

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MONDAY MARCH 13, 2018 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:04pm

BOARD MEMBERS PRESENT-BILL HOPPER, SAMUEL STERN, PATRICIA MAILLIS, DAVIN CANO AND CARL RADUSCH

2. AGENDA:

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE MARCH 13, 2018 AGENDA

V.P. Hopper made a **MOTION** to move item 8.a to be addressed before item 7.a.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a **MOTION** to approve the Agenda for March 13, 2018 with changes.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0

Board concurs and Motion passes

3. MINUTES:

- a. REVIEW THE MINUTES FROM JANUARY 23, 2018 SPECIAL MEETING AND FEB. 13, 2018 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM JANUARY 23, 2018 SPECIAL MEETING AND FEB. 13, 2018 REGULAR MEETING

V.P Hopper made a **MOTION** to approve the minutes for January 23, 2018 Special Meeting.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P Hopper made a **MOTION** to approve the minutes for February 13, 2018 Regular Meeting.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0

Board concurs and Motion passes

4. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR FEBRUARY 2018
- b. MOTION TO APPROVE BILLS FOR FEBRUARY 2018

V.P Hopper made a **MOTION** to approve bills for February 2018.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0

Board concurs and Motion passes

5. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT FOR FEBRUARY 2018 - DISCUSSION AND APPROPRIATE ACTION

Director Radusch made a MOTION to purchase two new check valves with a purchase cap of \$1000.00.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

6. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

7. UNFINISHED BUSINESS:

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- c. METERS AND VALVES INFRASTRUCTURE IMPROVEMENTS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- d. CASTAC LAKE VALLEY BASIN GSA-DISCUSSION AND APPROPRIATE ACTION

V.P. Hopper made a MOTION to table item 7.a (DWSRF Grant) until next meeting.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a MOTION to table item 7.b (Annexation of FMHS) until next meeting.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a MOTION to table item 7.c (Meters and Valves Infrastructure Improvements) until we have more information.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. NEW BUSINESS

- a. PROCEDURES FOR EMPLOYEE EVALUATION- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- b. EMERGENCY PREPAREDNESS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY DIRECTOR RADUSCH)
- c. REQUEST TO JOIN CALWARN.ORG-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- d. TEJON RANCH CONSERVANCY REQUEST TO RELOCATE C-TRAIN-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY TIM BULONE)

V.P. Hopper made a MOTION to approve the Employee Evaluation form with changes.

Motion SECONDED

Yea: 5(PM, SS, CR, BH, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 8.c (Request to join CALWarn) until next meeting.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to approve a \$200 monthly fee for allowing Tejon Conservancy to keep a C-Train at the Lebec Yard if they carry their own insurance and an agreement can be written up.

Motion SECONDED

Yea: 5(SS, CR, BH, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

9. BOARD/STAFF PROPOSED AGENDA ITEMS

- a. Safety Training (Requested by Director Cano)

10. ANNOUNCE DATE/TIME OF THE NEXT MEETING

Meeting will be held Tuesday April 10, 2018 @ 6pm

11. ADJOURNMENT

V.P. Hopper made a **MOTION** to adjourn meeting.

Motion SECONDED

Yea: 5(BH, SS, CR, PM, DC) Nay: 0 Abstain: 0
Board concurs and Motion passes

MEETING WAS ADJOURNED AT 8:30PM