

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY AUGUST 14, 2018 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE**

Meeting begins- 6:17pm

BOARD MEMBERS PRESENT-BILL HOPPER, PATRICIA MAILLIS, AND DAVIN CANO

BOARD MEMBERS ABSENT- CARL RADUSCH AND SAMUEL STERN

**2. AGENDA:**

a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION

b. MOTION TO APPROVE AUGUST 14, 2018 AGENDA

**Director Cano** made a **MOTION** to approve the Agenda for August 14, 2018.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**3. MINUTES:**

a. REVIEW THE MINUTES FOR JUNE 28, 2018 SPECIAL MEETING AND JULY 24, 2018 REGULAR MEETING

b. MOTION TO APPROVE MINUTES FOR JUNE 28, 2018 SPECIAL MEETING AND JULY 24, 2018 REGULAR MEETING

**Director Cano** made a **MOTION** to approve the Minutes for June 28, 2018 Special Meeting and July 24, 2018 Regular Meeting as written.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**4. AUDIT REPORT:**

a. 2016-17 AUDIT REPORT-DISCUSSION AND APPROPRIATE ACTION (PRESENTED BY-JENNIFER HARRIS)

**5. FINANCIAL REPORTS:**

a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR JULY 2018

b. MOTION TO APPROVE BILLS FOR JULY 2018

**Director Cano** made a **MOTION** to approve bills for July 2018.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0

Board concurs and Motion passes

**6. WATER OPERATIONS REPORT:**

a. SYSTEM REPORT FOR JULY 2018 - DISCUSSION AND APPROPRIATE ACTION

**7. MANAGERS REPORT AND BUSINESS:**

- b. BUDGET CORRECTION-DISCUSSION AND APPROPRIATE ACTION
- c. CONFLICT OF INTEREST POLICY-DISCUSSION AND APPROPRIATE ACTION

**Director Cano** made a **MOTION** to approve the 2018 Budget corrections.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Cano** made a **MOTION** to approve Resolution 2018-814 for the Conflict of Interest Policy.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**8. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

**9. UNFINISHED BUSINESS:**

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- c. UPDATE ON COMMUNITY WATER DISCUSSION-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)

**Director Cano** made a **MOTION** to table item 9.a (DWSRF Grant) until next meeting.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Cano** made a **MOTION** to table item 9.b (Annexation of Frazier Mountain High School) until next meeting.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**Director Cano** made a **MOTION** to table item 9.c (Community Water Discussion) until next meeting.

**Motion SECONDED**

Yea: 3(BH, PM, DC)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**10. NEW BUSINESS:**

- a. REQUEST FOR ANNEXATION-BOB LILLY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY BOB LILLY)

**11. CASTAC LAKE VALLEY BASIN GSA:**

- a. REPORT FOR JULY 2018
- b. GSA ALTERNATES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- c. GSA EXPENSES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)

Sec/Treasurer Maillis made a MOTION to allow any LCWD Board member to serve as an alternate on the GSA Board.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

Director Cano made a MOTION to table item 11.c (GSA Expenses) until next meeting.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

**12. CLOSED SESSION: Gov't code 54954.2**

- a. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov't code 54957.7(a)
- b. WATER OPERATOR EVALUATION- DISCUSSION AND APPROPRIATE ACTION – Gov't code 4464
- c. CONVENE TO OPEN SESSION-Gov't code 54957.7

Sec/Treasurer Maillis made a MOTION to move to closed session.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

Sec/Treasurer Maillis made a MOTION to move to open session.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

Director Cano made a MOTION to give the Water Operator a pay raise of \$3.00 an hour as of 8-18-18 which marks the completion of his 90 day Probationary Period.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

Sec/Treasurer Maillis made a MOTION to begin all benefits for Water Operator beginning 8-18-18.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

**13. BOARD/STAFF PROPOSED AGENDA ITEMS**  
**14. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

*Meeting will be held Tuesday September 11, 2018 @ 6pm*

**15. ADJOURNMENT**

Director Cano made a MOTION to adjourn meeting.

**Motion SECONDED**

Yea: 3 (BH, PM, DC)                                  Nay: 0                                  Abstain: 0  
Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 8:06PM**