

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY FEBRUARY 12, 2019 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE**

Meeting begins- 6:09pm  
BOARD MEMBERS PRESENT-BH, CR, PM, SS  
BOARD MEMBERS ABSENT-0

**2. AGENDA:**

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE JANUARY 8, 2019 AGENDA

**V.P. Hopper** made a **MOTION** to move item 9.c up to 2.c

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to move item 10.f up to 2.d

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to add an item to the Agenda titled Case No. RCI-CM-656

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve the Agenda for February 12, 2019.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve and sign the Letter of Intent to Annex Frazier Mountain High School

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

*Mr. Nic Wenderoth and Mr. Rick Puckett read their letters of Intent for the open Board seat*

**3. CLOSED SESSION: Gov't code 54954.2**

- a. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov't code 54957.7(a)
- b. REVIEW APPLICANTS - DISCUSSION AND APPROPRIATE ACTION – Gov't code 54957
- c. CONVENE TO OPEN SESSION-Gov't code 54957.7

**V.P. Hopper** made a **MOTION** to move to closed session.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**4. OPEN SESSION**

- a. ANNOUNCE ACTIONS TAKEN –Gov’t code 54957.7

**V.P. Hopper** made a **MOTION** to move to open session.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to hire new Water Operator with a 120 day probationary period.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**5. MINUTES:**

- a. REVIEW THE MINUTES FOR JANUARY 4, 2019 SPECIAL MEETING AND JANUARY 8, 2019 REGULAR MEETING
- b. MOTION TO APPROVE MINUTES JANUARY 4, 2019 SPECIAL MEETING AND JANUARY 8, 2019 REGULAR MEETING

**Sec/Treasurer Maillis** made a **MOTION** to approve the Minutes from January 4, 2019 Special Meeting.

**Motion SECONDED**

Yea: 3(BH, PM, SS)                      Nay: 0                      Abstain: 1 (CR)  
Board concurs and Motion passes

**V.P Hopper** made a **MOTION** to approve the Minutes from January 8, 2019 Regular Meeting.

**Motion SECONDED**

Yea: 3(BH, PM, SS)                      Nay: 0                      Abstain: 1 (CR)  
Board concurs and Motion passes

**6. FINANCIAL REPORT:**

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR JANUARY 2019
- b. MOTION TO APPROVE BILLS FOR JANUARY 2019

**V.P. Hopper** made a **MOTION** to approve bills for January 2019

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**7. WATER OPERATIONS REPORT:**

- a. SYSTEM REPORT FOR JANUARY 2019 - DISCUSSION AND APPROPRIATE ACTION

**8. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A

REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

**9. UNFINISHED BUSINESS:**

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- b. TEJON MOUNTAIN VILLAGE TEMPORARY WATER SUPPLY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- c. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- d. EMERGENCY PLAN- DISCUSSION AND APPROPRIATE ACTION
- e. PROPOSED MAIN INSTALL FOR TRAILER PARK-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY RAFAEL MOLINA)

**V.P. Hopper** made a **MOTION** to table item 9.d (Emergency Plan) until next meeting.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**10. NEW BUSINESS:**

- a. SAVINGS PLAN TO POSSIBLY PURCHASE MINI EXCAVATOR-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY CARL RADUSCH)
- b. POLICY UPDATE ON HIRING PROCEDURES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- c. REIMBURSEMENT DELAYS POLICY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- d. RVS TRAINING CONFERENCE- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- e. RENEWAL OF HEALTH INSURANCE POLICY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- f. NEW BOARD MEMBER – DISCUSSION AND APPROPRIATE ACTION
- g. GOVERNING CONFERENCE-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)

**Director Radusch** made a **MOTION** to table item 10.a (Savings plan) until next meeting.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to table item 10.b (Policy Update on Hiring) until next meeting.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to approve renewal of health insurance.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to submit a request for Scholarship for Sam Stern to attend the CSDA Leadership Conference.

**Motion SECONDED**

Yea: 4(BH, PM, CR, SS)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**V.P. Hopper** made a **MOTION** to accept Rick Puckett to fill the Board vacancy.

**Motion SECONDED**

Yea: 3(BH, PM, SS)      Nay: 1 (CR)      Abstain: 0  
Board concurs and Motion passes

**11. LOCAL COMMUNITY WATER DISCUSSION:**

a. UPDATE ON JANUARY 2019 MEETING

**12. CASTAIC BASIN GSA:**

a. ANNOUNCE ANY UPDATES

**13. BOARD/STAFF PROPOSED AGENDA ITEMS**

**14. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

*A special meeting will be held Tuesday February 19, 2018 @ 6pm*

**15. ADJOURNMENT**

**V.P. Hopper** made a **MOTION** to adjourn meeting.

**Motion SECONDED**

Yea: 4(BH, PM, SS, CR)      Nay: 0      Abstain: 0  
Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 10:37PM**