

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY OCTOBER 9, 2018 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE**

Meeting begins- 6:05pm  
ALL BOARD MEMBERS PRESENT

**2. AGENDA:**

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE OCTOBER 9, 2018 AGENDA

**V.P. Hopper** made a **MOTION** to approve the Agenda for October 9, 2018.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**3. MINUTES:**

- a. REVIEW THE MINUTES FOR SEPTEMBER 11, 2018 REGULAR MEETING AND SEPTEMBER 28, 2018 SPECIAL MEETING
- b. MOTION TO APPROVE MINUTES FOR SEPTEMBER 11, 2018 REGULAR MEETING AND SEPTEMBER 28, 2018 SPECIAL MEETING

**V.P. Hopper** made a **MOTION** to approve the Minutes for September 11, 2018 Regular Meeting with changes.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Minutes for September 28, 2018 Special Meeting with changes.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**4. FINANCIAL REPORT:**

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR SEPTEMBER 2018
- b. MOTION TO APPROVE BILLS FOR SEPTEMBER 2018

**V.P. Hopper** made a **MOTION** to approve bills for September 2018.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**5. WATER OPERATIONS REPORT:**

- a. SYSTEM REPORT FOR SEPTEMBER 2018 - DISCUSSION AND APPROPRIATE ACTION

**6. MANAGERS REPORT AND BUSINESS:**

- a. CONFLICT OF INTEREST CODE CORRECTION – DISCUSSION AND APPROPRIATE ACTION
- b. BACKHOE TRAINING – DISCUSSION AND APPROPRIATE ACTION

**V.P. Hopper** made a **MOTION** to approve the corrections to the Conflict of Interest Policy.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 6.b (Backhoe Training) indefinitely.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**7. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

**8. LOCAL COMMUNITY WATER DISCUSSION:**

- a. UPDATE ON SOLAR DISCUSSION (SEC/TREASURER MAILLIS AND V.P HOPPER)

**9. CASTAIC BASIN GSA:**

- a. CASTAC BASIN GSA STAKEHOLDER SURVEY
- b. STAKEHOLDER COMMUNICATION AND ENGAGEMENT PLAN

**10. UNFINISHED BUSINESS:**

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)

**V.P. Hopper** made a **MOTION** to approve the increase of samples collected with an estimated cost of \$5,000 for Test Well Site 2 as long as it doesn't exceed the Grant funding.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**11. NEW BUSINESS:**

- a. PART TIME OFFICE HELP-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- b. MINI EXCAVATOR-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY CARL RADUSCH)
- c. EMERGENCY PLAN- DISCUSSION AND APPROPRIATE ACTION
- d. DIP TANK-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)
- e. MONTHLY NEWSLETTER-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)

**V.P. Hopper** made a **MOTION** to table item 11.a (Part time office help) until next meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 11.b (Mini Excavator) until next meeting and move it up to the beginning of meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 11.c (Emergency Plan) until next meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 11.d (Dip Tank) until next meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 11.e (Monthly Newsletter) until next meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**12. BOARD/STAFF PROPOSED AGENDA ITEMS**

- a. ISOLATION VALVES
- b. TELEMETRY SYSTEM
- c. DISCUSS MEETING LENGTH

**14. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

*Meeting will be held Tuesday November 13, 2018 @ 6pm*

**15. ADJOURNMENT**

**V.P. Hopper** made a **MOTION** to adjourn meeting.

**Motion SECONDED**

Yea: 5(BH, PM, DC, SS, CR)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 8:27PM**