · Lebec Co Water Dist. - Checking, Period Ending 08/31/2016

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	Aug 31, 16
Beginning Balance	67,153.51
Cleared Transactions	
Checks and Payments - 56 ite...	-50,699.36
Deposits and Credits - 30 items	40,227.55
Total Cleared Transactions	-10,471.81
Cleared Balance	<u>56,681.70</u>
Uncleared Transactions	
Checks and Payments - 21 ite...	-8,152.78
Total Uncleared Transactions	-8,152.78
Register Balance as of 08/31/2016	<u>48,528.92</u>
Ending Balance	48,528.92

10:04 AM  
09/09/16

**LEBEC COUNTY WATER DISTRICT**  
**Reconciliation Summary**  
1040 · Grant Checking Account, Period Ending 08/31/2016

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	<u>Aug 31, 16</u>
Beginning Balance	32.67
Cleared Transactions	
Checks and Payments - 1 item	-1,318.50
Deposits and Credits - 3 items	15,349.19
	<u>14,030.69</u>
Total Cleared Transactions	
	<u>14,063.36</u>
Cleared Balance	
	<u>14,063.36</u>
Uncleared Transactions	
Checks and Payments - 2 ite...	-14,038.36
	<u>-14,038.36</u>
Total Uncleared Transactions	
	<u>-14,038.36</u>
Register Balance as of 08/31/2016	<u>25.00</u>
Ending Balance	25.00

# LEBEC COUNTY WATER DISTRICT

## Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						67,153.51
<b>Cleared Transactions</b>						
<b>Checks and Payments - 56 items</b>						
Bill Pmt -Check	07/05/2016	7449	Provost & Prichar...	X	-2,996.70	-2,996.70
Bill Pmt -Check	07/14/2016	7464	Provost & Prichar...	X	-5,769.40	-8,766.10
Liability Check	07/15/2016	E-pay	EFTPS	X	-1,502.00	-10,268.10
Liability Check	07/15/2016	E-pay	EDD	X	-267.39	-10,535.49
Bill Pmt -Check	07/25/2016	7479	Santana's Pumping	X	-3,190.00	-13,725.49
Bill Pmt -Check	07/25/2016	7469	Anthem Blue Cross	X	-1,456.43	-15,181.92
Bill Pmt -Check	07/25/2016	7481	Wainright Emilie	X	-800.00	-15,981.92
Bill Pmt -Check	07/25/2016	7473	Lewis & Associates	X	-550.00	-16,531.92
Bill Pmt -Check	07/25/2016	7474	Martin's Garage	X	-137.18	-16,669.10
Bill Pmt -Check	07/25/2016	7471	Kern County Audi...	X	-132.00	-16,801.10
Bill Pmt -Check	07/25/2016	7478	Pitney Bowes/Re...	X	-94.33	-16,895.43
Bill Pmt -Check	07/25/2016	7470	AT&T Uverse	X	-82.00	-16,977.43
Bill Pmt -Check	07/25/2016	7477	PC Pal	X	-50.00	-17,027.43
Paycheck	08/01/2016	7484	Michael D Highto...	X	-1,919.79	-18,947.22
Liability Check	08/01/2016	E-pay	EFTPS	X	-1,590.94	-20,538.16
Paycheck	08/01/2016	7483	Jessica Carroll	X	-1,512.12	-22,050.28
Paycheck	08/01/2016	7482	Jeffrey G Bryan	X	-910.32	-22,960.60
Liability Check	08/01/2016	E-pay	EDD	X	-247.96	-23,208.56
Bill Pmt -Check	08/04/2016	7495	Santana's Pumping	X	-2,080.00	-25,288.56
Bill Pmt -Check	08/04/2016	7496	SCE 2-03-200-81...	X	-1,645.30	-26,933.86
Bill Pmt -Check	08/04/2016	7494	PowerTech Electr...	X	-1,265.00	-28,198.86
Bill Pmt -Check	08/04/2016	7497	State Compensat...	X	-802.58	-29,001.44
Bill Pmt -Check	08/04/2016	7485	Santana's Pumping	X	-525.00	-29,526.44
Bill Pmt -Check	08/04/2016	7493	Pilot Travel Cent...	X	-307.73	-29,834.17
Bill Pmt -Check	08/04/2016	7488	At&T Office	X	-168.29	-30,002.46
Bill Pmt -Check	08/04/2016	7492	Martin's Garage	X	-137.18	-30,139.64
Bill Pmt -Check	08/04/2016	7486	3D Imaging Syste...	X	-126.11	-30,265.75
Bill Pmt -Check	08/04/2016	7498	Verizon Wireless	X	-109.90	-30,375.65
Bill Pmt -Check	08/04/2016	7499	Wells Fargo Bank	X	-96.75	-30,472.40
Bill Pmt -Check	08/04/2016	7489	AUS Aramark	X	-81.02	-30,553.42
Bill Pmt -Check	08/04/2016	7490	BC Laboratories	X	-62.50	-30,615.92
Bill Pmt -Check	08/04/2016	7487	Ability Answering ...	X	-33.45	-30,649.37
Bill Pmt -Check	08/04/2016	7491	Cash	X	-32.35	-30,681.72
Bill Pmt -Check	08/10/2016	7500	Cal Bank & Trust	X	-603.78	-31,285.50
Bill Pmt -Check	08/10/2016	7501	CSDA	X	-575.00	-31,860.50
Bill Pmt -Check	08/10/2016	7502	Martin, Willard	X	-100.00	-31,960.50
Paycheck	08/15/2016	7507	Michael D Highto...	X	-1,678.33	-33,638.83
Liability Check	08/15/2016	E-pay	EFTPS	X	-1,654.08	-35,292.91
Paycheck	08/15/2016	7506	Jessica Carroll	X	-1,550.63	-36,843.54
Paycheck	08/15/2016	7505	Jeffrey G Bryan	X	-1,318.90	-38,162.44
Liability Check	08/15/2016	E-pay	EDD	X	-249.19	-38,411.63
Bill Pmt -Check	08/22/2016	7511	PGE5159	X	-2,472.39	-40,884.02
Bill Pmt -Check	08/22/2016	7508	Anthem Blue Cross	X	-1,456.43	-42,340.45
Bill Pmt -Check	08/22/2016	7513	PGE8279	X	-1,440.19	-43,780.64
Bill Pmt -Check	08/22/2016	7509	Hometown Publis...	X	-172.50	-43,953.14
Bill Pmt -Check	08/22/2016	7516	AT&T Uverse	X	-82.00	-44,035.14
Bill Pmt -Check	08/22/2016	7514	SCE 2-36-538-21...	X	-74.76	-44,109.90
Bill Pmt -Check	08/22/2016	7510	PGE4923	X	-33.73	-44,143.63
Bill Pmt -Check	08/22/2016	7512	PGE5230	X	-21.03	-44,164.66
Paycheck	08/29/2016	7520	Michael D Highto...	X	-1,716.50	-45,881.16
Liability Check	08/29/2016	E-pay	EFTPS	X	-1,672.92	-47,554.08
Paycheck	08/29/2016	7518	Jessica Carroll	X	-1,535.43	-49,089.51
Paycheck	08/29/2016	7517	Jeffrey G Bryan	X	-1,319.33	-50,408.84
Liability Check	08/29/2016	E-pay	EDD	X	-255.52	-50,664.36
Check	08/31/2016			X	-25.00	-50,689.36
Check	08/31/2016		QuickBooks Payr...	X	-10.00	-50,699.36
<b>Total Checks and Payments</b>					<b>-50,699.36</b>	<b>-50,699.36</b>



## LEBEC COUNTY WATER DISTRICT

## Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 30 items</b>						
Deposit	08/02/2016			X	207.25	207.25
Deposit	08/02/2016			X	294.91	502.16
Deposit	08/02/2016			X	1,771.44	2,273.60
Deposit	08/10/2016			X	40.01	2,313.61
Deposit	08/10/2016			X	79.54	2,393.15
Deposit	08/10/2016			X	81.61	2,474.76
Deposit	08/10/2016			X	191.52	2,666.28
Deposit	08/10/2016			X	316.96	2,983.24
Deposit	08/10/2016			X	1,318.50	4,301.74
Deposit	08/10/2016			X	3,165.78	7,467.52
Deposit	08/12/2016			X	281.68	7,749.20
Deposit	08/12/2016			X	1,485.80	9,235.00
Deposit	08/16/2016			X	5,429.87	14,664.87
Deposit	08/19/2016			X	292.83	14,957.70
Deposit	08/19/2016			X	6,484.17	21,441.87
Deposit	08/20/2016			X	38.00	21,479.87
Deposit	08/20/2016			X	120.00	21,599.87
Deposit	08/20/2016			X	120.72	21,720.59
Deposit	08/20/2016			X	204.30	21,924.89
Deposit	08/20/2016			X	212.66	22,137.55
Deposit	08/22/2016			X	7,706.92	29,844.47
Deposit	08/22/2016			X	94.75	29,939.22
Deposit	08/23/2016			X	139.28	30,078.50
Deposit	08/23/2016			X	192.00	30,270.50
Deposit	08/23/2016			X	341.40	30,611.90
Deposit	08/25/2016			X	1,254.19	31,866.09
Deposit	08/25/2016			X	0.00	31,866.09
Paycheck	08/29/2016	7519	Michael D Highto...	X	0.00	31,866.09
Deposit	08/31/2016			X	348.35	32,214.44
Deposit	08/31/2016			X	673.97	32,888.41
Deposit	08/31/2016			X	7,339.14	40,227.55
Total Deposits and Credits					40,227.55	40,227.55
Total Cleared Transactions					-10,471.81	-10,471.81
Cleared Balance					-10,471.81	56,681.70
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Bill Pmt -Check	07/25/2016	7480	Tucker, Brett		-100.00	-100.00
Bill Pmt -Check	08/10/2016	7504	Tucker, Brett		-100.00	-200.00
Bill Pmt -Check	08/10/2016	7503	Stern, Samuel		-100.00	-300.00
Bill Pmt -Check	08/22/2016	7515	Wainright Emilie		-800.00	-1,100.00
Liability Check	08/29/2016	7521	Wells Fargo Bank		-1,292.54	-2,392.54
Bill Pmt -Check	08/31/2016	7528	HD Supply Water...		-1,394.81	-3,787.35
Bill Pmt -Check	08/31/2016	7535	SCE 2-03-200-81...		-1,379.75	-5,167.10
Bill Pmt -Check	08/31/2016	7536	State Compensat...		-802.58	-5,969.68
Bill Pmt -Check	08/31/2016	7530	Lewis & Associates		-450.00	-6,419.68
Bill Pmt -Check	08/31/2016	7532	Pilot Travel Cent...		-414.35	-6,834.03
Bill Pmt -Check	08/31/2016	7531	McMor Chlorinati...		-270.00	-7,104.03
Bill Pmt -Check	08/31/2016	7534	R Molina Jr.		-200.00	-7,304.03
Bill Pmt -Check	08/31/2016	7524	At&T Office		-172.51	-7,476.54
Bill Pmt -Check	08/31/2016	7529	Law Offices of Da...		-172.50	-7,649.04
Bill Pmt -Check	08/31/2016	7522	3D Imaging Syste...		-123.51	-7,772.55
Bill Pmt -Check	08/31/2016	7525	AUS Aramark		-121.53	-7,894.08
Bill Pmt -Check	08/31/2016	7537	Verizon Wireless		-109.90	-8,003.98
Bill Pmt -Check	08/31/2016	7533	Price Disposal		-42.33	-8,046.31
Bill Pmt -Check	08/31/2016	7527	Fred C. Gilbert Co.		-36.77	-8,083.08
Bill Pmt -Check	08/31/2016	7526	Cash		-35.20	-8,118.28
Bill Pmt -Check	08/31/2016	7523	Ability Answering ...		-34.50	-8,152.78
Total Checks and Payments					-8,152.78	-8,152.78
Total Uncleared Transactions					-8,152.78	-8,152.78
Register Balance as of 08/31/2016					-18,624.59	48,528.92
<b>Ending Balance</b>					<b>-18,624.59</b>	<b>48,528.92</b>

10:04 AM

09/09/16

**LEBEC COUNTY WATER DISTRICT**  
**Reconciliation Detail**  
**1040 - Grant Checking Account, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						32.67
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	08/10/2016	111	Lebec County W...	X	-1,318.50	-1,318.50
Total Checks and Payments					-1,318.50	-1,318.50
<b>Deposits and Credits - 3 items</b>						
Deposit	08/31/2016			X		0.00
Deposit	08/31/2016			X	7,101.59	7,101.59
Deposit	08/31/2016			X	8,247.60	15,349.19
Total Deposits and Credits					15,349.19	15,349.19
Total Cleared Transactions					14,030.69	14,030.69
Cleared Balance					14,030.69	14,063.36
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	08/10/2016	112	Provost & Prichar...		-5,790.76	-5,790.76
Bill Pmt -Check	08/22/2016	113	Provost & Prichar...		-8,247.60	-14,038.36
Total Checks and Payments					-14,038.36	-14,038.36
Total Uncleared Transactions					-14,038.36	-14,038.36
Register Balance as of 08/31/2016					-7.67	25.00
<b>Ending Balance</b>					<b>-7.67</b>	<b>25.00</b>

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss YTD Comparison

August 2016

	Aug 16	Jul - Aug 16
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4000 · Operating Revenue		
4010 · Commercial	21,269.64	40,849.19
4040 · Residential	17,666.14	33,154.89
4060 · Rent Income	673.97	1,345.92
4100 · Kern Co Tax Income	0.00	274.52
4120 · Surplus Water	1,645.54	7,880.17
4130 · Will Serve	143.26	286.52
4140 · Late Charges & Customer Charg...	894.75	1,896.63
<b>Total 4000 · Operating Revenue</b>	<b>42,293.30</b>	<b>85,687.84</b>
<b>Total Income</b>	<b>42,293.30</b>	<b>85,687.84</b>
<b>Expense</b>		
6010 · Advertising	172.50	172.50
6020 · Auto Expense		
6022 · Gas	414.35	722.08
6028 · Repairs		
6028.1 · GMC	0.00	274.36
6028.2 · DODGE	1,000.00	1,000.00
<b>Total 6028 · Repairs</b>	<b>1,000.00</b>	<b>1,274.36</b>
6030 · Service		
6030.1 · Dodge Service	83.43	83.43
6030.2 · Gmc Service	233.43	233.43
<b>Total 6030 · Service</b>	<b>316.86</b>	<b>316.86</b>
<b>Total 6020 · Auto Expense</b>	<b>1,731.21</b>	<b>2,313.30</b>
6040 · Bank Service Charge	25.00	32.00
6050 · Compensation of Board	300.00	500.00
6065 · Depreciation	5,777.00	11,554.00
6070 · Dues & Subscriptions	30.00	30.00
6075 · Education	575.00	575.00
6090 · Equipment Rental	96.75	352.17
6095 · Fees and Permits	0.00	257.00
6110 · Insurance		
6113 · Medical Insurance	1,456.43	4,369.29
6120 · Workers Compensation Insurance	802.58	2,407.74
<b>Total 6110 · Insurance</b>	<b>2,259.01</b>	<b>6,777.03</b>
6130 · Maintenance		
6135 · Maintenance Services	0.00	6,535.00
6140 · Maintenance Supplies	2,559.68	2,918.08
<b>Total 6130 · Maintenance</b>	<b>2,559.68</b>	<b>9,453.08</b>
6155 · Office Expense		
6160 · Computer	110.97	160.97
6170 · Answering Service	34.50	67.95
6175 · Office Repair	123.51	365.21
6185 · Supplies	154.91	182.76

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss YTD Comparison

09/09/16

August 2016

Accrual Basis

	Aug 16	Jul - Aug 16
6155 · Office Expense - Other	93.99	93.99
<b>Total 6155 · Office Expense</b>	<b>517.88</b>	<b>870.88</b>
6195 · Operations Management	200.00	200.00
6215 · Payroll - Gross Wages	18,999.53	24,692.47
6235 · Payroll Service Fees	10.00	16.00
6245 · Postage	3.09	7.59
6250 · Professional Fees		
6255 · Accounting / Bookkeeping	675.00	1,225.00
6270 · Legal	-1,138.33	-1,138.33
<b>Total 6250 · Professional Fees</b>	<b>-463.33</b>	<b>86.67</b>
6290 · Rent	800.00	2,400.00
6300 · Repairs & Maintenance		
6303 · System Maint and Repairs	0.00	2,000.00
<b>Total 6300 · Repairs &amp; Maintenance</b>	<b>0.00</b>	<b>2,000.00</b>
6310 · Software System	99.99	99.99
6315 · Taxes		
6320 · Payroll Taxes	1,424.97	2,175.39
<b>Total 6315 · Taxes</b>	<b>1,424.97</b>	<b>2,175.39</b>
6340 · Telephone	364.41	724.60
6352 · Uniforms	121.53	202.55
6355 · Utilities - Office		
6360 · Electric	148.00	148.00
6370 · Trash	84.66	84.66
<b>Total 6355 · Utilities - Office</b>	<b>232.66</b>	<b>232.66</b>
6375 · Utilities - Pumps		
6380 · Electric	5,347.09	6,992.39
<b>Total 6375 · Utilities - Pumps</b>	<b>5,347.09</b>	<b>6,992.39</b>
6390 · Water Test	625.00	687.50
<b>Total Expense</b>	<b>41,808.97</b>	<b>73,404.77</b>
<b>Net Ordinary Income</b>	<b>484.33</b>	<b>12,283.07</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
9015 · Grant Income	15,349.19	15,349.19
<b>Total Other Income</b>	<b>15,349.19</b>	<b>15,349.19</b>
<b>Other Expense</b>		
9016 · Grant Expense	15,356.86	15,356.86
<b>Total Other Expense</b>	<b>15,356.86</b>	<b>15,356.86</b>
<b>Net Other Income</b>	<b>-7.67</b>	<b>-7.67</b>

11:02 AM

09/09/16

Accrual Basis

**LEBEC COUNTY WATER DISTRICT**  
**Profit & Loss YTD Comparison**

August 2016

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	Aug 16	Jul - Aug 16
<b>Net Income</b>	<u>476.66</u>	<u>12,275.40</u>

## LEBEC COUNTY WATER DISTRICT

## Balance Sheet

As of August 31, 2016

Accrual Basis

	Aug 31, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1011 - Customer Change Petty Ca	300.00
1020 - Lebec Co Water Dist. - Checki...	48,528.92
1040 - Grant Checking Account	25.00
<b>1080 - Savings</b>	
1081 - Emergency Fund Reserve	120,000.00
1080 - Savings - Other	430,066.70
<b>Total 1080 - Savings</b>	<b>550,066.70</b>
<b>Total Checking/Savings</b>	<b>598,920.62</b>
<b>Accounts Receivable</b>	
1200 - Accounts Receivable	40,907.59
<b>Total Accounts Receivable</b>	<b>40,907.59</b>
<b>Other Current Assets</b>	
1260 - Bad Debt Loss A/R	-231.55
<b>Total Other Current Assets</b>	<b>-231.55</b>
<b>Total Current Assets</b>	<b>639,596.66</b>
<b>Fixed Assets</b>	
<b>1400 - Fixed Assets</b>	
1410 - Land	15,521.00
1430 - Office Equipment	4,352.00
1440 - RVS Software	2,800.00
1450 - 2011 Dodge Truck	36,179.75
1460 - 2012 Chevy Truck	17,544.00
1470 - Soft Start Well	7,975.00
1480 - Used Welder	2,600.00
1490 - 02 Backhoe	28,782.00
1495 - Generator	8,225.00
1500 - Other Equipment	8,250.00
1530 - Inventory	65,713.09
1590 - Lebec Well Motor Pump	10,109.35
1600 - Pumps & Wells	191,245.40
1610 - Tanks	313,180.72
1615 - Tank Ladders	6,972.00
1620 - Transmission & Distribution	636,423.00
1630 - Tools	4,084.73
1690 - Accumulated Depreciation	-773,002.33
<b>Total 1400 - Fixed Assets</b>	<b>586,954.71</b>
<b>Total Fixed Assets</b>	<b>586,954.71</b>
<b>Other Assets</b>	
1800 - Deposits	1,675.00
<b>Total Other Assets</b>	<b>1,675.00</b>

## LEBEC COUNTY WATER DISTRICT

09/09/16

## Balance Sheet

Accrual Basis

As of August 31, 2016

	Aug 31, 16
<b>TOTAL ASSETS</b>	<u><u>1,228,226.37</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 · Accounts Payable	3,098.92
<b>Total Accounts Payable</b>	<u>3,098.92</u>
<b>Other Current Liabilities</b>	
2110 · Direct Deposit Liabilities	288.24
2300 · Payroll Liabilities	
2310 · Federal Withholding	-0.11
2320 · FICA	-0.45
2330 · State Withholding	0.41
2350 · SUTA	0.07
2360 · SDI	-0.14
2300 · Payroll Liabilities - Other	-0.15
<b>Total 2300 · Payroll Liabilities</b>	<u>-0.37</u>
<b>Total Other Current Liabilities</b>	<u>287.87</u>
<b>Total Current Liabilities</b>	<u>3,386.79</u>
<b>Total Liabilities</b>	3,386.79
<b>Equity</b>	
3290 · Fund Balance -Net Assets	797,919.12
3300 · Retained Earnings	414,645.06
Net Income	12,275.40
<b>Total Equity</b>	<u>1,224,839.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,228,226.37</u></u>

10:48 AM

09/09/16

## LEBEC COUNTY WATER DISTRICT

## A/P Aging Detail

As of September 9, 2016

Name	Memo	Open Balance
Current		517.50
BC Labor...	water testing	107.50
BC Labor...	water testing	1,579.82
Ca Bank...		216.78
HD Suppl...	clamp collar leak	150.00
Mountain...	gmc pickup	90.00
PC Pal	computer antivirus	42.33
Price Dis...	TRASH SERVICE 6370	73.24
SCE 2-36...	Office 2-36-538-2134	96.75
Wells Far...	copier lease	225.00
WF Advis...	Annual IRA Fee	414.35
Pilot Tra...	6022	123.51
3D Imagi...	6175	34.50
Ability A...	6170	172.51
At&T Offi...	6340	40.51
AUS Ara...	6352	40.51
AUS Ara...	6352	40.51
AUS Ara...	6352	172.50
Law Offi...	6270	36.77
Fred C. G...	6140-tubing	1,394.81
HD Suppl...	6140	450.00
Lewis & ...	8-9-16 Meeting 6250	270.00
McMor C...	6140	42.33
Price Dis...	TRASH SERVICE 6370	200.00
R Molina ...		1,379.75
SCE 2-03...	6380	802.58
State Co...	Workers Comp Insurance 6120 ...	109.90
Verizon ...	6340	35.20
Cash	water	82.00
AT&T Uv...	6340	33.73
PGE4923	Ridge Route Pump Electricity 4...	1,440.19
PGE8279	Lebec Well Pump Electricity 24...	2,472.39
PGE5159	State Well Pump Electricity 211...	21.03
PGE5230	Landfill Rd Booster Electricity ...	74.76
SCE 2-36...	Office 2-36-538-2134	1,456.43
Anthem ...	Invoice # 0201608001703 6113	172.50
Hometo...	board vacancy 6010	8,247.60
Provost ...	SDWSRF Grant Claim #8	800.00
Wainrigh...		603.78
Cal Bank...	Bankcard Visa	575.00
CSDA	Clerk Conference	100.00
Tucker, ...	Regular Meeting 8-9-16	100.00
Martin, ...	Regular Meeting 8-9-16	100.00
Stern, Sa...	Regular Meeting 8-9-16	5,790.76
Provost ...	SDWSRF Grant Claim #7	1,318.50
Lebec Co...	GRANT EXPENSE-REIMB LEGA...	

TOTAL

32,247.83



# Lebec County Water District.

## Monthly Distribution Report

**August, 2016**

By: Mike Hightower, Jr., Water Operations Supervisor

### Well Reports:

#### State Well

	<b>August</b>	<b>July</b>	<b>Difference</b>	<b>Uranium</b>	<b>Fluoride</b>	<b>Nitrate</b>
Static Level	131'6"	130'	-1'6"	17 pCi/L	1.9 mg/L	27mg/L
Drawdown	133'9 "	132'3"	-1'6"		<b>Date:Aug 2016</b>	
GPM	230 Gpm	230 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	2,260,897	2,307,662	-46,765		Absent	

#### Lebec Well

	<b>August</b>	<b>July</b>	<b>Difference</b>	<b>Uranium</b>	<b>Fluoride</b>	<b>Nitrate</b>
Static Level	93'4"	92'0"	-1'4 "	12 pCi/L	1.4 mg/L	20mg/L
Drawdown	107'	104'4"	-1'4 "		<b>Date:Aug2016</b>	
GPM	210 Gpm	210 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	2,971,923	2,264,181	+707,742		Absent	

#### Chimney Canyon Well

	<b>August</b>	<b>July</b>	<b>Difference</b>	<b>Uranium</b>	<b>Fluoride</b>	<b>Nitrate</b>
Static Level	183'5"	182'6"	-11"	22 pCi/L	2.1 mg/L	25mg/L
Drawdown	211'1"	210'2"	-11"		<b>Date:Aug2016</b>	
GPM	105 Gpm	105 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	2,195,088	1,729,430	+465,658		Absent	

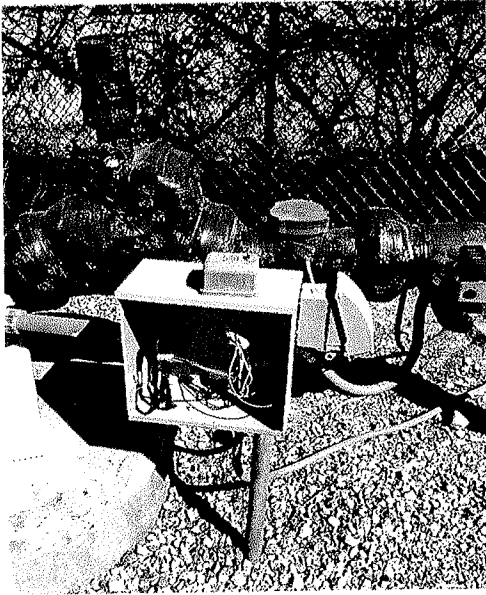
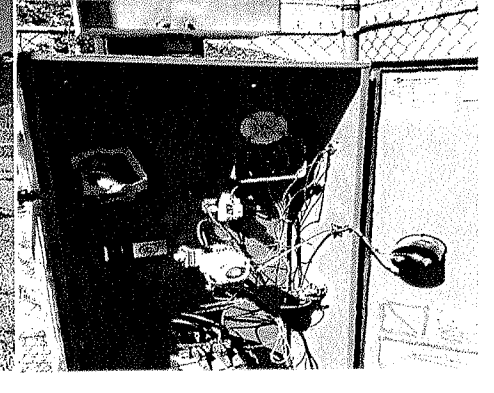
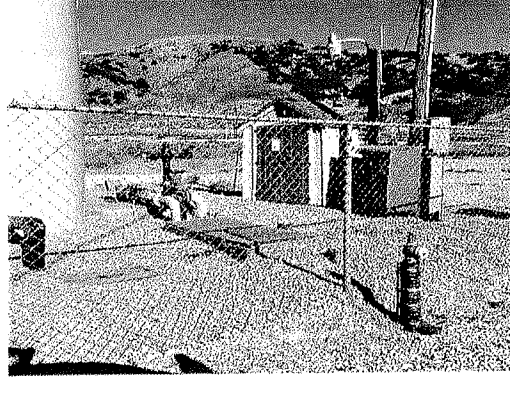
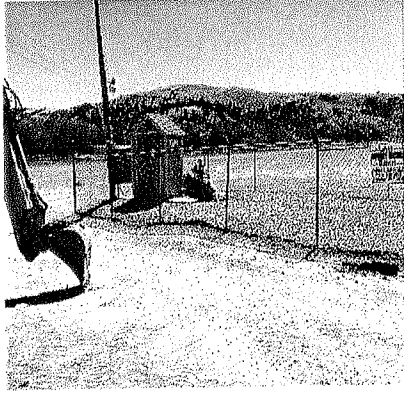
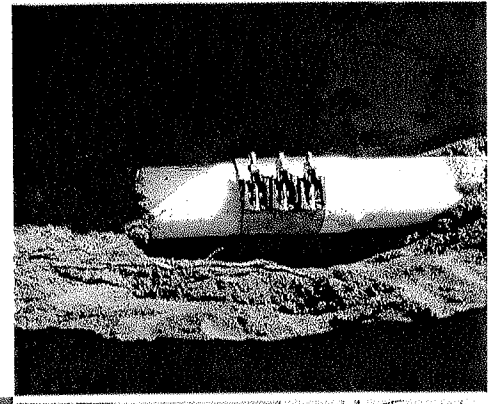
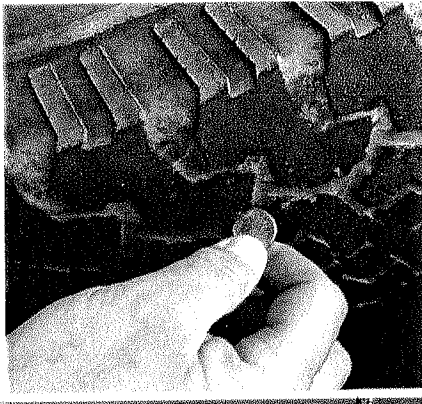
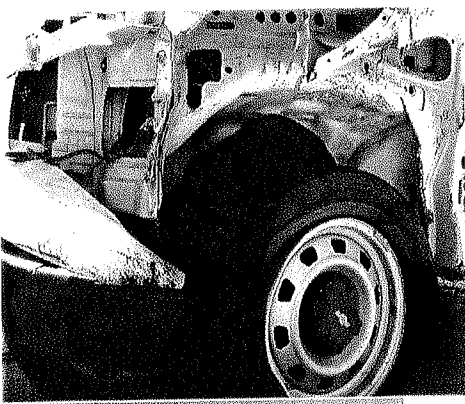
	<b>August</b>	<b>July</b>	<b>Difference</b>
<b>Water Pumped</b>	7,427,908	6,301,273 Gal	+1,126,635Gal
<b>Water Sold</b>	6,599,073	5,787,800 Gal	+811,273Gal
<b>Water Loss</b>	<b>828,835GL</b>	<b>513,473 GL</b>	<b>12% July 2016</b>

#### Cuddy Creek Well - Non-Potable

	<b>August</b>	<b>July</b>	<b>Difference</b>	<b>Fluoride</b>	<b>Nitrate</b>
Static Level	177 Feet	177 Feet	0	mg/L	mg/L
Drawdown	188 Feet	188 Feet	0	<b>Date:Aug 2016</b>	

## System Information:

1. There was one water leak reported for the month of August 2016. This leak was located 2413 Lebec Rd, the leak was on the joint of an 8" main. The main line was repaired with a joint repair clamp. **"See attached pictures"**
2. All bacteriological samples returned an absence for coliform bacteria for the month of August 2016.
3. Source monitoring for Lebec's wells returned an absence for ecoli. Quarterlies for general chemistry, and metal analysis have been completed.
4. The drivers right tire ruptured, and blew out. The tread detached from the side wall leaving extensive damage to the driver's side of the Chevy truck, insurance has chosen to cover the damage. It is being repaired by Mountain Auto Body. The tires on the Dodge have been replaced with new BF Goodwrench All/Terrains, due the age of the tires, and amount of tread left. **"See Attached Pictures of the tread of the old tires."**
5. I have attached pictures of the Lebec, and State well clean up and gravel installation. **"See Attached photos"**
6. Terry from Power Tech Electric has completed the electrical panel clean up, and repair of the undersized wires feeding the pump motor. **"See Attached Photos"**
7. As mentioned in previous meetings, attached is a description of deficiency list provided by the State Water Resources Control Board. I have highlighted the items in yellow that have been completed.



**All other systems are functioning as they should, Thank You!!**

Willards List of Completed  
Projects. 9/8/16

ENCLOSURE 1

State Of California  
State Water Resources Control Board  
Division Of Drinking Water

Deficiency/To-Do List

System Name: Lebec County Water District System No.: 1510051  
Source of Information: Field Inspection and File Review  
Collected by: Jaswinder Dhaliwal & Colton Nicholson Date: December 16-17, 2015

Date Found	Description Of Deficiency	Order of Hazard	Planned Date of Correction
	<b>SOURCES:</b>		
12/16/15	Well 01 (Lebec Well): The well casing vent needs to be raised 3' above grade.	C	Completed
12/16/15	Well 01 (Lebec Well): Discharge port of the ARVR Valve is not protected with a screen.	C	Completed
12/16/15	Well 01 (Lebec Well): There is no pump-to-waste arrangement.	C	
12/16/15	Well 01 (Lebec Well): There are old pump columns lying around the well site that need to be removed.	D	Completed
2/16/15	Well 01 (Lebec Well): There are squirrel holes around the well site.	D	Completed
2/16/15	Well 02 (State Well): Discharge port of the ARVR Valve is not protected with a screen.	C	Completed
12/16/15	Well 02 (State Well): There is erosion around the concrete pump pedestal.	C	Completed
12/16/15	Well 02 (State Well): There is no pump-to-waste arrangement.	C	
12/16/15	Well 02 (State Well): The well casing vent needs to be raised 3' above grade.	C	Completed
12/16/15	Well 02 (State Well): There is an old pump at the well site area that needs to be removed. The well site should be kept clean and free of debris.	D	
12/16/15	Well 03 (Chimney Canyon) There is no pump-to-waste arrangement.	C	
12/16/15	Well 03 (Chimney Canyon): The well casing vent needs to be raised 3' above grade.	C	Completed
12/16/15	Well 03 (Chimney Canyon): Discharge port of ARVR Valve is not protected with a screen.	C	Completed
12/16/15	Well 03 (Chimney Canyon): Old propane tank located 15' south of the well needs to be removed.	D	
12/16/15	Well 03 (Chimney Canyon): An abandoned well located 40' west of the well needs to be properly destroyed.	C	
	<b>STORAGE:</b>		
12/17/15	State Tank 1 (South): Screen on discharge port of ARVRV Valve is missing.	C	Completed
12/17/15	State Tank 1 (South): Exterior paint is peeling and beginning to rust.	C	
12/17/15	State Tank 1 (South): There is no identification sign.	D	Completed
12/17/15	State Tank 1 (South): Interior coating is failing, the tank needs to be recoated.	C	
12/17/15	State Tank 1 (South): There is a broken/loose 6" hatch on top of tank; needs to be secured and/or fixed.	C	Completed
12/17/15	State Tank 2 (East): No identification sign.	D	Completed
2/17/15	State Tank 2 (East): Tank needs an air vent on the roof.	C	
12/17/15	State Tank 2 (East): Patches of rust inside the tank.	C	
12/17/15	State Tank 3 (West): No identification sign.	D	Completed
12/17/15	State Tank 3 (West): Tank needs an air vent on the roof.	C	Completed
12/17/15	State Tank 3 (West): Patches of rust inside the tank.	C	

Date Found	DESCRIPTION OF DEFICIENCY	Order of Hazard	Planned Date of Correction
1/17/15	State Tank 3 (West): Unidentified dark spot at the bottom of the tank.	C	
12/16/15	State Booster Pump Tank: Leaking ball valve on discharge of State Well Booster Pump Tank.	C	Complete
12/16/15	State Booster Pump Tank: The capacity (gpm) of the booster pump is unknown. The booster pump capacity should be located/evaluated in order to determine if the pumping capacity is adequate to meet system demand.	D	
12/16/15	State Booster Pump Tank: No identification sign.	D	Complete
12/16/15	State Booster Pump Tank: Unknown overflow outlet location.	C	Complete
12/16/15	Chimney Canyon Tank 1 (South): Common overflow screen is torn.	C	Complete
12/16/15	Chimney Canyon Tank 1 (South): No identification sign.	D	Complete
12/16/15	Chimney Canyon Tank 2 (North): No identification sign.	D	Complete
12/16/15	Chimney Canyon Tanks: Screen on the common overflow pipe is torn.	C	Complete
12/16/15	Chimney Canyon Tank 3: No identification sign.	D	Complete
12/16/15	Chimney Canyon Tank 3: Some floating particles on the water surface, tank needs to be overflowed.	C	
12/16/15	Chimney Canyon Tank 3: The tank is badly rusted from inside.	C	
12/16/15	Chimney Canyon Tank 3: There is a small hole in the tank roof (southeast side).	C	Complete
12/16/15	Chimney Canyon Tank 3: There is not a gauge for the water level indication.	C	
12/16/15	Chimney Canyon Tank 4: Some floating flakes on the water surface, the tank needs to be overflowed.	C	
12/16/15	Chimney Canyon Tank 4: There is a loose cover plate on the tank roof (covering a 1-inch dia. hole), this plate needs to be sealed.	C	
12/16/15	Chimney Canyon Tank 4: The tank is badly rusted from inside, its coating should be evaluated to determine the need for recoating the tank.	C	
12/16/15	Chimney Canyon Tank 4: There is not a gauge for the water level indication.	C	
12/16/15	Chimney Canyon Tank 5: No identification sign.	D	Complete
12/16/15	Chimney Canyon Tank 6: No identification sign.	D	Complete
12/16/15	Chimney Canyon Tank 6: Small 1/2" hole on top of the tank (North East Side): need to ensure that this hole is sealed.	C	
12/17/15	Lower Ridge Route Tank: Tank was nearly out of water (less than 1 foot). Need to review/adjust filling cycle and fix filling mechanism.	B	Completed
12/17/15	Lower Ridge Route Tank: There is no vent on the roof.	C	
12/17/15	Lower Ridge Route Tank: No identification sign.	D	Completed
12/17/15	Lower Ridge Route Tank: No drain pipe.	C	
12/17/15	Lower Ridge Route Tank: Paint peeling on outside and signs of rust inside and outside.	C	
12/17/15	Lower Ridge Route Tank: Flakes of rust and debris at the bottom of tank.	C	
12/17/15	Phillips Booster Tank: Rusting inside the tank.	C	
12/17/15	Phillips Booster Tank: No overflow pipe installed.	C	
12/17/15	Phillips Booster Tank: No identification sign.	D	Complete
12/17/15	Phillips Booster Tank: There is no pressure gauge.	D	Complete
12/17/15	Lebec Tank (North): Valve assembly in tank is badly rusted.	C	
12/17/15	Lebec Tank (South): Small 1/2" hole on east side of the top of the tank needs to be sealed.	C	
12/17/15	Lebec Tank (South): Some flakes on top of the water, the tank needs to be overflowed.	C	
12/17/15	Lebec Tank (South): Water level gauge is broken.	C	
12/17/15	Landfill Road Booster Tank: Need to locate and screen the overflow line.	C	Complete
12/17/15	Landfill Road Booster Tank: Inlet line is rusted.	C	

Date Found	DESCRIPTION OF DEFICIENCY	Order of Hazard	Planned Date of Correction
2/17/15	<b>Landfill Road Booster Tank:</b> The capacity (gpm) of the booster pump is unknown. The booster pump capacity should be located/evaluated in order to determine if the pumping capacity is adequate to meet system demand.	D	
12/17/15	<b>Landfill Road Booster Tank:</b> There is no pressure gauge.	C	Completed
12/17/15	<b>Upper Ridge Route Tank #1:</b> Paint is peeling on tank.	C	
12/17/15	<b>Upper Ridge Route Tank #1:</b> Flakes on top of water, the tank needs to be overflowed.	C	
12/17/15	<b>Upper Ridge Route Tank #1:</b> Overflow pipe has a flapper; however, the end of the overflow is unknown and needs to be located and screened.	C	
12/17/15	<b>Upper Ridge Route Tank #2:</b> Overflow has a flap backflow cover assembly, however the end of the overflow is unknown and needs to be located and screened.	C	
12/16/15	<b>Mesa Valley Tank #1:</b> Flakes on surface of water, the tank needs to be overflowed.	C	Completed
12/16/15	<b>Mesa Valley Tank #1:</b> No identification sign.	D	Completed
12/16/15	<b>Mesa Valley Tank #2:</b> Flakes on surface of water, the tank needs to be overflowed.	C	Completed
12/16/15	<b>Mesa Valley Tank #2:</b> No identification sign.	D	Completed
12/16/15	<b>Mesa Valley Booster Pump Tank:</b> Piping is rusted and rust inside the tank.	C	
12/16/15	<b>Ridge Route Booster Pump Tank:</b> No screen protection on overflow.	C	Complete
12/16/15	<b>Ridge Route Booster Pump Tank:</b> The capacity (gpm) of the booster pump is unknown. The booster pump capacity should be located/evaluated in order to determine if the capacity is adequate for demand.	C	
12/16/15	<b>Ridge Route Booster Pump Tank:</b> No screen on air relief valve.	C	Complete
12/16/15	<b>Ridge Route Booster Pump Tank:</b> No drain pipe.	C	Complete
12/16/15	<b>Ridge Route Booster Pump Tank:</b> Tank is very badly corroded; it should be evaluated for replacement.	C	
12/16/15	<b>Phillips Tank No. 1 (East):</b> Minor rusting inside.	C	
12/16/15	<b>Phillips Tank No. 1 (East):</b> Some floating flakes on the water surface, tank needs to be overflowed.	C	
12/16/15	<b>Phillips Tank No. 2 (West):</b> Some floating flakes on the water surface, tank needs to be overflowed.	C	
12/16/15	<b>Phillips Tank No. 2 (West):</b> Minor rusting inside.	C	Complete
	<b>MONITORING:</b>		
12/16/15	<b>Bacteriological Monitoring:</b> The wells need to be sampled quarterly for bacteria and analyzed using the MPN/100mL method instead of the presence/absence method.	B	Complete
12/16/15	<b>Nitrate Monitoring:</b> The Water District needs to continue conducting quarterly nitrate monitoring of Well 03 (Chimney Canyon Well) and begin quarterly nitrate monitoring of Well 01 (Lebec Well) and Well 02 (State Well), starting first quarter of 2016, because nitrate level in all three wells is over one-half of the MCL.	B	Complete
	<b>OPERATION:</b>		
12/16/15	<b>Emergency Response Plan (ERP):</b> The Water District does not have an ERP on file with the State Board. An ERP should be developed and submitted to the State Board within 3 months.	D	

Date Found	DESCRIPTION OF DEFICIENCY	Order of Hazard	Planned Date of Correction
12/16/15	<b>Dead-End Flushing Program:</b> The local fire department conducts some of the dead-end flushing for the Water District. The Water District needs to develop a program for tracking the dead-end flushing that the fire department conducts in order to track flushing of the dead ends and maintain accurate records of the program.	D	
12/16/15	<b>Cross-Connection Control Survey:</b> It is noted that last cross-connection control survey was conducted on April 30, 2014, by Monte A. Raines from Kern Plumbing & Backflow Services, Inc. and findings of the survey were summarized in a report dated June 5, 2014 (copy enclosed). The report recommended installing several new backflow prevention assemblies. Within 30 days of the sanitary survey letter, the Water District should notify the State Board of improvements made and actions taken in response to the 2014 cross-connection control survey report.	D	
12/16/15	<b>Valve Exercise Program:</b> System valves need to be located, identified and exercised. Currently, there is no valve exercise program. It is recommended that the Water District develop a valve exercise program.	N/A	
12/16/15	<b>Tank Inspection and Maintenance Program:</b> The Water District needs to develop a tank inspection and maintenance program. The tanks must be inspected a minimum of once every five years.	D	

**ORDER OF HAZARD**

- A. CRITICAL HEALTH HAZARD - CORRECTIVE ACTION MUST BE TAKEN IMMEDIATELY
- B. SERIOUS POTENTIAL HEALTH HAZARD - ACTION MUST BE TAKEN AS SOON AS POSSIBLE
- C. POTENTIAL HEALTH HAZARD - MUST BE CORRECTED AS WORK LOAD PERMITS
- D. SYSTEM OR OPERATIONAL DEFECT RESULTING IN POOR WATERWORKS PRACTICE
- N/A. NOT APPLICABLE