



**V.P. Hopper SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**4. WATER OPERATIONS REPORT:**

- a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION
- b. REPLACING OLD PIPE- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN, PRESENTED BY WATER OPERATOR)
- c. MOTION TO APPROVE WATER OPERATIONS REPORT FOR JANUARY 2017

**Director Tucker** made a **MOTION** to table item 4.b until we get further information from Self Help Enterprises.

**V.P. Hopper SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Tucker** made a **MOTION** to accept the Water Operators Report as written for January 2017.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, CR, SS, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**5. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

**6. UNFINISHED BUSINESS:**

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- b. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY PRESIDENT MARTIN)
- c. POLICIES & PROCEDURES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

**Director Tucker** made a **MOTION** to table item 6.a until next meeting.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Tucker** made a **MOTION** to table item 6.b until we get further information from Self Help Enterprises.

**Director Radusch SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Tucker** made a **MOTION** to approve the wording for vacation time and add to Employee Handbook Policy.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**7. NEW BUSINESS:**

- a. 2016 AUDIT REVIEW WITH MAYER HOFFMAN MCCANN-DISCUSSION AND APPROPRIATE ACTION
- b. EMILIE WAINRIGHT WILL SERVE REQUEST-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY EMILIE WAINRIGHT)
- c. KERN COUNTY ELECTIONS AMENDMENT-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

**V.P Hopper** made a **MOTION** to approve the Will Serve request for Emilie Wainright on APN# 255-540-10  
**Director Tucker SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**Director Tucker** made a **MOTION** to table item 7.c (Kern County Elections) to next meeting.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**1. CLOSED SESSION:** - Gov't code 54954.5

- a. ANNOUNCE TO MOVE TO CLOSED SESSION – Gov't code 54957.7 (a)
- b. EMPLOYEE EVALUATION OF WATER OPERATOR – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY MICHAEL HIGHTOWER) Gov't code 54957.6
- c. CONVENE TO OPEN SESSION – Gov't code 54957.1

**Director Tucker** made a **MOTION** to move into closed session.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**2. OPEN SESSION**

ANNOUNCE ACTIONS TAKEN – Gov't code 54957.1

**Director Tucker** made a **MOTION** to have a three-month employee evaluation on Water Operator or Supervisor to notify Board if evaluation is needed sooner.

**Sec/Treasurer Stern SECONDED** the Motion.

Yea: 5(BH, WM, SS, CR, BT)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**10. BOARD/STAFF PROPOSED AGENDA ITEMS**

- a. WELDER TRAINING
- b. CREEK CROSSING

**11. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

Special Meeting March 2, 2017 4pm and Regular Meeting March 16, 2017 @ 7pm

**12. ADJOURNMENT**

**Director Tucker** made a **MOTION** to adjourn.

**Secretary/Treasurer Stern** **SECONDED** the Motion.

Yea: 5(BH, WM, CR, SS, BT)

Nay: 0

Abstain: 0

Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 10:42PM**