



LCWD
Lebec County Water District

PACKET

May 10, 2016

FOR PUBLIC VIEW ONLY

(Please do not remove from office)

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY APRIL 12, 2016
7:00 PM

CALL THE MEETING TO ORDER/ROLL CALL/PRAYER/FLAG SALUTE

Meeting begins- 7:01pm

BILL HOPPER, PATTY MAILLIS AND WILLARD MARTIN PRESENT

Sec/Treasurer made a **MOTION** to move item 7a. (Election of Officers) up to be addressed before the minutes.

Director Maillis SECONDED the Motion.

Yea: 3(BH, PM, WM)

Nay: 0

Abstain: 0

Board concurs and Motion passes.

V.P Martin made a **MOTION** that the Board accept the nominations as follows: Willard Martin – President, William Hopper-Vice President, and Patricia Maillis-Sec/Treasurer

Director Maillis SECONDED the Motion.

Yea: 3 (BH, WM, PM)

Nay: 0

Abstain: 0

Board concurs and Motion passes.

2. MINUTES:

- a. REVIEW THE MINUTES FROM MARCH 8, 2016 REGULAR MEETING AND MARCH 17, 2016 SPECIAL MEETING
- b. MOTION TO APPROVE THE MINUTES FROM MARCH 8, 2016 REGULAR MEETING AND MARCH 17, 2016 SPECIAL MEETING

V.P Hopper made a **MOTION** to accept the minutes for March 8, 2016 Regular Meeting and March 17, 2016 Special Meeting as read.

Sec/Treasurer Maillis SECONDED the Motion.

Yea: 3 (BH, PM, WM)

Nay: 0

Abstain 0

Board concurs and Motion passes.

3. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT
- b. MOTION TO APPROVE FINANCIAL REPORT FOR MARCH 2016

V.P. Hopper made a **MOTION** to approve the Financial Report and bills for March 2016.

Sec/Treasurer Maillis SECONDED the Motion.

Yea: 3(BH, PM, WM)

Nay: 0

Abstain: 0

Board concurs and Motion passes

5. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE WATER OPERATORS REPORT FOR MARCH

V.P. Hopper made a **MOTION** to approve Water Operators Report for March 2016.

Secretary/Treasurer Maillis SECONDED the Motion.

Yea: 3(BH, PM, WM) Nay: 0 Abstain: 0
Board concurs and Motion passes

4. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

6. UNFINISHED BUSINESS:

- a. ANNEXING JUNIPER RIDGE - DISCUSSION AND APPROPRIATE ACTION
- b. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- c. EMERGENCY GENERATOR CONNECTIONS ESTIMATES - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. MARTIN)
- d. EMPLOYEE IRA BENEFIT- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY DIRECTOR MAILLIS)
- e. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. MARTIN)
- f. ASSIGNING A NEW AUDITOR - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER HOPPER)
- g. APPLY FOR GRANT FUND TO UPGRADE AND REPAIR SYSTEMS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER HOPPER)
- h. POLICY & PROCEDURES CHANGES - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY WILLARD MARTIN)

V.P. Hopper made a **MOTION** to move item 7.b (Appointment of Board Position) up to 6.c

Secretary/Treasurer Maillis SECONDED the Motion.

Yea: 3(BH, PM, WM) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to appoint Brett Tucker as a Director for Lebec County Water District.

Secretary/Treasurer Maillis SECONDED the Motion.

Yea: 3(BH, PM, WM) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 6.c (Emergency Generator Connections) to next meeting.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

Sec/Treasurer Maillis made a **MOTION** to set up a Simple IRA for employees through Wells Fargo.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 6.e (West side Lebec to State well connection) to next meeting.

Sec/Treasurer Maillis SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to accept a 3 three year contract with Mayer Hoffman & McCann as our new Auditor.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to accept a 3 three year contract with Mayer Hoffman & McCann as our new Auditor.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 6.g (Apply for new grant to upgrade and repair system) indefinitely.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

Director Tucker made a **MOTION** to delete section in Policy & Procedures that requires the district to charge a customer per Dwelling on single meter.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

Director Tucker made a **MOTION** to approve changes made to Policy & Procedures Handbook.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

7. NEW BUSINESS:

- a. ELECTION OF OFFICERS- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER HOPPER)
- b. APPOINTMENT OF BOARD POSITION- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER HOPPER)
- c. ADD NEW SIGNER TO CHECKING ACCOUNT AND GRANT CHECKING ACCOUNT-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREAS HOPPER)

V.P. Hopper made a **MOTION** to add Sec/Treasurer Maillis to all bank accounts.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

President Martin made a **MOTION** to add V.P. Hopper to Grant checking account.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to move in to closed session.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. CLOSED SESSION: Gov't code 54954.2

- d. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov't code 54957.7(a)
- e. EMPLOYEE EVALUATION-DISCUSSION AND APPROPRIATE ACTION - Gov't code 4464
- f. CONVENE TO OPEN SESSION-Gov't code 54957.7

Director Tucker made a **MOTION** to move to open session.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

9. OPEN SESSION

- g. ANNOUNCE ACTIONS TAKEN -Gov't code 54957.7

*Announcement was made by **President Martin** that the board voted unanimously to give Office Supervisor a raise in pay.*

V.P. Hopper made a **MOTION** to give Office Supervisor a \$6.50 raise.

Director Tucker SECONDED the Motion.

Yea: 4(BH, PM, WM, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. BOARD/STAFF PROPOSED AGENDA ITEMS

9. ANNOUNCE DATE/TIME OF THE NEXT MEETING

Regular Board Meeting Scheduled for May 10, 2016 7pm at the District Office

10. ADJOURNMENT

V.P. Hopper made a **MOTION** to adjourn.

Director Tucker **SECONDED** the Motion.

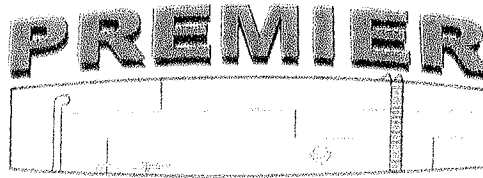
Yea: 4(BH, PM, WM, BT)

Nay: 0

Abstain: 0

Board concurs and Motion passes

MEETING WAS ADJOURNED AT 9:44PM



PREMIER TANK, INC.
14625 Domart Avenue · Norwalk, CA 90650 ·
310-729-8854 · FAX: 562 484-0604
License No. 715448 A - C60

April 1, 2016

Lebec Water
323 Frazier Mountain Park Road
Lebec, CA 93243

Attention: Michael Hightower

Regarding: Tank Repair

Gentlemen:

WE PROPOSE THE FOLLOWING: To supply labor, material and equipment to perform work as discussed in our site visit, (approximately 14 different tanks), including the following:

Prices are per appurtenance, work to be per your direction since at this time the district is undecided as to the exact scope of work.

1. Manways - 30" multi bolt, installed per code \$4,800.00/Each
Lebec Tank, Upper and Lower Ridge Route
2. Liquid Level Indicators, installed \$3,500.00/Each
State Tanks, Lebec Tanks, Chimney Tanks, Philips Tanks, Mesa Valley Tanks,
Upper and Lower Ridge Route Tanks
3. Minor liquid level indicator repair (cable, cable clamps,
guide wires, etc.) \$ 1,200.00/Each
4. New vents, up to 24" \$ 2,500.00/Each
All tanks
These vents would also double as access from the top of tanks for future
tank inspections with the use of divers ect
5. Minor vent repair, (screen, hardware) \$ 750.00/Each
6. OCV Float Valves can be installed on a Time and Material Basis, (provided

district furnishes parts), (includes all tools
to perform work) \$ 110.00/Hour
Lebec Tanks, Mesa Valley Tanks, Chimney Tanks, Phillips Tanks, State Booster

7. Safety climbs (galvanized) \$ 2,300.00/Each
One needed at State Tanks, two needed for the Chimney Tanks

All appurtenances installed requiring welding will require minor touch-up on
paint. Please allow for costs.

April 1, 2016
Lebec Water
RE: Various Tank Repair/Paint
Page 2 of 3

Paint:
Minor paint repair, (per tank) \$ 5,400.00/Each

The following prices are for full interior re-coat:
5 Tanks up to 3' diam. X 8' tall, complete including
sandblasting and coating \$13,440.00/Each

3 Tanks up to 10' diam. X 12' tall, complete including
sandblasting and coating \$20,640.00/Each

4 Tanks up to 12' diam. X 20' tall, complete including
sandblasting and coating \$26,400.00/Each

3 Tanks approximately 20' diam. X 26' tall, complete
including sandblasting and coating \$44,875.00/Each

All painting and blasting procedures to be per AWWA Code. Paint to be a
two-part epoxy (interior only).

CONDITIONS:

1. All work to be performed per API 650/653 Standards.
2. All work to be performed on straight time.
3. Preliminary Information to be provided prior to commencement of project.
4. Submittal process to commence upon receipt of Purchase Order or Subcontract.

5. Ordering of material to commence upon receipt of Approved Submittals, (some items may take 2-4 weeks for receipt after ordering).
6. Terms of Payment - Net Due 30 Days.
7. Pricing good for 60 days, (unless noted otherwise).
8. These prices are based on Premier Tank Inc. performing all line items pertaining to our work, and/or change orders approved for our Scope of Work during the course of the Contract.
9. These prices include all applicable sales taxes.
10. Any work performed over and above indicated in these Plans and/or Specifications will be considered a Change Order.
11. All equipment, parts and material, (new or used) are the property of Premier Tank, Inc., and cannot be used, removed or sold without authorization.
12. If Premier Tank is requested to be on a jobsite on a specific date and time, and the Owner is not ready for our crew, there will be a travel charge assessed. The rate will be \$95.00/per hour, per person, portal to portal.
13. ANY INVOICE PAYMENT RECEIVED IN OUR OFFICE WITHIN 30 DAYS OF INVOICE DATE WILL BE ENTITLED TO A 2% DEDUCT/DISCOUNT.
14. Pricing includes Workman's Compensation insurance and \$2,000,000 General Liability Insurance.

April 1, 2016

Lebec Water

RE: Various Tank Repair/Paint

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EXCLUSIONS:

1. Bonds and permits.
2. Lead abatement.
3. Inspection, testing.
4. Any draining, cleaning or coating removal, (if needed) of tank prior to start of work.
5. Telemetry, vandal alarms, or any other electrical systems, (unless noted otherwise).
6. Hydro testing.
7. Confined space rescue team.
8. De-energizing or moving of any overhead or other high voltage lines.
9. X-rays and testing.
10. Waiver of Subrogation.

Accepted By:

Submitted By:

Michael Hightower Date

Ed Kocina

10:30 AM

05/05/16

LEBEC COUNTY WATER DISTRICT

Reconciliation Summary

1020 - Lebec Co Water Dist. - Checking, Period Ending 04/30/2016

	Apr 30, 16
Beginning Balance	105,469.67
Cleared Transactions	
Checks and Payments - 51 ite...	-106,648.61
Deposits and Credits - 28 items	31,980.72
Total Cleared Transactions	-74,667.89
Cleared Balance	30,801.78
Uncleared Transactions	
Checks and Payments - 10 ite...	-4,126.29
Total Uncleared Transactions	-4,126.29
Register Balance as of 04/30/2016	26,675.49
Ending Balance	26,675.49

10:34 AM

05/05/16

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1040 · Grant Checking Account, Period Ending 04/30/2016

	Apr 30, 16
Beginning Balance	3,928.57
Cleared Transactions	
Deposits and Credits - 1 item	4,286.40
Total Cleared Transactions	4,286.40
Cleared Balance	8,214.97
Uncleared Transactions	
Checks and Payments - 2 ite...	-8,189.97
Total Uncleared Transactions	-8,189.97
Register Balance as of 04/30/2016	25.00
Ending Balance	25.00

10:30 AM

05/05/16

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						105,469.67
Cleared Transactions						
Checks and Payments - 51 items						
Bill Pmt -Check	03/09/2016	7290	Maillis, Patricia E	X	-200.00	-200.00
Bill Pmt -Check	03/09/2016	7289	LEO TIDWELL E...	X	-125.00	-325.00
Bill Pmt -Check	03/22/2016	7306	Maillis, Patricia E	X	-100.00	-425.00
Bill Pmt -Check	03/22/2016	7307	Martin, Willard	X	-100.00	-525.00
Bill Pmt -Check	03/29/2016	7314	Anthem Blue Cross	X	-1,483.25	-2,008.25
Liability Check	04/01/2016	E-pay	EFTPS	X	-3,199.40	-5,207.65
Liability Check	04/01/2016	E-pay	EDD	X	-1,302.00	-6,509.65
Liability Check	04/01/2016	E-pay	EDD	X	-524.76	-7,034.41
Bill Pmt -Check	04/04/2016	7320	Ca Bank-Visa	X	-1,309.05	-8,343.46
Bill Pmt -Check	04/04/2016	7330	SCE 2-03-200-81...	X	-871.76	-9,215.22
Bill Pmt -Check	04/04/2016	7332	State Compensat...	X	-802.58	-10,017.80
Bill Pmt -Check	04/04/2016	7327	Lewis & Associates	X	-450.00	-10,467.80
Bill Pmt -Check	04/04/2016	7328	Pilot Travel Cent...	X	-249.07	-10,716.87
Bill Pmt -Check	04/04/2016	7321	California Rural ...	X	-183.00	-10,899.87
Bill Pmt -Check	04/04/2016	7318	AUS Aramark	X	-182.34	-11,082.21
Bill Pmt -Check	04/04/2016	7317	At&T Office	X	-155.00	-11,237.21
Bill Pmt -Check	04/04/2016	7316	3D Imaging Syste...	X	-138.57	-11,375.78
Bill Pmt -Check	04/04/2016	7326	Kern County Envi...	X	-115.00	-11,490.78
Bill Pmt -Check	04/04/2016	7333	Verizon Wireless	X	-109.88	-11,600.66
Bill Pmt -Check	04/04/2016	7324	GE Capital	X	-96.75	-11,697.41
Bill Pmt -Check	04/04/2016	7322	Cash	X	-91.67	-11,789.08
Bill Pmt -Check	04/04/2016	7319	BC Laboratories	X	-62.50	-11,851.58
Bill Pmt -Check	04/04/2016	7323	Gas Company	X	-62.22	-11,913.80
Bill Pmt -Check	04/04/2016	7329	Price Disposal	X	-42.33	-11,956.13
Bill Pmt -Check	04/04/2016	7331	Sparkletts	X	-33.80	-11,989.93
Paycheck	04/11/2016	7336	Michael D Hight...	X	-1,871.45	-13,861.38
Paycheck	04/11/2016	7334	Jeffrey G Bryan	X	-1,534.43	-15,395.81
Paycheck	04/11/2016	7335	Jessica Carroll	X	-1,193.68	-16,589.49
Check	04/11/2016		QuickBooks Payr...	X	-100.59	-16,690.08
Bill Pmt -Check	04/13/2016	7337	3470218732	X	-75,000.00	-91,690.08
Bill Pmt -Check	04/13/2016	7348	PowerTech Electr...	X	-2,320.00	-94,010.08
Bill Pmt -Check	04/13/2016	7343	Mountain Auto B...	X	-1,833.57	-95,843.65
Bill Pmt -Check	04/13/2016	7345	PGE5159	X	-1,199.02	-97,042.67
Bill Pmt -Check	04/13/2016	7339	AFCO Insurance ...	X	-828.86	-97,871.53
Bill Pmt -Check	04/13/2016	7347	PGE8279	X	-610.18	-98,481.71
Bill Pmt -Check	04/13/2016	7340	AUS Aramark	X	-447.93	-98,929.64
Bill Pmt -Check	04/13/2016	7351	USA Bluebook	X	-163.08	-99,092.72
Bill Pmt -Check	04/13/2016	7350	Tucker, Brett	X	-100.00	-99,192.72
Bill Pmt -Check	04/13/2016	7342	Martin, Willard	X	-100.00	-99,292.72
Bill Pmt -Check	04/13/2016	7349	SCE 2-36-538-21...	X	-56.55	-99,349.27
Bill Pmt -Check	04/13/2016	7338	Ability Answering ...	X	-30.20	-99,379.47
Bill Pmt -Check	04/13/2016	7344	PGE4923	X	-24.00	-99,403.47
Bill Pmt -Check	04/13/2016	7346	PGE5230	X	-19.33	-99,422.80
Bill Pmt -Check	04/19/2016	7352	Anthem Blue Cross	X	-1,429.61	-100,852.41
Bill Pmt -Check	04/19/2016	7355	Wainright Emilie	X	-800.00	-101,652.41
Bill Pmt -Check	04/19/2016	7354	AUS Aramark	X	-118.27	-101,770.68
Bill Pmt -Check	04/19/2016	7353	AT&T Uverse	X	-82.00	-101,852.68
Paycheck	04/25/2016	7358	Michael D Hight...	X	-1,702.11	-103,554.79
Paycheck	04/25/2016	7357	Jessica Carroll	X	-1,538.45	-105,093.24
Paycheck	04/25/2016	7356	Jeffrey G Bryan	X	-1,530.37	-106,623.61
Check	04/30/2016			X	-25.00	-106,648.61
Total Checks and Payments					-106,648.61	-106,648.61

10:30 AM

05/05/16

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 28 items						
Deposit	04/05/2016			X	38.11	38.11
Deposit	04/05/2016			X	50.00	88.11
Deposit	04/05/2016			X	57.17	145.28
Deposit	04/05/2016			X	263.83	409.11
Deposit	04/05/2016			X	430.88	839.99
Deposit	04/08/2016			X	1,980.22	2,820.21
Deposit	04/13/2016			X	467.11	3,287.32
Deposit	04/13/2016			X	1,833.57	5,120.89
Deposit	04/13/2016			X	4,500.17	9,621.06
Deposit	04/18/2016			X	38.18	9,659.24
Deposit	04/18/2016			X	39.06	9,698.30
Deposit	04/18/2016			X	44.91	9,743.21
Deposit	04/18/2016			X	50.00	9,793.21
Deposit	04/18/2016			X	50.72	9,843.93
Deposit	04/18/2016			X	101.00	9,944.93
Deposit	04/18/2016			X	115.00	10,059.93
Deposit	04/18/2016			X	239.46	10,299.39
Deposit	04/18/2016			X	4,559.44	14,858.83
Deposit	04/18/2016			X	10,947.05	25,805.88
Deposit	04/21/2016			X	80.67	25,886.55
Deposit	04/21/2016			X	92.70	25,979.25
Deposit	04/21/2016			X	363.11	26,342.36
Deposit	04/21/2016			X	812.65	27,155.01
Deposit	04/22/2016			X	57.92	27,212.93
Deposit	04/29/2016			X	261.00	27,473.93
Deposit	04/29/2016			X	671.95	28,145.88
Deposit	04/29/2016			X	1,602.96	29,748.84
Deposit	04/29/2016			X	2,231.88	31,980.72
Total Deposits and Credits					31,980.72	31,980.72
Total Cleared Transactions					-74,667.89	-74,667.89
Cleared Balance					-74,667.89	30,801.78
Uncleared Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	04/04/2016	7325	HD Supply Water...		-355.31	-355.31
Bill Pmt -Check	04/13/2016	7341	Maillis, Patricia E		-100.00	-455.31
Bill Pmt -Check	04/29/2016	7362	French & Associa...		-1,312.50	-1,767.81
Bill Pmt -Check	04/29/2016	7364	SCE 2-03-200-81...		-870.96	-2,638.77
Bill Pmt -Check	04/29/2016	7365	State Compensat...		-802.58	-3,441.35
Bill Pmt -Check	04/29/2016	7361	AUS Aramark		-182.34	-3,623.69
Bill Pmt -Check	04/29/2016	7366	Verizon Wireless		-169.31	-3,793.00
Bill Pmt -Check	04/29/2016	7360	At&T Office		-167.69	-3,960.69
Bill Pmt -Check	04/29/2016	7359	3D Imaging Syste...		-120.60	-4,081.29
Bill Pmt -Check	04/29/2016	7363	PC Pal		-45.00	-4,126.29
Total Checks and Payments					-4,126.29	-4,126.29
Total Uncleared Transactions					-4,126.29	-4,126.29
Register Balance as of 04/30/2016					-78,794.18	26,675.49
Ending Balance					-78,794.18	26,675.49

10:34 AM

05/05/16

LEBEC COUNTY WATER DISTRICT
Reconciliation Detail
1040 - Grant Checking Account, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,928.57
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2016			X	4,286.40	4,286.40
Total Deposits and Credits					4,286.40	4,286.40
Total Cleared Transactions					4,286.40	4,286.40
Cleared Balance					4,286.40	8,214.97
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	03/09/2016	107	Provost & Prichar...		-3,903.57	-3,903.57
Bill Pmt -Check	04/19/2016	108	Provost & Prichar...		-4,286.40	-8,189.97
Total Checks and Payments					-8,189.97	-8,189.97
Total Uncleared Transactions					-8,189.97	-8,189.97
Register Balance as of 04/30/2016					-3,903.57	25.00
Ending Balance					-3,903.57	25.00

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

April 2016

	Apr 16	Jul '15 - Apr 16
Ordinary Income/Expense		
Income		
4000 · Operating Revenue		
4010 · Commercial	16,461.18	162,424.09
4030 · Other-Copies	0.00	928.00
4040 · Residential	11,179.53	112,161.36
4060 · Rent Income	671.95	6,682.32
4090 · Refund	0.00	12.90
4100 · Kern Co Tax Income	1,602.96	25,500.10
4120 · Surplus Water	-96.00	22,733.25
4130 · Will Serve	147.00	1,428.00
4140 · Late Charges & Customer Charg...	828.50	9,947.96
Total 4000 · Operating Revenue	30,795.12	341,817.98
Total Income	30,795.12	341,817.98
Expense		
6010 · Advertising	0.00	328.80
6020 · Auto Expense		
6022 · Gas	247.00	2,766.92
6028 · Repairs		
6028.1 · GMC	42.90	622.65
6028.2 · DODGE	0.00	1,211.58
6028.3 · BACKHOE	0.00	718.09
Total 6028 · Repairs	42.90	2,552.32
6030 · Service		
6030.1 · Dodge Service	0.00	484.96
6030.2 · Gmc Service	0.00	271.57
Total 6030 · Service	0.00	756.53
Total 6020 · Auto Expense	289.90	6,075.77
6040 · Bank Service Charge	25.00	290.00
6050 · Compensation of Board	300.00	3,000.00
6065 · Depreciation	4,952.08	49,520.80
6070 · Dues & Subscriptions	0.00	1,539.00
6075 · Education	0.00	537.86
6090 · Equipment Rental	206.75	1,206.18
6095 · Fees and Permits	0.00	2,581.89
6110 · Insurance		
6112 · Insurance - AFLAC	0.00	0.00
6113 · Medical Insurance	1,429.61	2,382.95
6115 · Business Insurance	828.86	9,988.68
6120 · Workers Compensation Insurance	802.58	3,840.19
Total 6110 · Insurance	3,061.05	16,211.82
6130 · Maintenance		
6135 · Maintenance Services	2,320.00	5,917.08
6140 · Maintenance Supplies	2,805.24	20,075.53
Total 6130 · Maintenance	5,125.24	25,992.61

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

April 2016

	Apr 16	Jul '15 - Apr 16
6145 · Meals & Entertainment	0.00	120.00
6155 · Office Expense		
6160 · Computer	45.00	1,172.90
6170 · Answering Service	30.20	385.02
6175 · Office Repair	120.60	1,270.32
6180 · Signage	0.00	27.76
6185 · Supplies	0.00	1,525.08
Total 6155 · Office Expense	195.80	4,381.08
6215 · Payroll - Gross Wages	12,440.37	120,616.27
6233 · Employee Drug Testing Fees	0.00	30.00
6235 · Payroll Service Fees	100.59	155.04
6245 · Postage	0.00	2,606.28
6250 · Professional Fees		
6255 · Accounting / Bookkeeping	450.00	4,630.00
6260 · Audit	0.00	11,000.00
6265 · Consultants	1,312.50	1,312.50
6270 · Legal	740.41	8,157.65
Total 6250 · Professional Fees	2,502.91	25,100.15
6290 · Rent	800.00	8,000.00
6300 · Repairs & Maintenance		
6302 · Maintenance		
6302.2 · Backhoe	0.00	128.52
Total 6302 · Maintenance	0.00	128.52
6303 · System Maint and Repairs	0.00	3,504.61
Total 6300 · Repairs & Maintenance	0.00	3,633.13
6310 · Software System	0.00	1,012.00
6315 · Taxes		
6320 · Payroll Taxes	951.69	11,206.48
6325 · Property Tax	0.00	100.07
Total 6315 · Taxes	951.69	11,306.55
6340 · Telephone	419.00	3,959.95
6342 · Tools	0.00	334.25
6345 · Travel	0.00	466.90
6352 · Uniforms	748.54	2,559.16
6355 · Utilities - Office		
6360 · Electric	56.55	594.74
6365 · Gas	11.46	356.52
6370 · Trash	42.33	423.30
Total 6355 · Utilities - Office	110.34	1,374.56
6375 · Utilities - Pumps		
6380 · Electric	2,723.49	31,090.29
Total 6375 · Utilities - Pumps	2,723.49	31,090.29

11:53 AM

05/05/16

Accrual Basis

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

April 2016

	Apr 16	Jul '15 - Apr 16
6390 · Water Test	107.50	1,996.25
Total Expense	35,060.25	326,026.59
Net Ordinary Income	-4,265.13	15,791.39
Other Income/Expense		
Other Income		
9000 · Interest Income	0.00	34.06
9015 · Grant Income	4,286.40	13,068.13
Total Other Income	4,286.40	13,102.19
Other Expense		
9016 · Grant Expense	4,286.40	17,452.37
Total Other Expense	4,286.40	17,452.37
Net Other Income	0.00	-4,350.18
Net Income	-4,265.13	11,441.21

LEBEC COUNTY WATER DISTRICT

05/05/16

Balance Sheet

Accrual Basis

As of April 30, 2016

	Apr 30, 16
ASSETS	
Current Assets	
Checking/Savings	
1011 - Customer Change Petty Ca	300.00
1020 - Lebec Co Water Dist. - Checki...	26,675.49
1040 - Grant Checking Account	25.00
1080 - Savings	
1081 - Emergency Fund Reserve	120,000.00
1080 - Savings - Other	430,053.28
Total 1080 - Savings	550,053.28
Total Checking/Savings	577,053.77
Accounts Receivable	
1200 - Accounts Receivable	30,669.03
Total Accounts Receivable	30,669.03
Other Current Assets	
1260 - Bad Debt Loss A/R	-231.55
Total Other Current Assets	-231.55
Total Current Assets	607,491.25
Fixed Assets	
1400 - Fixed Assets	
1410 - Land	15,521.00
1430 - Office Equipment	4,352.00
1440 - RVS Software	2,800.00
1450 - 2011 Dodge Truck	36,179.75
1460 - 2012 Chevy Truck	17,544.00
1470 - Soft Start Well	7,975.00
1480 - Used Welder	2,600.00
1490 - 02 Backhoe	28,782.00
1495 - Generator	8,225.00
1500 - Other Equipment	8,250.00
1530 - Inventory	28,218.42
1590 - Lebec Well Motor Pump	10,109.35
1600 - Pumps & Wells	191,245.40
1610 - Tanks	313,180.72
1615 - Tank Ladders	6,972.00
1620 - Transmission & Distribution	636,423.00
1630 - Tools	4,084.73
1690 - Accumulated Depreciation	-741,645.13
Total 1400 - Fixed Assets	580,817.24
Total Fixed Assets	580,817.24
Other Assets	
1800 - Deposits	1,675.00
Total Other Assets	1,675.00

11:54 AM

LEBEC COUNTY WATER DISTRICT

05/05/16

Balance Sheet

Accrual Basis

As of April 30, 2016

	Apr 30, 16
TOTAL ASSETS	1,189,983.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	4,490.51
Total Accounts Payable	4,490.51
Other Current Liabilities	
2030 · Surplus Water Deposits	5,000.00
2110 · Direct Deposit Liabilities	288.24
2300 · Payroll Liabilities	
2310 · Federal Withholding	-0.11
2320 · FICA	-0.45
2330 · State Withholding	0.41
2350 · SUTA	0.07
2360 · SDI	-0.14
2300 · Payroll Liabilities - Other	4,021.42
Total 2300 · Payroll Liabilities	4,021.20
2400 · Accrued Payroll	-0.19
Total Other Current Liabilities	9,309.25
Total Current Liabilities	13,799.76
Total Liabilities	13,799.76
Equity	
3290 · Fund Balance -Net Assets	797,919.12
3300 · Retained Earnings	366,823.40
Net Income	11,441.21
Total Equity	1,176,183.73
TOTAL LIABILITIES & EQUITY	1,189,983.49

12:10 PM

LEBEC COUNTY WATER DISTRICT

05/05/16

A/P Aging Detail

As of May 5, 2016

Name	Memo	Open Balance
Current		
Total Current		
Provost ...	GRANT EXPENSE-ENGINEERIN...	4,286.40
BC Labor...	6390- LBCCW	107.50
GE Capital	6090-ID#90136254589	96.75
HD Suppl...	6140- ACCT#056653	2,237.16
Jonathan...	6270- Invoice# 110666	740.41
Lewis & ...	6255- Invoice 9096	450.00
McMor C...	6140-Invoice # 10428	405.00
Mountain...	6028.1-Invoice 413	42.90
Pilot Tra...	6022-Invoice# 251517947	247.00
USPS	6090-PO BOX 910 FEE	110.00
Price Dis...	TRASH SERVICE 6370 Acct# 10...	42.33
Gas Com...	office 6365- Acct# 04601680103	11.46
Mountain...	6028 Claim# 20006654	1,833.57
Ability A...	6170 Answering Service	30.20
PowerTe...	6135 Booster Pump Timers 3 L...	1,995.00
PowerTe...	6135 Lebec Well	325.00
SCE 2-36...	Office 6360	56.55
USA Blue...	6140 Signs	163.08
AFCO Ins...	liability/property insurance 6115	828.86
Maillis, P...	4-12-16 Regular Board Meeting	100.00
Martin, ...	4-12-16 Regular Board Meeting	100.00
Tucker, ...	4-12-16 Regular Board Meeting	100.00
3470218...	transfer to savings	75,000.00
PGE5230	Landfill Rd Booster Electricity ...	19.33
PGE8279	Lebec Well Pump Electricity 63...	610.18
PGE4923	Ridge Route Pump Electricity 6...	24.00
PGE5159	State Well Pump Electricity 6375	1,199.02
AUS Ara...	6352	447.93
State Co...	Workers Comp Insurance 6120 ...	802.58
At&T Offi...	6340-Acct#66124868728162	167.69
3D Imagi...	6175-Invoice# 56848	120.60
PC Pal	6160-Invoice # 15436	45.00
Verizon ...	6340-Acct# 942066515-00001	169.31
AUS Ara...	6352- 600950076	32.87
AUS Ara...	6352-600956245	58.30
AUS Ara...	6352-600962472	32.87
AUS Ara...	6352-600969035	58.30
French &...	6250- Invoice# 316106	1,312.50
SCE 2-03...	6380- Acct# 2032008187	870.96
AT&T Uv...	6340	82.00
AUS Ara...	6352	118.27
Anthem ...	6113 Insurance	429.61
Wainrigh...	6290 Rent	800.00

TOTAL

97,710.49

1 st ¼ buget pre		jul-15-jun-16	1:1/2 auc	1/2 budg	01-15-16	02-15-16	03-15-16	3/4auc	3/4 budg
		budg	auc		auc	auc	auc		
Commercial	4010	#	\$103,642		\$15,070	\$10,125	\$17,126	\$145,963	
Other Copies	4030	#	\$928		\$0	\$0	\$0	\$928	
Residential	4040	#	\$71,902		\$9,614	\$9,276	\$10,190	\$100,982	
Rent Income	4060	#	\$3,995		\$672	\$672	\$672	\$6,010	
Meter Install	4070	#	\$0		\$0	\$0	\$0	\$0	
Kern Co. Tax Income	4100	#	\$9,002		\$12,381	\$704	\$1,811	\$23,897	
Surplus Water	4120	#	\$9,479		\$7,827	\$2,820	\$2,703	\$22,829	
Will Serve	4130	#	\$861		\$137	\$137	\$147	\$1,281	
L +C Charges	4140	#	\$7,133		\$997	\$749	\$240	\$9,119	
Operating Rvenue/ Othe	4000	#	\$206,955		\$46,696	\$24,483	\$32,889	\$311,023	
Operating Revenue wo sur wat		\$ 438,000	# \$197,476	\$219,000	\$38,869	\$21,663	\$30,186	\$288,194	\$ 328,500
Advertising	6010	\$365	# \$275	\$183	\$0	\$23	\$0	\$329	\$ 274
			\$30						
Gas	6022	#	\$1,724		\$289	\$258	\$249	\$2,520	
Repairs	6028	#	\$2,364		\$0	\$0	\$145	\$2,509	
GMC Repairs	6028.1				\$0	\$0	\$2	\$580	
DOG Repairs	6028.2				\$0	\$0	\$0	\$1,212	
Backhoe	6028.3				\$0	\$0	\$143	\$718	
Generator	6028.4								
Service	6030								
GMC Service	6030.2				\$80	0	\$0	\$272	
DOG Service	6030.1				\$80	0	\$0	\$485	
Auto Expense	6020	\$9,400	# \$4,684	\$4,700	\$289	\$258	\$395	\$5,786	\$ 7,050
Bad Debts	6035	\$1,000	# \$0	\$500	\$0	\$0	\$0	\$0	\$ 750
Bank Service Charge	6040	\$310	# \$190	\$156	\$25	\$25	\$25	\$265	\$ 233
Compensation of Board	6050	\$6,000	# \$1,700	\$3,000	\$300	\$100	\$600	\$2,700	\$ 4,500
Depreciation	6065	\$60,000	# \$29,712	\$30,000	\$4,952	\$4,952	\$4,952	\$44,569	\$ 45,000
Dues and Subscriptions	6070	\$200	# \$1,356	\$100	\$0	\$0	\$183	\$1,539	\$ 150
Education	6075	\$3,000	# \$528	\$1,500	\$0	\$0	\$955	\$538	\$ 2,250
Engineering	6085	\$3,000	# \$0	\$1,500	\$0	\$0	\$0	\$0	\$ 2,250
Equipment Rental	6090	\$900	# \$645	\$450	\$97	\$64	\$193	\$999	\$ 675
Fees and permits	6095	\$3,000	# \$2,002	\$1,500	\$167	\$299	\$115	\$2,582	\$ 2,250
AFLAC	6112	#	\$0		\$0	\$0	\$0	\$0	
Business Ins	6115	#	\$6,673		\$829	\$829	\$829	\$19,160	
Medical Ins	6113	no more	# -\$530		\$0	\$0	\$1,483	\$953	
Workers Com Ins	6120	#	\$803		\$803	\$803	-\$2,476	\$3,038	
Ins	6115	\$29,000	# \$10,052	\$14,500	\$1,631	\$1,631	\$164	\$13,151	\$ 21,750
ins other									
Maintenance Services	6135	#	\$792		\$0	\$135	\$2,670	\$3,597	
Maintenance Supplies	6140	#	\$13,693		\$2,015	\$1,202	\$359	\$17,270	
Maintenance	6130	\$20,000	# \$14,485	\$10,000	\$2,015		\$3,029	\$20,867	\$ 15,000
Meals & Entertainment	6145	#	\$0		\$0	\$0	\$0	\$120	
Office expense-other	6155				\$0	\$0	\$0	\$0	
Computer	6160	#	\$797		\$231	\$8	\$0	\$1,128	
Phone	6170	#	\$228		\$97	\$0	\$30	\$355	
Repair	6175	#	\$753		\$115	\$143	\$139	\$1,150	
Signage	6180	#	\$28		\$0	\$0	\$0	\$28	

Supplies	6185	#	\$1,029		\$211	\$8	\$278	\$1,525	
Office Expense	6155	\$10,000#	\$2,834	\$5,000	\$654	\$250	\$446	\$4,185	\$ 7,500
Outside Services	6205	#	\$0		\$0	\$0	\$0	\$0	
Payroll-Gross Wages	6215	\$165,000#	\$67,021	\$82,500	\$11,959	\$17,507	\$11,689	\$108,176	\$ 123,750
Office Staff Wages	6225								
Water Operator Wages	6230						\$0	\$30	
Drug test fee	6233						\$12	\$54	
Payroll Service Fees	6235	#	\$32		\$4	\$6	\$12	\$54	
Postage	6245	\$2,600#	\$1,765	\$1,300	\$89	\$1	\$751	\$2,606	\$ 1,950
Accounting/Bookeeping	6255	#	\$2,700		\$580	\$450	\$450	\$4,180	
Consultants	6265					\$0	\$0	\$0	
Audit	6260	#	\$11,000		\$0	\$0	\$0	\$11,000	
Legal	6270	#	\$5,904		\$1,494	\$0	\$0	\$7,397	
Professional Fees Othe	6250	#	\$0			\$20	\$0	\$20	
Professional Fees	6250	\$25,000#	\$19,604	\$12,500	\$2,074	\$470	\$450	\$22,597	\$ 18,750
Rent	6290	\$9,600#	\$4,800	\$4,800	\$800	\$800	\$800	\$7,200	\$ 7,200
R&M other	6300						\$809	\$2,009	
Repairs & Maintenance	6300	\$2,500			\$0	\$0	\$809	\$3,633	\$ 1,875
Generator repair	6301.1				\$0	\$0	\$0	\$0	
Backhoe repair	6301.2				\$0	\$0	\$0	\$129	
Repairs-Other	6301					\$0	\$0	\$382	
Generator Maintenance	6302.1					\$0			
Backhoe Maintenance	6302.2	#	\$129			\$0			
Maintenance	6302	#	\$861	\$1,250	\$382	\$0	\$0	\$1,242	\$ 1,875
Software System	6310	\$1,500#	\$913	\$750	\$99	\$0	\$0	\$1,012	\$ 1,125
Payroll Taxes	6320	#	\$5,804		\$1,656	\$1,900	\$894	\$94	
Property Taxes	6325	#	\$100		\$0	\$0	\$0	\$101	
Taxes	6315	\$14,000#	\$5,904	\$7,000	\$1,656	\$1,900		\$10,355	\$ 10,500
Telephone	6340	\$4,500#	\$2,235	\$2,250	\$368	\$591	\$347	\$3,541	\$ 3,375
Tools	6342	\$2,000#	\$55	\$1,000	\$0	\$0	\$279	\$334	\$ 1,500
Travel	6345	\$1,000#	\$467	\$500	\$0	\$0		\$467	\$ 750
Uniforms	6352	\$2,000#	\$1,245	\$1,000	\$152	\$231	\$182	\$1,811	\$ 1,500
Electric	6360	#	\$379		\$108	\$0	\$51	\$538	
Gas	6365	#	\$115		\$90	\$0	\$140	\$345	
Utilities – Office	6355	\$1,840#	\$748	\$920	\$241	\$42	\$233	\$883	\$ 1,380
Trash	6370	\$550#	\$254	\$276	\$42	\$42	\$42	\$381	\$ 413
Utilities – Pumps	6375	\$50,000#	\$20,081	\$25,000	\$4,473	\$1,096	\$2,717	\$28,367	\$ 37,500
Water Test	6390	\$7,000#	\$1,140	\$3,500	\$354	\$333	\$63	\$1,889	\$ 5,250
Total Expense		\$435,265#	\$196,683	\$217,632	\$33,354	\$31,916	\$29,012	\$290,966	\$ 326,449
Total operating Revenue		\$438,000#	\$206,955	\$219,000	\$46,696	\$24,483	\$32,889	\$311,023	\$ 328,500
Intrest	9000	\$20#	\$22	\$10					\$ 15
Net Income		\$120,800#	\$10,271	\$60,400	\$13,342	-\$7,433	\$3,876	\$20,057	\$ 90,600
Net income less surplus water		\$2,744#	\$792	\$1,372	\$5,515	-\$10,253	\$1,173	-\$2,772	\$ 2,058
Grant Income	9015								

Lebec County Water District.

Monthly Distribution Report

April, 2016

By: Mike Hightower, Jr.

Well Reports:

State Well

	April	March	Difference	Uranium	Fluoride	Nitrate
Static Level	124'10"	123'7"	-1'8"	17 pCi/L	1.9 mg/L	23mg/L
Drawdown	127' 1"	125'10"	-1'8"		Date: Apr 2016	
GPM	230 Gpm	230 Gpm	0		Bacteriological:	
Total Gallons	813,442	1,403,498	-590,056		Absent	

Lebec Well

	April	March	Difference	Uranium	Fluoride	Nitrate
Static Level	84'10"	83'2"	-1' 8"	12 pCi/L	1.4 mg/L	23mg/L
Drawdown	95' 2"	93'6"	-1' 8"		Date: Apr 2016	
GPM	210 Gpm	210 Gpm	0		Bacteriological:	
Total Gallons	1,400,458	1,398,349	+2,109		Absent	

Chimney Canyon Well

	April	March	Difference	Uranium	Fluoride	Nitrate
Static Level	173'7"	172'7"	-1'	24 pCi/L	2.3 mg/L	26mg/L
Drawdown	201'3"	200'3"	-1'		Date: Apr 2016	
GPM	105 Gpm	105 Gpm	0		Bacteriological:	
Total Gallons	1,233,654	983,800	+249,854		Absent	

Water Pumped	3,447,554	3,812,647 Gal	+ Gal
Water Sold	3,477,160	3,448,729 Gal	+Gal
Water Loss	29,606 GL	363,918 GL	8% Apr 2016

Cuddy Creek Well - Non-Potable

	March	February	Difference	Fluoride	Nitrate
Static Level	177 Feet	177 Feet	0	mg/L	mg/L
Drawdown	188 Feet	188 Feet	0	Date: Apr 2016	

System Information:

1. There was one water leak reported for the month of April located at 382 Chimney Cyn Rd, it was a minor leak which was repaired using a 2" by 4" band aid.
2. All bacteriological sample came back absent for coliform bacteria for the month of April returned an absence for coliform bacteria.
3. Quarterly source monitoring has been completed, the Chimney Well #3 remains in MCL violations for fluoride at 2.3 (2.0 MCL), and Uranium at 24 (20 MCL). Notifications to the public have been completed, and will be circulated June 01 2016.
4. Maintenance to the Chevy truck has been completed by the operators, oil, air filter have been replaced and all fluids have been topped off. However there is a minor transmission leak, and the brakes need to be serviced as soon as possible. Typically Martins Garage helps out with mechanical issues with the board's approval.
5. Lebec County Water District Annual Water Report, has been submitted, and accepted. Lebec County Water District Consumer Confidence Report is being finalized, and should be done ahead of the scheduled deadline of July 01 2016.
6. Lebec County Water District To Do List is being completed at a good pace, both operators have completed many tasks, for example we have raised all well casing vents to 3 feet above grade, as well as the air relief valves. The old pumps and pump columns have been removed, and all identification signs have been displayed at the appropriate sites throughout the system
7. Lebec County Water District To Do List is being completed at a good pace, both operators have completed many tasks, for example we have raised all well casing vents to 3 feet above grade, as well as the air relief valves. The old pumps and pump columns have been removed, and all identification signs have been displayed at the appropriate sites throughout the system.
8. I have included in this report an estimate for rock 3/4" gravel 45 cubic yards. This amount of gravel will provide enough gravel to cover half of the Lebec well at 4-6", and should cover the whole area of the State well at 4-6". Leaving only the Chimney well left out, which should equate to half the amount required as stated above to complete this area. This rock is needed to prevent erosion, and prevent ground squirrels from undermining the well head areas. "See attached estimate"

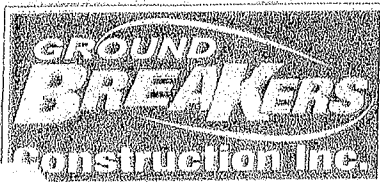
9. An estimate for Lebec County Water District Tank cleaning, recoating, and ocv valve replacement, also including the repair, and or replacement of Lebec County Water booster pumps. This estimate reflects the repairs, and upgrades that were suggested by Jessie Dhaliwal, our sanitary engineer, who completed Lebec County Water Districts sanitary survey, and system inspection back in December 2015.

10. Taking static levels with our existing well sounder has proven troublesome with the wire used to obtain depths has caught on debris in the well casing, and has either been broken off or been tangled up inside the casing, a wireless well sounder would eliminate this persistent problem. These devices average 1000- 1200 hundred dollars, this may seem expensive, but would ensure the peace of mind that the 10 inches of metal nuts used as weights and the wire attached to them would never cause a malfunction if sucked into the pump, when lost inside the well casing.

All other systems are running normally. Thank You.



Well casing vents, and air relief valves raised 3' above grade surface.



Grading • Excavation • Concrete

2292 Frazier Rd. R.O. Box 520 Lebec, CA 93243
Office: 661.248.6490 Fax: 661.248.6489 groundbreakers@integrity.com

License#823501

Proposal / Contract

Date 3/23/16

Estimate # 1517

Proposed To:

L.C.W.D.
Michael Hightower
323 Frazier Mtn Park Rd.
Lebec, CA 93243

Job Information:

State Well
Lebec, CA 93243

Contact:

Phone #:

Fax #:

Email Address:

Per Plans By: N/A

Engineer: N/A

Drawing Info: N/A

Permit #:

Ground Breakers Construction Inc. will furnish all labor, materials, and equipment to construct and complete the following in a workman-like manner according to standard practices.

Item	Scope of Work	Quantity	Amount
E2	E2 - ROUGH GRADING Supply and Haul 3/4" rock. (45 CY) Placement of rock by others. If complete in three loads (60 tons maximum) then discount \$200.00 Sales Tax	68 Tons	2,275.00 87.00

Work to commence on or before _____ and to be completed within _____ working days.

Total

\$2,362.00

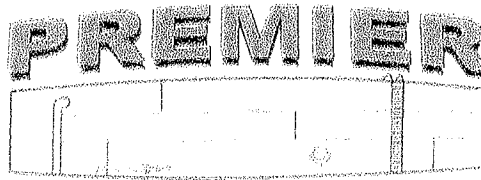
Customer Signature

Date

GBC Inc. Signature

Date

Please, read and initial the Ground Breakers General Contract for Products and Services on the reverse side.



PREMIER TANK, INC.
14625 Domart Avenue · Norwalk, CA 90650 ·
310-729-8854 · FAX: 562 484-0604
License No. 715448 A - C60

April 1, 2016

Lebec Water
323 Frazier Mountain Park Road
Lebec, CA 93243

Attention: Michael Hightower

Regarding: Tank Repair

Gentlemen:

WE PROPOSE THE FOLLOWING: To supply labor, material and equipment to perform work as discussed in our site visit, (approximately 14 different tanks), including the following:

Prices are per appurtenance, work to be per your direction since at this time the district is undecided as to the exact scope of work.

1. Manways - 30" multi bolt, installed per code \$4,800.00/Each
Lebec Tank, Upper and Lower Ridge Route
2. Liquid Level Indicators, installed \$3,500.00/Each
State Tanks, Lebec Tanks, Chimney Tanks, Phillips Tanks, Mesa Valley Tanks,
Upper and Lower Ridge Route Tanks
3. Minor liquid level indicator repair (cable, cable clamps,
guide wires, etc.) \$ 1,200.00/Each
4. New vents, up to 24" \$ 2,500.00/Each
All tanks
These vents would also double as access from the top of tanks for future
tank inspections with the use of divers ect
5. Minor vent repair, (screen, hardware) \$ 750.00/Each
6. OCV Float Valves can be installed on a Time and Material Basis, (provided

district furnishes parts), (includes all tools

to perform work)

\$ 110.00/Hour

Lebec Tanks, Mesa Valley Tanks, Chimney Tanks, Phillips Tanks, State Booster

7. Safety Climbs (galvanized)

\$ 2,300.00/Each

One needed at State Tanks, two needed for the Chimney Tanks

All appurtenances installed requiring welding will require minor touch-up on paint. Please allow for costs.

April 1, 2016

Lebec Water

RE: Various Tank Repair/Paint

Page 2 of 3

Paint:

Minor paint repair, (per tank)

\$ 5,400.00/Each

The following prices are for full interior re-coat:

5 Tanks up to 3' diam. X 8' tall, complete including sandblasting and coating

\$13,440.00/Each

3 Tanks up to 10' diam. X 12' tall, complete including sandblasting and coating

\$20,640.00/Each

4 Tanks up to 12' diam. X 20' tall, complete including sandblasting and coating

\$26,400.00/Each

3 Tanks approximately 20' diam. X 26' tall, complete including sandblasting and coating

\$44,875.00/Each

All painting and blasting procedures to be per AWWA Code. Paint to be a two-part epoxy (interior only).

CONDITIONS:

1. All work to be performed per API 650/653 Standards.
2. All work to be performed on straight time.
3. Preliminary Information to be provided prior to commencement of project.
4. Submittal process to commence upon receipt of Purchase Order or Subcontract.

5. Ordering of material to commence upon receipt of Approved Submittals, (some items may take 2-4 weeks for receipt after ordering).
6. Terms of Payment - Net Due 30 Days.
7. Pricing good for 60 days, (unless noted otherwise).
8. These prices are based on Premier Tank Inc. performing all line items pertaining to our work, and/or change orders approved for our Scope of Work during the course of the Contract.
9. These prices include all applicable sales taxes.
10. Any work performed over and above indicated in these Plans and/or Specifications will be considered a Change Order.
11. All equipment, parts and material, (new or used) are the property of Premier Tank, Inc., and cannot be used, removed or sold without authorization.
12. If Premier Tank is requested to be on a jobsite on a specific date and time, and the Owner is not ready for our crew, there will be a travel charge assessed. The rate will be \$95.00/per hour, per person, portal to portal.
13. ANY INVOICE PAYMENT RECEIVED IN OUR OFFICE WITHIN 30 DAYS OF INVOICE DATE WILL BE ENTITLED TO A 2% DEDUCT/DISCOUNT.
14. Pricing includes Workman's Compensation insurance and \$2,000,000 General Liability Insurance.

April 1, 2016

Lebec Water

RE: Various Tank Repair/Paint

Page 3 of 3

EXCLUSIONS:

1. Bonds and permits.
2. Lead abatement.
3. Inspection, testing.
4. Any draining, cleaning or coating removal, (if needed) of tank prior to start of work.
5. Telemetry, vandal alarms, or any other electrical systems, (unless noted otherwise).
6. Hydro testing.
7. Confined space rescue team.
8. De-energizing or moving of any overhead or other high voltage lines.
9. X-rays and testing.
10. Waiver of Subrogation.

Accepted By:

Submitted By:

Michael Hightower Date

Ed Kocina

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Inbox

Free Revised Total Coliform rule (RTCR) Worksho..

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Free Revised Total Coliform rule (RTCR) Worksho..

Dhaliwal, Jesse@Waterboards <Jesse.Dhaliwal@waterboards.ca.gov>
 CC: Nicholson, Colton@Waterboards,
 Maynard, Zechariah A.@Waterboards, WB-DWPDIST19

IMPORTANT WORKSHOP INFORMATION ABOUT REVISED TOTAL COLIFORM RULE (RTCR). ALL PUBLIC WATER SYSTEMS ARE REQUIRED TO COMPLY WITH THE FEDERAL RTCR EFFECTIVE APRIL 1, 2016

Good Afternoon Water System Owners, Managers, Operators and Samplers,

Beginning April 1, 2016, the Federal Revised Total Coliform Rule (rTCR) will become effective. The revisions include the new Coliform Treatment Technique requirement replacing the Total Coliform MCL, and a new E.coli MCL regulatory limit. The Revised Total Coliform Rule establishes a "Find-and-fix" approach for investigating and correcting causes of coliform problems within water distribution systems. California will be revising its version of the Total Coliform Rule in Title 22; however, the draft regulations will not be adopted in time to correspond with the Federal rule requirements. **Beginning April 1, 2016, all public water systems will need to comply with California's existing Total Coliform Rule and the new requirements in the federal rTCR, until California can complete the regulatory adoption process for the rTCR. The State Water Resources Control Board (State Board) has updated its website to include information about the rTCR; a link to the website is provided below.**

http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/rtrcr.shtml

State Board and AWWA, Cal-Nevada have partnered together to provide rTCR workshops throughout the state of California. To provide training to public water systems in Kern County, a FREE workshop has been arranged in Bakersfield on May 12 (from 10:00 am to 12:00 pm) at the Kern County Water Agency (KCWA)'s office. Provided below is more information about the workshop location.

Kern County Water Agency
 3200 Rio Mirada Drive
 Bakersfield, CA 93308

Please note that space is very limited and prior registration is required to attend the workshop. No more than one person from a water system should attend the workshop. Please do not call the Tehachapi District Office to register for the workshop. To register for the workshop, please visit the following website and complete your registration. Even if you are not able to attend the workshop due to space limitation, please review the information posted on the rTCR webpage of the State Board to learn about the rTCR. Thank you for your interest.

https://ca-nv-awwa.org/canv/CNS/Events/Event_Display.aspx?EventKey=COM160512

Jesse Dhaliwal, P.E.

Curious About Reverse Mortgage?

Available to homeowners 62 years and older.

Calculate how much you may be eligible for:

Your Home Value:	\$225,000
Mortgage Due:	\$45,000
Your Age:	62



1325 Rodeo Drive
Bolingbrook, IL 60490
P. (800) 710-7499 F. (630) 679-1846

Name Michael Hightower – 93243 Zip code
Phone Number 661-248-6045
Email ae6bz@att.net

3/11/2016

To Whom This May Concern,

Thank you for shopping at electricgeneratorsdirect.com. We welcome the opportunity to bid for your business. Your requested quote is below:

Qty.	Model #	Description	Online Price	Total Price
1	QT13068KVAC	<u>Generac Commercial Series 130kW Standby Generator (277/480V-LP) SCAQMD Compliant -</u>	\$27,439.00	\$27,439.00
1	RTSN200K3	<u>Guardian 200-Amp Automatic Transfer Switch (277/480V) -</u>	\$1229.00	\$1229.00
2	RG04854GNAC	<u>Generac Protector QS® 48kW Automatic Standby Generator (120/208V) (CARB)</u>	\$17,098.00	\$34,196.00
2	RTSN100G3	<u>Guardian 100-Amp Automatic Transfer Switch (120/208V)</u>	\$749.00	\$1498.00
			Sub-Total	\$64,362.00
			Shipping	\$104.77
			Total	\$64,466.77
3% Credit card Discount \$1934.00			5% Check Discount	\$ 3223.34
Grand Total with Credit card Discount \$ 62,532.77			Grand Total with Check Discount	\$61,243.43

This quote is valid for 15 days from date issued.

Delivery: Build to Order – 4-6 weeks for shipping.

Prices include credit card discount of 3% and option to pay by check with a 5% discount.

We do not accept Purchase Orders. Payments must be made via Credit Card, Pay by Check, or PayPal.

Please take some time to review this proposal and if you should have any questions, comments or if you would like to place your order then contact me at any time.



1325 Rodeo Drive
Bolingbrook, IL 60490
P. (800) 710-7499 F. (630) 679-1846

Please note that shipping is included in the cost of this item and we do not charge tax when shipping outside of Illinois unless you are tax exempt in which case we will need a copy sent to us.

I can be contacted directly at 1- 630-685-0056 or via email at seldrenkamp@pedstores.com if you have any additional questions.

Thanks again for the opportunity.

Sincerely,

Susan Eldrenkamp
Product Assistant
Power Equipment Direct



Pacific

4601 East Brundage Lane
Bakersfield, CA 93309
Telephone: 661-325-9404

QUOTATION

12992-3

04/21/2016 Page 1 of 2

Rental Period: 05/02/2016 to 05/30/2016 **Days:** 28

I N V O I C E	Prospect
Phone:	
Fax:	
Customer Code: PROSPECT	

S H I P T O	TBD Lebec area Lebec County Water District Michael Hightower 661-289-2944 lebecwater@att.net
CUST REF:	
Salesperson: Dan Bryant	
Quote: 12992	
Phone:	
R/A:	
P.O.:	
Contract:	

Thank you for your business!!!

Qty	Description	Price/Unit	Day	Week	28 Days	Ext. Price
1	Generator Diesel 100kW QS		292.00	584.00	1,750.00	1,750.00
	Single Shift (granted 40 hours/week)					
1	Voltage: 277/480 Three Phase					
5	4/0 50' Cam-lock		20.00	40.00	60.00	300.00
5	4/0 MALE TAIL LUG END		5.00	8.00	10.00	50.00
5	4/0 FEMALE TAIL BARE END		5.00	8.00	10.00	50.00
0	.Delivery charge per hour	150.00				
0	.Fuel Charge per gallon	5.00				

Equipment Replacement Value: 50,000.00

Terms:

- Quote is subject to availability of equipment.
- Payment terms are Net 30 days on approved credit.
- All local and state taxes are applicable. If tax exempt, tax exempt status must be verified.
- Acceptable evidence of insurance is required prior to rental. If such evidence is not provided customer will be enrolled in the Damage Waiver Plan at a 15% surcharge rate.
- Cummins Cal Pac Rental Agreement Terms & Conditions apply.

Damage Waiver		
Other		
Subtotal		2,150.00
T75165	7.5 %	161.25
ENV	3 %	52.50
Deposits		0.00
Total*		2,363.75

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Cummins Pacific LLC Quote Terms

Quote Agreement Section 1

All Equipment is tested and/or inspected by Cummins Pacific and is in good working order prior to shipment from Cummins Pacific's facility. Equipment is subject to availability. Equipment will not be reserved or shipped until a signed Rental Agreement Quote ("Agreement") has been received by Cummins Pacific. If customer requires a PO for payment, a PO must accompany signed Agreement. Rates quoted are subject to change if the rental period or shift operator changes. The Quote and Freight estimates are valid for 30 days, and are subject to change based on equipment availability and the point of origin of equipment at the time of Agreement execution. All applicable state and local taxes will be applied; if tax exempt, tax exempt status must be verified. Customer is responsible for contacting Cummins Pacific at job completion to arrange for equipment pick up. Cummins Pacific will put forth reasonable efforts to arrange for prompt pick up. Cummins Pacific reserves the right to retake equipment at any time.

Shift Details:

Single Shift: provides for 8 hour days, 40 hour weeks and 160 hour months.

Double: provides 16 hour days, 80 hour weeks and 320 hour months.

Triple: provides unlimited use, around the clock.

Double shift rate is billed at 1.5 times the single shift rate. Triple shift is 2 times the single shift rate.

Monthly rate based on 4 week or 28 day billing cycle.

***** Over Hour Surcharge- Per hour charge for hour above and beyond the allowed shift hours**

See Page #1

Possible Additional Fee's:

Environmental Fee:

An environmental fee of 3% of Equipment rental charges will be applied to all rental charges. This fee is relative to the use of lubricants, Antifreeze, Diesel Fuel, spills and other environmental waste, Rags, Spill Pads, Speedy Dry, Waste Water, Steam Cleaning, Exterior Cleanup, Cleaning Products, Transportation.

(Loss Damage Waiver): (Fire, Theft, and Vandalism):

Cummins Pacific LLC. offers Loss damage waiver as listed in our CP Rental Terms and Conditions at a minimum cost of 18% of the equipment charges per invoice. **See Cummins Pacific LLC. Rental TERMS AND CONDITIONS Section # 8 for LDW details.** Note: This is not insurance.

Replacement Value: See Quote Page #1

Equipment Maintenance:

It is the customer's responsibility to maintain and service the equipment during the project term as well as perform planned maintenance **every 250 hours of use.** All rentals totaling more than 100hr pay prorated service fee per hr used. If Cummins Pacific LLC performs the planned maintenance, **Call for Price**

Customer Responsibilities, and Conditions & Terms-

- Customer responsible for obtaining any relevant operating permits.
- State and local taxes. Tax-exempt customers must supply an exemption certificate.
- **Full replacement insurance on equipment (Certificate must be provided prior to delivery)**
- All loading and unloading of equipment.
- All Rental Billing Cycles are based around a 28 day Monthly Billing
- **Customer must call Cummins to CALL by phone the genset off rent at the end of the project !!!**

Payment Terms:

Payment terms are Net 30. Unless Pre Approved by Cummins Pacific Credit Manager Stacey Riechel Only

The terms of this proposal are **VALID FOR 30 DAYS** and are **subject to equipment availability.**

Again, Thank You for your continued interest in Cummins Pacific Rental Power services. Please do not hesitate to contact me with any questions. I look forward to working with you in a mutually beneficial relationship.

PROPOSAL ACCEPTANCE

BEFORE SIGNING: Cummins Pacific LLC hereby leases the Equipment to Customer, and Customer hereby accepts all the terms of this Rental Agreement Quote, including the TERMS AND CONDITIONS set forth on the following pages, which the undersigned has read and understands. REMINDERS: (1) Rates do not include fuel, delivery or applicable taxes; (2) Customer is responsible for unloading and loading Equipment; (3) **Customer pays for all time the equipment is out, including Saturdays, Sundays and Holidays;** (3) This Agreement supersedes all other purchase orders or Terms and Conditions contained in any of Customer's agreements or forms; (4) Customer assumes all risk and is responsible for all damages and other costs, including late charges. All Customer obligations and responsibilities are contained in the **TERMS AND CONDITIONS ON THE FOLLOWING PAGES. THE CUSTOMER: (1) AGREES TO ALL OF THE TERMS AND CONDITIONS ATTACHED TO THIS AGREEMENT; (2) AGREES TO NOTIFY CUMMINS PACIFIC IMMEDIATELY IF EQUIPMENT IS NOT RECEIVED IN GOOD WORKING ORDER; AND (3) IS FULLY FAMILIAR WITH THE OPERATION AND USE OF THE EQUIPMENT.**

To accept this proposal, please complete, sign and fax this page with the signed quote and certificate of Liability insurance to the number provided below.

Delivery Date & Time: _____

Site Contact: _____

Phone # _____

Site Address: _____

Purchase Order # _____ Purchase Order amount \$ _____

Acceptance

Customer:

I have read and agree to the terms of this Rental Agreement Quote, including the Terms and Conditions that follow, and I represent and warrant that I have the authority and power to sign the Agreement as, or on behalf of, Customer.

By: _____

(Signature)

(Date)

(Printed name of Authorized Person)

(Title of Authorized Person)

Sign and Submit:

Via FAX to: 510.347.6677 or 909.879.8236

Or via e-mail to: ana.shadrack@cummins.com or marion.barnard@cummins.com

Payment Terms:

Net 30 days upon approved credit. See Terms and Conditions on the following pages

Thank You for your order!

Cummins Pacific, LLC



QUOTATION

April 21, 2016

Quote# R1604-101

Lebec County Water District
323 Frazier Mountain Park Road
Lebec, Ca 93243
Attn: Michael Hightower

Cummins Pacific is pleased to offer the following quotation for your consideration.

A. One (1) New Model DCA125SSIU4F diesel driven generator set Prime rated 100 KW, 125 KVA, 277/480 VAC 3 phase, 139/240 VAC 3 phase or 72kw Single Phase 120/240 VAC, 60 Hz, 1800 RPM per the attached specification sheet.

- Tier 4 Final Isuzu BR-4HK1X engine (152hp / 113kw)
- Engine fitted with DOC and SCR for Tier 4 Final emissions
- Multi voltage selector switch (120/240v 1Ph, 240v 3Ph, 480v 3ph)
- Analog generator instrumentation including AC ammeter, AC voltmeter, frequency meter, ammeter phase selector switch, voltmeter selector switch and voltage regulator adjustment potentiometer.
- Terminal connection panel
- 3 x 50 amp, 240vac twist lock receptacles
- 2 x 20 amp GFCI receptacles
- ECU835- automatic MODBUS engine control with LED status indicator lights
- Automatic start/stop control
- Safety shutdown system: water temperature, engine oil pressure, over speed & over crank
- Initial fill of oil and coolant
- Main Line circuit breaker rating 300A
- Battery rack and cables
- Sound attenuated enclosure rated 66 dba @ 23 feet
- 169 Gallon internal fuel tank with direct reading of fuel gauge
- Dual axle trailer with 3" pintle
- Warranty: Engine 60 months or 5,000 hours / Generator 24 months or 2,000 hours /Trailer 12 months

Price for one new model DCA125SSIU4F generator set\$68,120.00 (FOB Bakersfield, Ca)
Plus applicable sales tax. For pricing to remain valid for 30 days.

Lead time: 3-5 days from factory.

Exceptions/clarifications: This quote is based on verbal specifications.

Please refer to supplemental equipment specification sheet DCA125SSIU4F for additional information.

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Cummins Pacific, LLC
14775 Wicks Blvd
San Leandro, California 94577
Tel: 510-351-6101
Web: www.CumminsPacific.com
Facebook.com/CumminsPacific
Twitter.com/CumminsPacific

Service Centers
Arcata 707 822 7390
Sacramento 916 371 0630
Fresno 559 274 4400
Ventura 800 881 1159
Inland Empire 800 653 4373
San Diego 800 993 4373

Redding 530 244 6898
Bay Area 510 351 6101
Bakersfield 661 325 9404
Los Angeles 866 934 4373
Orange County 800 746 5757
Hawaii 808 682 8110



Fueling: All fuel, fuel supply, and/or FOS related materials, are the sole responsibility of others.

Emissions: Tier 4 Final

Startup and Test: Not included.

Retention: Cummins Pacific, LLC is a supplier of material, and related services, we are not a contractor. Retention is not acceptable. We will invoice only as delivered, and our invoices are payable in full, within stated terms.

Shipping: Will Call at Cummins Pacific in Bakersfield, Ca.

Terms: Net 30 subject to approval.

Cancellation Policy: Rates for change orders and / or cancellations will be consistent with those of Cummins Power Generation, Inc. at time of order. Please contact Cummins Pacific, LLC. for a copy of the most current rate policies in effect.

Validity: The above quotation will be honored for 15 days

Installation: Permits. Cummins Pacific is a supplier of material, not a contractor; and will not be responsible for (a) providing installation services or other services, for which a contractor's license is required, or (b) procuring governmental permits (i.e. AQMD permits), licenses, or other consents necessary to install or operate materials or services, or any permit or license fees.

Lien Rights. Cummins Pacific may give and record a Preliminary 20-Day Notice with regard to Equipment delivered to Project jobsite. If full payment is not made as provided in these terms and conditions, CP may, as appropriate, record a mechanic's or material man's lien, file a stop notice, assert a claim against a payment bond, and/or pursue any other creditor rights it may have under applicable law.

Warranty. The Equipment is sold subject to express warranties provided by the manufacturer. CP warrants that any modifications to the Equipment done by CP or its subcontractor will be free from defects in material and workmanship for a period of one (1) year from the date of delivery of Equipment. As the sole and exclusive remedy for breach of CP's warranty, CP will repair or replace any defective component of the Equipment.

LIMITATION OF WARRANTY AND LIABILITY. EXCEPT FOR THE EXPRESS WARRANTY PROVIDED IN THE PRECEDING PARAGRAPH, CUMMINS PACIFIC DISCLAIMS ANY AND ALL EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE EQUIPMENT, INCLUDING THE IMPLIED WARRANTIES OR MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO ORAL OR WRITTEN STATEMENTS OR REPRESENTATIONS TO THE CONTRARY WILL BE BINDING ON CUMMINS PACIFIC UNLESS IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF CP.

IN NO EVENT WILL CP BE LIABLE FOR ANY INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, EVEN IF CUMMINS PACIFIC HAS BEEN APPRISED OF THE POSSIBILITY OF SUCH DAMAGES. CP's TOTAL LIABILITY, WHETHER FOR BREACH OF CONTRACT, WARRANTY, LATE DELIVERY, OR NON-DELIVERY, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, IS LIMITED TO THE PRICE OF THE EQUIPMENT SOLD THEREUNDER



Delay in Taking Delivery: Storage Charges. If Buyer cannot accept delivery of the Equipment by the agreed delivery date, or Buyer otherwise requests that delivery be delayed, CP may invoice Buyer for the purchase price of the Equipment and will store equipment at no charge for up to 30 days following the scheduled date of delivery. While there is no charge for storage of up to 30 days, there may be charges for any crane or lift fees for loading and unloading of equipment to be stored. Thereafter, storage charges will accrue at a monthly rate of one and one-half percent of the invoiced purchase price for every month or portion thereof during which the Equipment is stored by CP. Buyer is responsible for any additional freight or special equipment charges as a result of the delay in taking delivery.

Thank you for this opportunity to quote Cummins Power Generation products. Please call if we can be of further service.

By

Dan Bryant – Power Generation Rental Business
Dan.bryant @cummins.com
Direct Phone: (661) 326-4013
Fax Number (661) 861-8719

Accepted by: _____

Date: _____

PO#'s:



DCA125SSIU4F

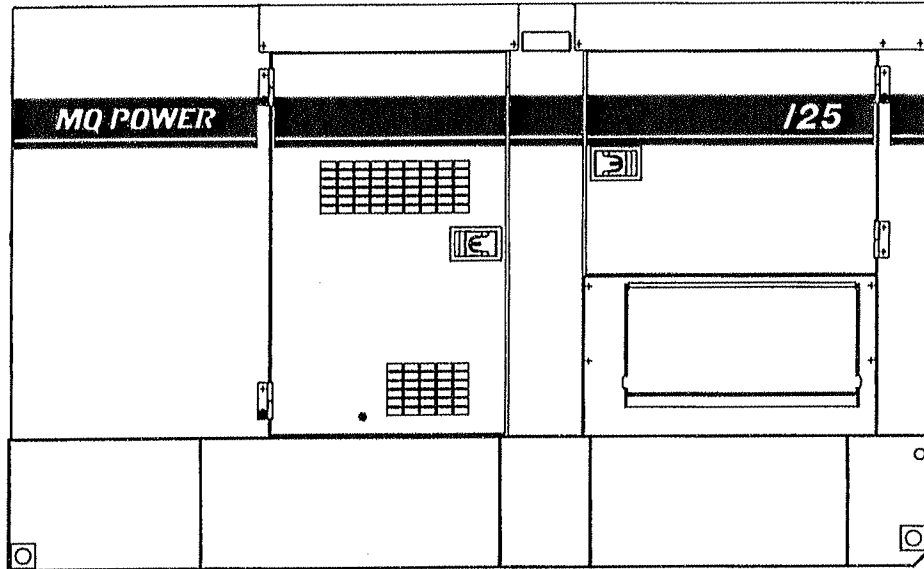
MQ POWER Series Generator

WhisperWatt™

Prime Rating — 100kW (125kVA)

Standby Rating — 110kW (137.5kVA)

3-Phase, 60 Hertz, 0.8 PF



STANDARD FEATURES

- Heavy duty, 4-cycle, direct injection, turbocharged, charge air cooled diesel engine provides maximum reliability.
- Brushless alternator reduces service and maintenance requirements and meets temperature rise standards for Class F insulation systems.
 - Open delta alternator design provides virtually unlimited excitation for maximum motor starting capability.
 - Automatic voltage regulator (AVR) provides precise regulation.
- Electronic governor system maintains frequency to $\pm 0.25\%$.
- Full load acceptance of standby nameplate rating in one step (NFPA 110, para 5.6.3.1.2).
- Sound attenuated, weather resistant, steel housing provides operation at 66 dB(A) at 23 feet. Fully lockable enclosure allows safe unattended operation.
- Internal fuel tank with direct reading fuel gauge.
- E-coat and powder coat paint provides durability and weather protection.
- Digital engine gauges including oil pressure, water temperature, battery volts, engine speed, and fuel level.
- Analog generator instrumentation including AC ammeter, AC voltmeter, frequency meter, ammeter phase selector switch, voltmeter phase selector switch, and voltage regulator adjustment potentiometer.
- ECU835 microprocessor-based digital generator controller.
 - Remote 2-wire start/stop control.
 - Operational temperature range of -40° to 85° C.
 - High visibility LCD display with heated screen and alphanumeric readout.
 - Modbus interface for gauge panel and expansion options.
- Automatic safety shutdown system monitors the water temperature, engine oil pressure, overspeed and overcrank. Warning lights indicate abnormal conditions.
- Fully covered power panel. Three-phase terminals and single phase receptacles allow fast and convenient hookup for most applications including temporary power boxes, tools and lighting equipment. All are NEMA standard.
- Fuel/water separator. Removes condensation from fuel for extended engine life.
- Simultaneous single and three phase power.
- EPA emissions certified - Tier 4 Final emissions compliant.
 - Engine fitted with DOC and SCR.
- Spill Containment - Bunded design protects environment by capturing up to 128% of engine fluids.

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DCA125SSIU4F

MQ POWER Series Generator

SPECIFICATIONS

Generator Specifications		
Design	Revolving field, self-ventilated Drip-proof, single bearing	
Armature Connection	Star with Neutral	Zig Zag
Phase	3	Single
Standby Output	110KW (137.5 KVA)	79 KW
Prime Output	100 KW (125 KVA)	72 KW
3Ø Voltage (L-L/L-N) Voltage Change-Over Bd. at 3Ø 240/139	208Y/120, 220Y/127, 240Y/139	N/A
3Ø Voltage (L-L/L-N) Voltage Change-Over Bd. at 3Ø 480/277	416Y/240, 440Y/254, 480Y/277	N/A
1Ø Voltage (L-L/L-N) (Voltage Change-Over Bd. at 1Ø 240/120)	N/A	240/120
Power Factor	0.8	1.0
Voltage Regulation (No load to full load)	±0.5%	
Generator RPM	1800	
Frequency	60 Hz	
No. of Poles	4	
Excitation	Brushless with AVR	
Frequency Regulation: No Load to Full Load	Isochronous under varying loads from no load to 100% rated load	
Frequency Regulation: Steady State	±0.25% of mean value for constant loads from no load to full load.	
Insulation	Class F	
Sound Level dB(A) Full load at 23 feet	66	

Engine Specifications	
Make / Model	Isuzu / BR-4HK1X
Emissions	EPA Tier 4 Final Certified
Starting System	Electric
Design	4-cycle, water cooled, direct injection, turbocharged. Charged Air Cooled EGR, DOC and SCR.
Displacement	317 in ³ (5193 cc)
No. cylinders	4
Bore x Stroke	4.52 x 4.92 in. (115 x 125 mm)
Gross Engine Power Output	152 hp (113 kW)
BMEP	211 psi (1458 kPa)
Piston Speed	1476 ft/min (7.5 m/s)
Compression Ratio	16.5:1
Engine Speed	1800 rpm
Overspeed Limit	2070 rpm
Oil Capacity	6.05 gallons (22.9 liters)
Battery	12V 150Ah x 1

Fuel System		
Recommended Fuel	ASTM-D975-No.1 & No.2-D*	
Maximum Fuel Flow (per hour)	19 gallons (71.9 liters)	
Maximum Inlet Restriction (Hg)	2.9 in (73.6 mm)	
Fuel Tank Capacity	169 gallons (640 liters)	
Fuel Consumption	gph	lph
At full load	7.11	26.9
At 3/4 load	5.6	21.2
At 1/2 load	4.1	15.5
At 1/4 load	2.6	10.0
DEF Tank Capacity	7.4 gallons (28 liters)	

* Use ultra-low sulfur diesel fuel.

Cooling System	
Fan Load	6.57 hp (4.9 kW)
Coolant Capacity (w/lt radiator)	10.3 gallons (39 liters)
Coolant Flow Rate (per minute)	60.8 gallons (230 liters)
Heat Rejection to Coolant (per minute)	4456 Btu (4.7 MJ)
Maximum Coolant Friction Head	1.1 psi (7.7 kPa)
Maximum Coolant Static Head	3.3 feet (1 meter)
Ambient Temperature Rating	104°F (40°C)

Air	
Combustion Air	244 cfm (6.9 m ³ /min)
Maximum Air Cleaner Restriction	25 in. H ₂ O (6.25 kPa)
Alternator Cooling Air	1352 cfm (38.3 m ³ /min)
Radiator Cooling Air	6005 cfm (170 m ³ /min)

Exhaust System	
Gas Flow (full load)	512 cfm (14.5 m ³ /min)
Gas Temperature	658°F (348°C)
Maximum Back Pressure	100 in. H ₂ O (25 kPa)

Amperage	
Rated Voltage	Maximum Amps
1Ø 120 Volt	277.8 Amps (4 wire) 300A x 2 (Zigzag)
1Ø 240 Volt	138.9 Amps (4 wire) 300A (Zigzag)
3Ø 240 Volt	300 Amps
3Ø 480 Volt	150 Amps
Main Line Circuit Breaker Rating	300 Amps
Over Current Relay Trip Set Point 480V Mode Only	152 Amps

WARRANTY*

Isuzu Engine**

12 months from date of purchase with unlimited hours or 60 months from date of purchase with 5000 hours (whichever comes first).

Generator

24 months from date of purchase or 2000 hours (whichever occurs first).

Trailer

12 months excluding normal wear items.

*Refer to the express written, one-year limited warranty sheet for additional information.

**Refer to Isuzu Diesel Engine Limited Warranty for details.

NOTICE

Generator is not intended for use in enclosed areas or where free flow of air is restricted.

Backfeed to a utility system can cause electrocution and/or property damage. Do not connect to any building's electrical system except through an approved device.

Specifications are subject to change without notice.



DCA125SSIU4F

MQ POWER Series Generator

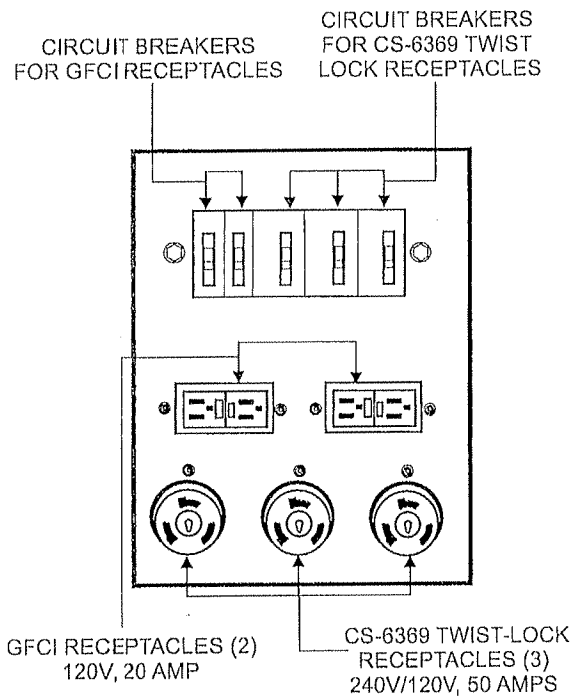
MQ POWER DECIBEL LEVELS

Our soundproof housing allows substantially lower operating noise levels than competitive designs. WhisperWatts are at home on construction sites, in residential neighborhoods, and at hospitals — just about anywhere.

- (90) — Subway / truck traffic
- (80) — Average city traffic
- (70) — Inside car at 60 mph
- **WhisperWatt at 23 feet**
- (60) — Air conditioner at 20 feet
- (50) — Normal conversation

66.0
DECIBELS

GENERATOR OUTPUT PANEL



OPTIONAL GENERATOR FEATURES

- **Battery Charger** — provides fully automatic and self-adjusting charging to the generator's battery system.
- **Jacket Water Heater** — for easy starting in cold weather climates below 0° (1500 watts).
- **Special Batteries** — long life batteries provide extra engine cranking power.
- **Spring Isolators** — provides extra vibration protection for standby applications.
- **Trailer Mounted Package** — meets National Highway Traffic Safety Administration (NHTSA) regulations. Trailer is equipped with electronic or surge brakes with double axle configuration.

OPTIONAL CONTROL FEATURES

- **Audible Alarm** — alerts operator of abnormal conditions.
- **Emergency Stop Switch** — when manually activated, shuts down generator in the event of an emergency.

OPTIONAL OUTPUT CONNECTIONS

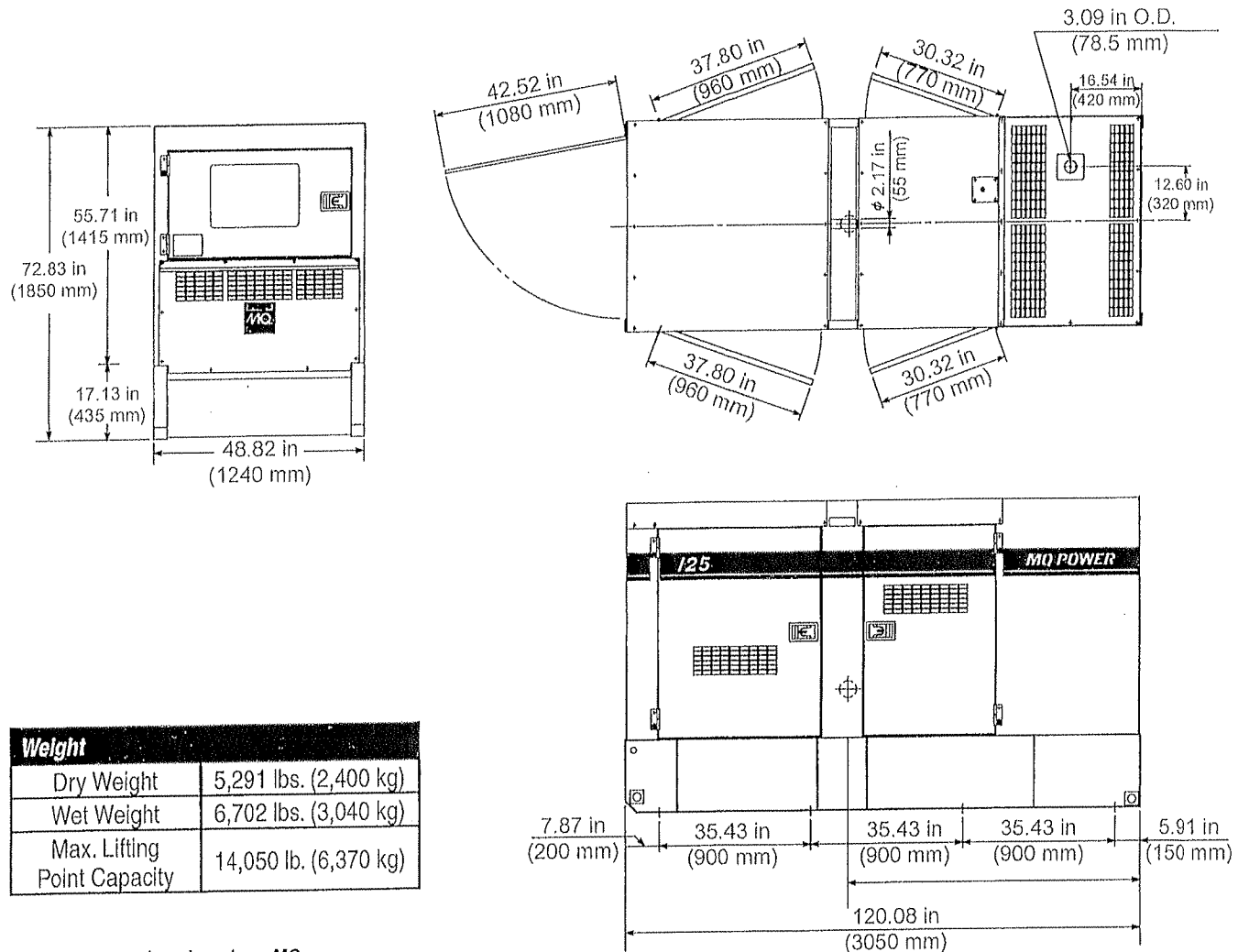
- **Cam-Lok Connectors** — provides quick disconnect alternative to bolt-on connectors.
- **Pin and Sleeve Connectors** — provides industry standard connectors for all voltage requirements.
- **Output Cable** — available in any custom length and size configuration.



DCA125SSIU4F

MQ POWER Series Generator

DIMENSIONS



Generator can be placed on MQ Power Trailer TRLR125US.

Features and specifications are subject to change without notice.

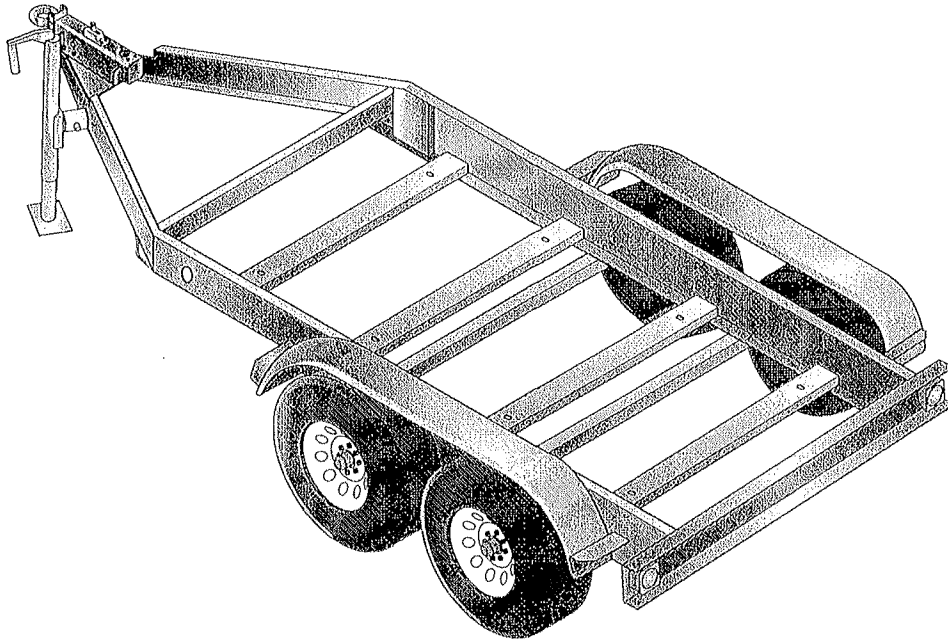
Manufactured by Denyo Co.

Your MultiQuip dealer is:



TRLR125US

MQ POWER Tandem Axle Trailer



TRLR70US Technical Data

Gross Vehicle Weight Rating (GVWR) — 10,000 lbs. (4,536 kg)	Tire Size — ST225/75R15 LR-D
Gross Axle Weight Rating (GAWR) — 5,000 lbs. (2,268 kg) (ea.)	Wheel Bolt Pattern — 6 Lug on 5.5 in
Actuator Rating — 12,500 lbs. (5,670 kg)	Tire Load Rating — 2,540 lbs (1,152 kg) (ea.)
Coupler Rating — See coupler options on back page.	Dimensions (LxWxH) — See Dimensions on back page.

STANDARD TRAILER FEATURES

- Fits MQ Power Generator Models DCA125USI3CAN, DCA125SSJU4i
- Tandem-axle Design with Torsion Type Suspension
- Formed Steel Frame Construction
- Formed Channel for Generator Mounting and Support
- Replaceable, Bolt-on Hydraulic Brake Actuator
- Surge Hydraulic-actuated Drum Brakes (all axles)
- Hydraulic Uni-servo Drum Brakes with Free-backing Plates - 12-inch Cluster
- D.O.T. Steel Brake Lines, Brass Tees & Rubber Hydraulic Brake Hoses
- 4-hole Channel Allows 3-position, Adjustable Coupler Height; 4-inches O/A
- Tongue Mounted Swivel Jack with Flat Disc-foot (rated 5,000 pound lift)
- Replaceable, Bolt-on Steel Fenders and Brackets
- Torsion-axle Swing Arms
- Powder Coat Paint Process including: Frame, Channel, Actuator & Fenders
- D.O.T. Approved Tail Lamps, Stop Lamps, Turn Signal Lamps, Side Marker Lamps
- Weatherproof, Rubber Armored, 2-piece Trailer Light Wiring Harness





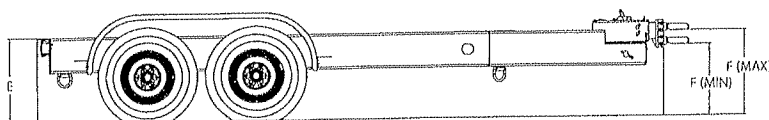
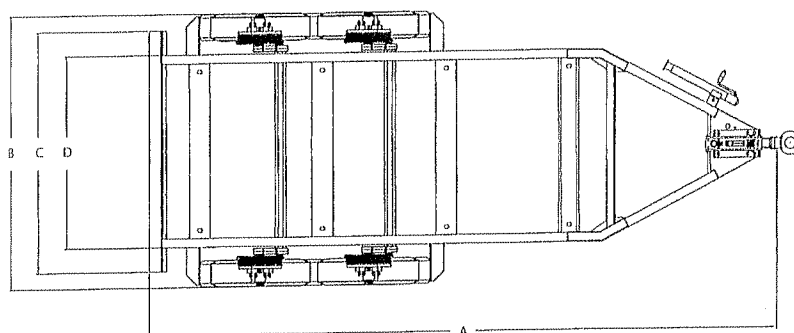
TRLR125US

MQ POWER Tandem Axle Trailer

OPTIONAL TRAILER EQUIPMENT

- Bolt-on Electric Brake Coupler Plate with Electric-actuated Drum Brakes (all axles)
- Electric Breakaway Safety Device (electric-actuated brakes)
- Adjustable 2 5/16-inch Ball Coupler
- Adjustable 3-inch Pintle-eye Coupler
- Rear Stabilizer Stands
- Tongue Mounted Utility Storage Box
- Anti-Theft Wheel Lock
- Spare Tire with Locking Mount

Coupler Options	
3" PINTLE EYE 20,000 lbs #EE36264	
2-5/16" BALL COUPLER 14,000 lbs #EE43253	



Trailer Dimensions						
A	B	C	D	E	F	
					MIN	MAX
181 in (4,597 mm)	79.5 in (2,019 mm)	70 in (1,778 mm)	56 in (1,422 mm)	24.7 in (627 mm)	20.7 in (526 mm)	24.7 in (610 mm)
Trailer Weight						
1,719 lbs. (780 kg)*						

*Weight is approximate

Your MultiQuip dealer is:

SEP, SIMPLE and 401(k) Comparison Fact Sheet

	SEP IRA	SIMPLE IRA	Traditional 401(k)	Safe Harbor 401(k)
Eligible employers	Businesses of any size and structure	<ul style="list-style-type: none"> • Businesses with no more than 100 employees receiving at least \$5,000 in compensation during the previous year • Businesses with no other retirement plan in the year the plan is established 	Businesses of any size and structure (excluding government entities)	Businesses of any size and structure (excluding government entities)
When to establish plan	Employer's tax-filing deadline, including extensions	<ul style="list-style-type: none"> • No later than Oct. 1 each calendar year, with accounts set up in time to receive the first contributions • New businesses established after Oct. 1: As soon as administratively feasible 	No later than the plan year-end (including setup of accounts for receipt of first contributions)	No later than Oct. 1 each calendar year, with accounts set up in time to receive the first contributions
Eligibility requirements	Exclusion options: <ul style="list-style-type: none"> • Employees under age 21 • Employees earning less than \$600* • Employees not employed three out of the five preceding years 	Maximum eligibility requirements: <ul style="list-style-type: none"> • Employees earning at least \$5,000 in the two preceding calendar years • Reasonably expected to earn \$5,000 for the current calendar year 	Exclusion options: <ul style="list-style-type: none"> • Employees under age 21 • Employees with less than one year of service for salary-deferral contributions 	Exclusion options: <ul style="list-style-type: none"> • Employees under age 21 • Employees with less than one year of service for salary-deferral contributions
Compensation limit	<ul style="list-style-type: none"> • \$265,000 (2016) 	Applies to nonelective contribution formula only: <ul style="list-style-type: none"> • \$265,000 (2016) 	For employer contributions: <ul style="list-style-type: none"> • \$265,000 (2016) 	For employer contributions: <ul style="list-style-type: none"> • \$265,000 (2016)

* Subject to cost-of-living adjustments.

	SEP IRA	SIMPLE IRA	Traditional 401(k)	Safe Harbor 401(k)
Plan year	<ul style="list-style-type: none"> • Calendar year • Fiscal-year election available with prototype plan document 	Calendar year only	<ul style="list-style-type: none"> • Calendar year • Any fiscal-year period 	<ul style="list-style-type: none"> • Calendar year • Any fiscal-year period
Allowable contribution types	Employer only	<ul style="list-style-type: none"> • Employee salary deferrals • Employer matching • Employer nonelective 	<ul style="list-style-type: none"> • Employee salary deferrals • Employer matching • Employer nonelective • Employer profit-sharing 	<ul style="list-style-type: none"> • Employee salary deferrals • Employer safe harbor matching • Employer safe harbor non-elective • Employer matching • Employer nonelective • Employer profit-sharing
Employer contributions*	Annual discretion (0% to 25% of the total eligible participants' compensation, not to exceed \$53,000 [2016] for any one participant)	<ul style="list-style-type: none"> • Employer matching (the lesser of 100% of the employee deferral, up to 3% of compensation[†]) • Employer nonelective (2% of eligible compensation to each eligible employee) 	Discretionary matching, nonelective and profit-sharing (total contributions, including salary deferrals, cannot exceed \$53,000 [2016] for any one participant not including catch-up)	Discretionary matching, nonelective and profit-sharing (total contributions, including salary deferrals, cannot exceed \$53,000 [2016] for any one participant not including catch-up)
Salary deferral limit*	None (Exception: Employee salary deferrals [‡] do apply to existing SAR-SEPs, but the total aggregated contributions are not to exceed 25% of eligible compensation, or \$53,000 [2016] for any one participant)	• \$12,500 (2016)	• \$18,000 (2016)	• \$18,000 (2016)
Catch-up contribution* (for participants age 50 or older)	None (Exception: Catch-up contributions [‡] do apply to existing SAR-SEPs)	• \$3,000 (2016)	• \$6,000 (2016)	• \$6,000 (2016)

* Subject to cost-of-living adjustments.

† The SIMPLE match percentage can be reduced to as little as 1% for any two of five consecutive years.

‡ Same as traditional 401(k) limits.

Simplified Employee Pension Plans

A flexible way to plan for retirement

If you decide to offer a retirement plan, the next step is to determine the type. Whether the business is a sole proprietorship, partnership or corporation, the retirement plan should be structured to reflect the business's goals.

The Simplified Employee Pension (SEP) plan is easy to establish, inexpensive to administer and may be ideal for a business that:

- Has volatile profits
- Requires a low-cost plan that's easy to administer
- Would like to provide a benefit for long-term employees only
- Employs few or no part-time individuals

SEP benefits

A SEP plan can offer you and your employees the following benefits:

- **Simplicity.** A SEP requires no complex paperwork or annual IRS filings. You just complete a simplified adoption agreement and make contributions.
- **Flexibility.** You can modify contributions annually based on the business's situation.
- **Tax savings.** Contributions are tax-deductible for the business and tax deferred for both you and your employees.
- **Avoiding investment related fiduciary responsibility.** Each eligible employee establishes his or her own IRA and manages the investments, which lets you avoid investment related fiduciary responsibility.

How a SEP works

Consider the following key points regarding establishing and administering a SEP and discuss them with your Financial Advisor.

The adoption agreement

A SEP is the only retirement plan that can be established retroactively for the previous business year if an adoption agreement is completed by the deadline for the business's tax return (including extensions). Each eligible employee should receive a copy of the completed adoption agreement.

Employee eligibility

You may exclude only employees who are younger than age 21 and those not employed during any part of three of the previous five years. Three years is the maximum service requirement permitted; however, you may choose to use a lower service requirement. You can generally exclude:

- Employees covered under a collective bargaining agreement
- Nonresident aliens receiving no U.S. earned income
- Employees receiving total annual compensation of less than \$600* in the year the contribution is made

Keep in mind, any eligibility requirements will also apply to you.

About SEP contributions

A SEP provides for discretionary, tax-deductible contributions on behalf of eligible employees, including owners. Contributions are flexible and can vary from year to year; contributions can be skipped in any year, without penalty. However, you must use the same contribution calculation method for all eligible employees, including owner-employees.



Ways to determine SEP contributions

Depending on the available options in the plan document, contributions can be calculated using a:

- Prorata formula based on a percentage of compensation
- Social Security integrated formula
- Flat dollar benefit to all eligible employees

All contributions are immediately 100% vested. This means employees are entitled to all of their SEP assets, regardless of how long they have been employed by the business.

The maximum contribution for an employee in one year is the lesser of 25% of the employee's annual compensation or \$53,000 for 2015 and 2016.* Keep in mind that compensation in excess of \$265,000 for 2015 and 2016* cannot be included when calculating contributions. Also note that SEP contributions are fully funded by

* Subject to cost-of-living adjustments.

Together we'll go far



you as the employer. There are no salary deferral contributions into a SEP; therefore, catch-up contributions are not available.

IRS rules require that contributions be made either by cash, check or money order on or before the due date (including extensions) for filing the business's tax return. You can deduct the total contributions, thereby reducing your business's tax liability. Keep in mind that contributions are not included in the employee's taxable income.

Providing statements to employees

Each year, you should provide all employees with a statement indicating the amount contributed to his or her SEP. In addition, employees may make their Traditional IRA contributions to the same account. However, the individual contributions may not be deductible because the IRS considers a SEP an employer-sponsored retirement plan. Employees should consult their tax and/or legal advisors to help determine their Traditional IRA contributions' deductibility. For additional information on IRAs, see IRS Publication 590 at www.irs.gov.

Considerations for self-employed individuals

If you are self-employed, be careful when calculating the maximum amount of your contribution based on your "compensation." For self-employed individuals, the IRS defines compensation as net earnings from self-employment reduced by the deduction:

- Allowed for one-half of the self-employment tax for a contribution made on behalf of the self-employed person

You should consult your business's tax advisor when calculating your SEP contribution. For additional information on the contribution calculation for self-employed individuals, see IRS Publication 560 at www.irs.gov.

Investment alternatives

Employees are responsible for investing their contributions according to their financial goals. The plan sponsor is not subject to the same fiduciary standards of other qualified plans.

Employee withdrawal alternatives and tax consequences
SEPs and Traditional IRAs follow the same distribution rules. SEP participants have access to their funds at any time. They can make withdrawals before age 59½; however, they may be subject to both a 10% IRS early withdrawal penalty and ordinary income tax. (Certain distributions prior to age 59½ can be made penalty free.) If participants do not need current income, they may let the IRA assets continue to potentially accumulate tax-deferred. Remember, all individuals must begin taking mandatory distributions from a Traditional or SEP no later than April 1 following the calendar year in which they reach age 70½. Your Financial Advisor can help you and your employees understand mandatory distribution requirements as well as plan for retirement.

Is a SEP right for you and your employees?

For many business owners and their employees, a SEP offers a simple and cost-effective step toward preparing for a more comfortable retirement. Although the SEP may provide one of the easiest retirement-plan solutions, another type of plan may be more appropriate for your situation or business profile.

You can count on us

Although SEP plans offer many benefits, they may not be right for every business. Wells Fargo Advisors offers a range of plans and can help you match the right plan with your needs and objectives.

Contact your Financial Advisor for assistance

Deep Paul

Managing Director Investments

Wells Fargo Advisors

Toll Free 855-262-3378

deep.paul@wellsfargoadvisors.com

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ADVISORS

Information for employees

SIMPLE IRA retirement plan



Together we'll go far





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Introduction

Like many Americans, you're probably wondering about whether you'll have adequate resources to comfortably retire. That's understandable. Because our lives are moving along so fast.

Genew's future has changed the retirement landscape. As a result, personal savings are more essential now than ever before to help ensure you achieve your retirement goals.

Your employer understands this challenge and is offering you an easy way to save — a SIMPLE (Savings Incentive Match Plan for Employees) retirement plan. This plan offers an efficient way to build wealth while you're working and can help you build personal wealth for your retirement years.

As the name suggests, the plan's rules are pretty straightforward:

- Your employer will let you know whether you're eligible to participate.
- If you're eligible and choose to participate, you will need to open a SIMPLE IRA account.
- You will decide how much (up to \$12,500 in 2016 if you are younger than age 50 or \$15,500 if you are age 50 or older by the end of the year) you want deducted from your paycheck — and your taxable income — and contributed to your SIMPLE IRA.
- Your employer will take care of ensuring your contributions are made each payday.

*The penalty is increased to 25% if a withdrawal goes to age 59½ or later during the five-year period after your first contribution.

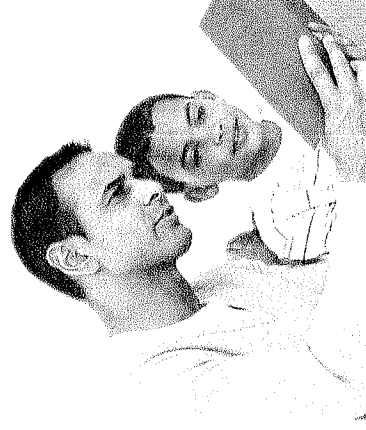
Now's the time to start

Take advantage of this valuable benefit today! The sooner you establish your SIMPLE IRA, the sooner you can put your money to work toward the financial future you desire.

How a SIMPLE IRA benefits you

- Participation is easy. After you enroll, your employer will take care of making your contributions.
- Your contributions will be deducted from your taxable income, potentially resulting in lower taxes.
- You can contribute as much or as little as you feel comfortable with — up to the lesser of 100% of your annual compensation or the contribution limits discussed on page 2.
- If you participate, your employer will add money to your account. Not participating could essentially mean passing up "free money" from your employer.*
- You control how your contributions are invested to help you achieve your financial goals.
- Your SIMPLE IRA belongs to you — even if you leave the company.

*If your employer elects to make a full contribution (discussed on page 2), you will not have to contribute at all to receive your employer's contributions. However, you will need to have a SIMPLE IRA account.



The Wells Fargo Advisors SIMPLE IRA

The Wells Fargo Advisors SIMPLE IRA gives you the ability to structure your investment program around your goals. Whether your goal is growth, high income or safety of principal, a self-directed SIMPLE IRA lets you decide how the funds contributed are invested, so you can be as aggressive or conservative as your objectives and risk tolerance allow. The information provided by Wells Fargo Advisors can assist you, but it should not be the primary basis of your investment decisions. Neither Wells Fargo Advisors nor its employees are fiduciaries of your SIMPLE IRA account.

Competitive investment options

With a Wells Fargo Advisors SIMPLE IRA, you can choose from a wide variety of investment alternatives, including stocks, mutual or money market funds, government and corporate bonds, and unit investment trusts or advisory products.

Ability to monitor your account

You will receive a monthly (or quarterly, if there is no investment activity) individual account statement that reflects the current value of your account assets. You also have online access to account and investment information 24 hours a day, 7 days a week.

Account protection

Wells Fargo Advisors is a member of the Securities Investor Protection Corporation (SIPC), which protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org.

Above and beyond SIPC coverage, Wells Fargo Advisors maintains, at no cost to clients, protection for any cash and securities in brokerage accounts above the \$500,000 SIPC threshold. The additional insurance coverage is provided through Lexington Insurance Company, an AIG company (referred to as Lexington). For clients who have received the full SIPC payout limit, Wells Fargo Advisors' policy provides additional coverage above the SIPC limits for any missing securities and cash in client brokerage accounts up to a firm aggregate limit of \$1 billion (including up to \$1.9 million for cash per client).

In other words, the aggregate amount of all client losses covered under this policy are subject to a limit of \$1 billion, with each client covered up to \$1.9 million for cash.

SIPC and this additional protection from Lexington does not insure the quality of investments or protect against losses from fluctuating market value. All coverage is subject to the specific policy terms and conditions.

Frequently asked questions

Why should I participate?

Retirement can be expensive. Experts estimate that you'll need between 70% and 80% of your pre-retirement income to maintain your standard of living when you stop working.

You can also expect to live longer in retirement than your parents or grandparents did. If you're married, at age 65 you can expect that one of you will live another 26 years,* and signs point to even longer life spans in the future. Simply put, the longer you live, the more money you are likely to need.

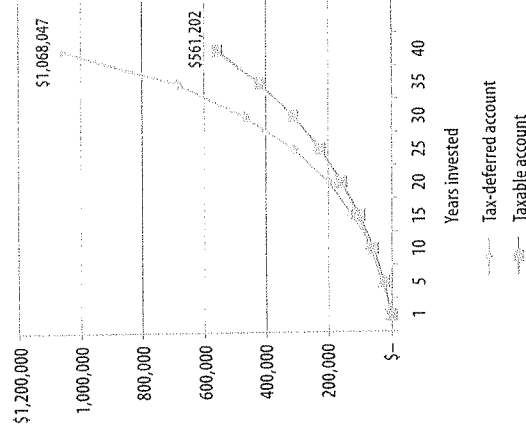
Social Security currently pays about 39% of the average retiree's income.[†] Although those monthly checks will help, they may not be enough to ensure a comfortable retirement.

One of the primary benefits of contributing to a SIMPLE IRA is that your contributions have the opportunity to grow tax-deferred. In other words, you won't be taxed on any growth in your account each year; however, withdrawals will be taxable and may be subject to an IRS penalty if you're younger than age 59½ when you take them.

As a result of tax-deferred growth, you'll likely end up having more money in retirement than you would have if the same amounts were contributed to an account subject to annual taxation. As the chart (above, right) demonstrates, the benefits of tax-deferred growth can be dramatic.

This chart illustrates a hypothetical 7% rate of return on a \$5,000 annual investment. If you were in the 33% tax bracket, you can see that after 40 years, you would practically double your account's value versus what you would have if the earnings were taxed each year. Your investment would be worth more than \$1 million, as opposed to \$561,000 in a taxable investment.

On your tax-deferred investment, if you withdrew the money all at once at the end of the period and paid taxes at the 35% rate — today's highest — you would still end up with approximately \$694,230 — that's approximately \$133,000 more than the taxable account's value.



These figures are for illustrative purposes only and do not reflect the actual performance of any specific investments. Investing involves risk including the possible loss of principal. The assumed rate of return in the hypothetical example has been provided solely for illustrative purposes and is not guaranteed.

Lower tax rates on capital gains and dividends may result in more favorable returns on taxable investments, thereby reducing the difference in performance between the accounts shown. You should consider your personal investment horizon and income-tax brackets, both current and anticipated, when making an investment decision as these may further affect the results of the comparison.

Fees and charges are not reflected in the illustration and would reduce the performance shown if they were.

For most people, the core of their retirement savings comes from their own efforts. What to take charge of your retirement (namely participating in your employer's SIMPLE IRA). You may be offered limited only once a year. Don't miss this opportunity to start saving for your retirement today.

Am I eligible to participate in my employer's SIMPLE IRA Plan?

You are eligible to participate if you earned at least \$5,000 from your employer in any two prior years and are expected to earn at least \$5,000 during the current year. (Your employer may reduce these eligibility requirements, so refer to the "Notification to Eligible Employees" you received from your employer for more details.) Certain union employees and nonresident alien employees may be excluded from your employer's SIMPLE IRA plan.

Will my employer make contributions into my account?

Your employer is required to either match your pre-tax contributions dollar-for-dollar up to 3% of your compensation or make a flat contribution equal to 2% of your compensation. (Your employer can reduce the matching contribution rate to as little as 1% for two out of every five consecutive years.) However, if your employer chooses to match employee contributions, they will not contribute to your account unless you elect to contribute under the plan.

When will I have to start withdrawing my money? Is there anything?

Your employer will notify you at least 60 days before the beginning of each plan year regarding which contribution formula they will be using. If they choose to make the

non-elective contribution for 2016, compensation is limited to \$265,000 (subject to annual IRS cost-of-living adjustments). You are not required to contribute to the plan to receive this contribution.

When will my tax dollars be taxed?

All contributions to your SIMPLE IRA account, whether made by you or your employer, are 100% vested immediately. In other words, they're yours to keep, even if you leave your employer.

How much should I contribute?

After working with you to determine your investment goals, a Financial Advisor from Wells Fargo Advisors can help you estimate how much you should contribute each year to help you work toward your objectives.

One of the tools he/she can use is Wells Fargo Advisors' "Evision" process, which could help you in quantifying your retirement needs and charting a savings and investment course.

The bottom line is that you should consider signing up and contributing as soon possible through convenient payroll deductions. Any amount you contribute today could help make your retirement years more comfortable, secure and enjoyable.

Can I change my contributions after I start my?

You can always increase or decrease your pre-tax contribution rate within the 60-day period before the start of each year in which your employer offers a SIMPLE IRA plan. Refer to the "Notification to Eligible Employees" you received from your employer to see if you can modify your pre-tax contribution rate at other times during the year. Also, you always have the ability to stop your payroll deduction. However, keep in mind that if you discontinue your pre-tax contributions, your employer may not let you start again until the beginning of the next year.

Will I pay any fees?

There is no fee to establish your SIMPLE IRA account at Wells Fargo Advisors. The annual custodial fee is described in the "Individual Retirement Account Fee Schedule" you can get from your Financial Advisor. Normal commissions and transaction fees will apply depending on the types of investments you select for your account. These commissions are considered a cost for the security and cannot be billed separately.

*Joint life and last survivor expectancy table, IRS Publication 950, Table II, Section "Social Security Administration, 2017"

When and how will I be billed?

Your annual IRA custodial fee will be billed in August for the current calendar year. You will have several payment options, such as debiting another Wells Fargo Advisors account or paying by check. The fee will automatically be deducted from your SIMPLE IRA account if you take no action by the payment due date.

How will my contributions be taxed?

The amount that you contribute to the SIMPLE IRA plan is not included as taxable wages on your Form W-2. However, your contributions are subject to Social Security and Medicare payroll taxes. Your employer's contributions are not subject to current taxes. You do not need to file additional forms with the IRS as a result of your participation in your employer's plan unless you take early distributions from your SIMPLE IRA account.

Can I take withdrawals from my account?

To help achieve your savings goals, it's important to keep your money working for you. However, if you must make a withdrawal, the following IRA distribution rules apply in general to SIMPLE IRAs:

- The IRS discourages withdrawals from IRAs if you are younger than age 59½. Unless there's a permitted exception, an IRS 10% early-withdrawal penalty usually applies for withdrawals prior to age 59½. However, the penalty is increased to 25% for withdrawals made during the two-year period starting on the date you made the first contribution to your account. This penalty is in addition to the ordinary income tax that will be due on assets you withdraw from your SIMPLE IRA. There are certain exceptions to the penalty, including withdrawals:
 - For your beneficiaries in the event of your death
 - For you if you become disabled
 - Made as part of a series of substantially equal periodic withdrawals, not less frequently than annually, made for your life (or life expectancy) or the joint lives (or joint life expectancies) of you and a designated beneficiary

- Used to pay certain medical expenses in excess of 7.5% of your adjusted gross income (AGI)
- Used to pay health insurance premiums if you become unemployed
- Used for limited "first time" home purchases
- Used for qualified higher education expenses
- For reservists called to active duty

- You must begin taking annual withdrawals from your SIMPLE IRA account no later than April 1 of the year following the year in which you reach age 70½.

- Withdrawals are permitted at any time. Your employer may not require that any portion of the contributions be retained in your SIMPLE IRA account or otherwise impose withdrawal restrictions.

Will I be able to borrow from my account?

Loans from your SIMPLE IRA account are not legally permitted.

Investing for your retirement

Although your Financial Advisor is your best source for investment services, here is some basic information about the types of investments you may wish to consider for your SIMPLE IRA:

- Equity securities, or stocks, represent ownership in a corporation. You can own equities by purchasing equity mutual funds or individual stocks.
- Fixed-income securities, typically bonds, are debt instruments. They are issued by corporations, governments or municipalities in return for lending them money. You can purchase fixed-income securities directly or through bond mutual funds.

Investment returns of mutual funds may fluctuate and are subject to market volatility, so that an investor's shares, when redeemed or sold, may be worth more or less than their original cost.

- Cash alternatives are considered lower risk investments because they seek to preserve capital. Cash alternatives include, but are not limited to, FDIC-insured savings accounts and CDs. (The FDIC standard deposit insurance amount per depositor per insured depository institution for each account ownership category is \$250,000.)

Asset allocation guidelines

Not all investments perform the same during any given timeframe. Allocating your assets among a variety of investments – known as diversifying – may reduce the effects of market fluctuations, up or down, on your investments.

Once you've decided to start saving for retirement, you need to determine your appropriate asset allocation, which is important because each asset class (stocks, bonds and cash alternatives) has its own fundamental strengths and weaknesses. You are likely to change your asset allocation as you move through different stages in life.

The 20s and 30s: Starting to save for retirement in your 20s or 30s can put you in a great position. Potentially, your money could have 45 years or longer to grow. Starting to save at such a young age affords you the opportunity to develop an investment plan with a higher return potential. In general, the longer your investment time horizon, the better you should be able to withstand the inevitable volatility of a more risky investment class, such as stocks.

The 40s and 50s: During this life stage, you will likely experience your peak income-earning years. It's also possible that other needs (college tuition, etc.) will begin to compete for the same dollars that you would have used toward your retirement goals. Although the time horizon is getting shorter, you still could be as much as 15 to 25 years from your anticipated retirement date. Long-term growth is still likely your number-one retirement-savings goal. However, not losing what you've earned might be of growing importance.

The 60s: At this point, your retirement date is likely to be right around the corner, and your main concern may be maintaining your standard of living throughout your retirement years. You may want to consider moving a good portion of your retirement savings out of riskier,

growth-oriented investments and into more conservative, income-oriented ones. However, you will likely spend many years in retirement, so maintaining an element of growth investments in your portfolio may help you keep pace with inflation.

A word about investing

Investing involves risk including the possible loss of principal. When deciding how to invest your retirement savings among the different asset classes, it is important to understand the relationship between a security's volatility and its return. Volatility refers to the likelihood that a security's return will differ from what is expected. The more volatility associated with a security or asset class, the higher the investment's return (or loss) potential over time should be.

When investing among stocks, bonds and cash alternatives, remember that stocks are typically more volatile than bonds, and bonds typically are more volatile than cash alternatives. Stocks offer long-term growth potential, but may fluctuate more and provide less current income than other investments. An investment in the stock market should be made with an understanding of the risks associated with common stocks, including market fluctuations. Investing in fixed income securities involves certain risks such as market risk if sold prior to maturity and credit risk especially if investing in high yield bonds, which have lower ratings and are subject to greater volatility. All fixed income investments may be worth less than original cost upon redemption or maturity.

Your Financial Advisor will be happy to discuss investment principles with you in more detail. You should also consult with your tax advisor before making any tax-related investment decision.

* Past performance does not guarantee the risk of fluctuating prices and uncertain returns.

[illegible]

Availability of traditional IRA contribution deduction

In addition to any SIMPLE salary reduction contributions, you may contribute the lesser of either the current IRA contribution limit or 100% of your compensation to a:

- Traditional IRA
- Roth IRA (if you meet the eligibility requirements)
- Combination of the two

However, the deductibility of any traditional IRA contribution is subject to various limitations since, as a SIMPLE plan participant, you will be considered an active participant in an employer-sponsored plan. Consult your tax advisor regarding the deductibility of any traditional IRA contribution you make.

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You may withdraw funds from your SIMPLE IRA and deposit those funds into another SIMPLE IRA, IRA or employer-sponsored plan within 60 days. This is a tax-free "rollover" and may be done without penalty only once within a 365-day period. You may make more frequent "transfers" if you arrange to have the funds transferred directly between the trustees or custodians so that you never have possession of the funds. However, a tax-free rollover or transfer to an IRA that is not a SIMPLE IRA or to an employer-sponsored plan cannot be made within the first two years you participate in your employer's SIMPLE plan. If your SIMPLE IRA is at Wells Fargo Advisors, transfers to another SIMPLE IRA within Wells Fargo Advisors may be made without cost or penalty (other than costs or penalties resulting from any sales, liquidation or transfer of investments you have selected for your SIMPLE IRA). The "Individual Retirement Accounts Fee Schedule" can be obtained from your Financial Advisor.

Required disbursement dates

By April 1 of the year following the year in which you reach age 70½, you must receive either:

- * The entire balance in your SIMPLE IRA
- * Periodic distributions from your SIMPLE IRA

Regardless of your chosen alternative, the amounts you receive could be subject to taxation.

If you choose to receive periodic distributions, you must receive at least a minimum amount for each year starting with the year you reach age 70½. Distributions must be made over your lifetime based on the IRS's required minimum distribution (RMD) rules. If you have more than one IRA (or SIMPLE IRA), you must determine the RMD separately for each IRA; however, you may add up these amounts and take the total from any one or more of the IRAs.

If the distributions you receive are less than your RMD for any tax year, you may have to pay a 50% penalty for that tax year on the amount not distributed as required. The "SIMPLE IRA Disclosure Statements and Custodial Account Agreement" for your IRA or SIMPLE IRA, explains how RMDs may be calculated for each account. Your Financial Advisor can provide a copy of this document.

Information on your employer's SIMPLE plan:

For every year your employer sponsors this SIMPLE plan, they must provide you with a copy of the "SIMPLE IRA Plan Employee Notice" (containing eligibility requirements and a description of how contributions may be made) and the "Salary Deferral Form" (which you should use to elect deferral amounts for your SIMPLE IRA) and a statement showing any contributions to your SIMPLE IRA.

At Wells Fargo Advisors, your employer fulfills the annual contribution statement requirement through the periodic brokerage statements you receive for your SIMPLE IRA account. You should retain these statements for more than one year in order to evaluate your IRA's investment performance as well as to report IRA distributions for tax purposes.

In addition, you may obtain "IRS Publication 590, Individual Retirement Arrangements" for more specific information by calling 1-800-TAX-FORM, or from www.irs.gov. Finally, you should consult with your tax advisor on all decisions you make concerning your SIMPLE IRA account.

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If you work for other employers unrelated to this employer that also maintain a salary deferral plan, there is an overall contribution limit on the amount you may defer in each calendar year to all of the employers' plans. Your 2016 calendar year limit on salary deferrals is \$12,500 (\$15,500 if you're age 50 or older by the end of the plan year) for SIMPLE plans.

If you participate in a 401(k), 403(b) or salary reduction SEP plan in addition to this employer's SIMPLE plan, your aggregate salary deferral limit between all the plans for 2016 is \$18,000 (\$24,000 if you're age 50 or older by the end of the plan year).

You are responsible for calculating whether you have exceeded your limit for a calendar year. You should withdraw "excess deferrals" (that is, amounts greater than your salary deferral limit) and any earnings on the excess deferral amounts from your SIMPLE IRA or other deferral plan by April 15 of the year following the year to which the deferrals relate.

Excess deferrals will be included in your gross income for the calendar year of deferral. Income on the excess deferrals is included in your income for the year of withdrawal. These amounts may not be transferred or rolled over tax-free to another IRA or SIMPLE IRA. The rules for determining earnings related to excess elective deferrals and other excess SIMPLE contributions are the same as those governing traditional IRA excess contributions.

If you fail to withdraw excess deferrals made to a SIMPLE IRA by the deadline, the excess deferrals will be subject to the IRA contribution limitations and thus may be considered an excess contribution to your IRA. Such excess deferrals may be subject to a 6% excise tax for each year they remain in your SIMPLE IRA.

If you don't withdraw the earnings on excess deferrals by the deadline, they may be subject to a 10% tax (25% if withdrawn within the first two years of participation) on early distributions. See "IRS Publication 590: Individual Retirement Arrangements" for more specific information.

You are responsible for calculating whether you have exceeded your limit for a calendar year. You should withdraw "excess deferrals" (that is, amounts greater than your salary deferral limit) and any earnings on the excess deferral amounts from your SIMPLE IRA or other deferral plan by April 15 of the year following the year to which the deferrals relate.

“我那时才十二岁，在一家商店当学徒。有一天，一个老妇人走进来，她看起来非常疲惫。我问她怎么了，她说她得了重病，需要一些特别的药。我告诉她，我知道哪里有，然后带她去了一个地方。在那里，我让她等待，然后我去拿了一些东西。当她回来的时候，我告诉她，她已经没事了，可以回家了。她非常感激我，给了我一些钱。从那以后，我经常帮助别人，因为我看到了帮助别人的重要性。”

well, I suppose that's not possible legally or otherwise. You're correct, you can't do that now, because you have to have a good education before doing any sort of business or legal matter.

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Securities and Insurance Products:

▶ Not Insured by FDIC or any Federal Government Agency ▶ MAY Lose Value ▶ NOT a Deposit of or Guaranteed by a Bank or Any Bank Affiliate

2017 was a record year for the U.S. economy, with GDP growth of 2.3% and unemployment at 4.4%. The U.S. economy is projected to continue its growth in 2018, with GDP growth of 2.5% and unemployment at 4.2%.

3.5 Construction and Engineering Records

- A. The District shall retain certain original construction records, such as bids, correspondence, and change orders, for four years after project completion, unless the records pertain to a project which includes a guarantee or grant, in which event they shall be retained for the life of the guarantee or grant plus four years. The District shall retain as-built plans for any public facility or works as long as the facility exists.
- B. The District may destroy unaccepted bids or proposals for public works after two years. (Govt. Code, § 60201.)
- C. The District shall retain supporting documents on capital improvement projects, including bidders lists, specifications, reports, plans, work orders, schedules, etc., for 10 years after project completion. (Code of Civ. Proc., § 337.15.)

3.6 Exposure and Safety Records

- A. The District shall retain employee exposure records and exposure assessment records for at least 30 years. Such records should reveal the identity of the toxic substance or harmful physical agent and where and when such substance or agent was used. (8 CCR § 3204.)
- B. The District may destroy the material safety data sheet (MSDS) for a hazardous substance after the District stops using the hazardous substance provided it keeps a record of the substance (chemical name if known) and when and where it was used for 30 years. (8 CCR § 3204.)

3.7 Video Monitoring – Telephone and Radio Communication – Other Video and Audio Recordings

- A. The District shall retain recordings of routine video monitoring (e.g., building security taping systems) for at least one year. After the one-year retention period, the District may destroy the video recording upon approval by the Board of Directors. (Govt. Code, §§ 34090.6, 53160.)
- B. Upon authorization of the Board of Directors, recordings of telephone, radio and Internet communications maintained by the District may be destroyed after 100 days. (Govt. Code, §§ 34090.6, 53160.)
- C. If the District keeps another record, such as written minutes, of an event that is recorded on videotape (other than Board of Directors meetings), the District must keep the videotape recording of the event for at least 90 days after the occurrence of the event. After 90 days, the videotape may be

Appendix B

Request for Disposal of Obsolete Records

To: Board of Directors

From: Administrative Assistant

Subject: Request for Disposal of Obsolete Records

I am requesting approval to destroy the obsolete records listed below.

DATE OF RECORD	DESCRIPTION OF RECORD
2008-2009	Vendors - Invoices
2009-2010	Vendors - Invoices
2010	Copies of Minutes + Agendas
2010	Copies of Consumer Confidence Reports
2011-2012	Packets

APPROVED BY:

Administrative Assistant

Date

Board of Directors

Date

The obsolete records described above were destroyed under my supervision using the following method: Shredding___ Burning___ Other (specify method)_____

I certify that such disposal meets the requirements of the Records Retention and Disposal Policy of Lebec County Water District and all applicable requirements of state and federal law.

Board of Directors

Date of Records Disposal

RECORDS RETENTION SCHEDULE

Please note: This Records Retention Schedule applies to all records in possession of the District regardless of the format or media.

Type of Record	Category	Description or Example of Record	Legal Authority	Minimum Legal Retention Period	Operational Retention Period
Accident/Illness Reports	Administration	For employee medical records and employee exposure records regarding exposure to toxic substances or harmful physical agents. Does not include: health insurance claims; first aid records of one-time treatments for minor injuries; records of employees who worked less than one year if records are given to employee upon termination	GC 6254(c) 8 CCR 3204(d)(1)(A), (B)	Length of employment plus 30 years	
Accidents/Damage to District Property	Administration	Risk management administration	GC 34090 CCP 337.15	10 years	
Accounts Payable	Finance	Journals, statements, asset inventories, account postings with supporting documents, vouchers	CCP 337 26 CFR 31.6001-1(e)(2)	Until audited + 4 years	
Accounts Payable	Finance	Invoices, reports, investments, purchase orders	CCP 337 26 CFR 31.6001-1(e)(2)	Until audited + 4 years	

Accounts Receivable	Finance	Checks received, reports, investments, receipt books	CCP 337	Until audited + 4 years	
Affidavits of Publication/Posting	Administration	Legal notices for public hearings, publication of ordinances, etc.	26 CFR 31.6001-1(e)(2) GC 34090	2 years	
Agenda/Agenda Packets	Administration		GC 34090	2 years	
Agenda reports (staff reports)	Administration		GC 34090.5		
Agreements	Administration		GC 34090	2 years	
			GC 34090.5		
Agreements	Administration	Original contracts and agreements and back-up materials, including leases.	CCP 337	4 years after termination/completion	
Formation, Change of Organization, or Reorganizations	Administration	Notices, resolutions, certificates of completion	CCP 337.2		
Annual Financial Report	Finance	Independent auditor analysis	GC 34090	Permanent	
Appraisals	Development	For real property owned by District	GC 60201(d)(1) GC 34090	Until audited + 2 years	
Articles of Incorporation	Administration		GC 34090	2 years	
			GC 6254(h)		
			GC 34090	Permanent	
			GC 60201(d)(1)		