

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**MONDAY DECEMBER 12, 2017 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE**

Meeting begins- 6:00pm

BOARD MEMBERS PRESENT-BILL HOPPER, CARL RADUSCH, AND SAMUEL STERN.

BOARD MEMBERS ABSENT – 0

*Willard Martin submitted a letter of resignation*

**2. AGENDA:**

a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION

b. MOTION TO APPROVE DECEMBER 12, 2017 AGENDA

**V.P. Hopper** made a **MOTION** to move item 8a. (Will Serve Request) and 8.b (Letters of Intent) up to 2c.

**Motion SECONDED**

Yea: 3(BH, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

**V.P Hopper** made a **MOTION** to accept the Agenda with changes.

**Motion SECONDED**

Yea: 3(BH, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

**V.P Hopper** made a **MOTION** to approve the Will Serve letter from Charles Oglesby (The previous letter had expired).

**Motion SECONDED**

Yea: 3(BH, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

**V.P Hopper** made a **MOTION** to appoint Patricia Maillis to the Lebec County Water District Board of Directors.

**Motion SECONDED**

Yea: 3(BH, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

*The Oath of Office is read by V.P. Hopper to appoint Patricia Maillis to the Lebec County Board of Directors.*



**V.P. Hopper** made a **MOTION** to table item 7.c (Annexation of FMHS) until next meeting.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Public Records Request Policy.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Code of Ethics Policy.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Conflict of Interest Policy.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table the Financial Reserves Policy until next meeting.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 7.e (CA Bank Card Tracking) until February 2018 regular meeting.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**8. NEW BUSINESS**

- a. WILL SERVE REQUEST AND APPROVAL OF PLANS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY CHARLES OGELSBY)
- b. LETTERS OF INTENT FOR VACANT BOARD SEAT – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- c. METERS AND VALVES INFRASTRUCTURE IMPROVEMENTS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)

**V.P. Hopper** made a **MOTION** to table item 8.c (Meters and Valves Infrastructure Improvements) until next meeting.

**Motion SECONDED**

Yea: 4(PM, SS, CR, BH)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**9. BOARD/STAFF PROPOSED AGENDA ITEMS**

**10. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

*Meeting will be held Tuesday January 9, 2017 @ 6pm*

**11. ADJOURNMENT**

**V.P. Hopper** made a **MOTION** to adjourn meeting.

**Motion SECONDED**

Yea: 4(BH, PM, SS, CR)

Nay: 0

Abstain:

0

Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 8:57PM**