

**LEBEC COUNTY WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY MARCH 8, 2016 - 7:00 PM  
323 FRAZIER MOUNTAIN PARK ROAD, LEBEC, CA 93243  
AND BY TELECONFERENCE AT 595 CASTAC VIEW RD. LEBEC, CA 93243  
AGENDA**

1. CALL THE MEETING TO ORDER/ROLL CALL/MINUTE OF SILENCE/FLAG SALUTE
2. MINUTES:
  - a. REVIEW THE MINUTES FROM FEBRUARY 16, 2016 REGULAR MEETING AND MARCH 3, 2016 SPECIAL MEETING
  - b. MOTION TO APPROVE MINUTES FOR FEBRUARY 16, 2016 REGULAR MEETING AND MARCH 3, 2016 SPECIAL MEETING.
3. FINANCIAL REPORTS:
  - a. FINANCIAL REPORT
  - b. MOTION TO APPROVE FINANCIAL REPORT FOR FEBRUARY 2016
4. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.
5. WATER OPERATIONS REPORT:
  - a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION
  - b. MOTION TO APPROVE WATER OPERATIONS REPORT FOR FEBRUARY
6. UNFINISHED BUSINESS:
  - a. ANNEXING JUNIPER RIDGE - DISCUSSION AND APPROPRIATE ACTION
  - b. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRES. HIGHTOWER)
  - c. EMERGENCY GENERATOR CONNECTIONS ESTIMATES - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRES. HIGHTOWER)
  - d. EMPLOYEE HEALTH BENEFITS-DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY PRESIDENT HIGHTOWER)
  - e. EMPLOYEE IRA BENEFIT- DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY PRESIDENT HIGHTOWER)
  - f. TEJON RANCH WATER SERVICE – DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY PRESIDENT HIGHTOWER)
  - g. POLICIES AND PROCEDURES CHANGES – DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY V.P. MARTIN)
  - h. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION ( REQUESTED BY V.P. MARTIN)
  - i. ASSIGNING A NEW AUDITOR - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRES. HIGHTOWER)
  - j. LCWD LEGAL REPRESENTATION CHANGE - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRES. HIGHTOWER)
  - k. REQUEST TO USE ROBOCALL FOR EMERGENCY NOTIFICATION - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
7. NEW BUSINESS:
  - a. APPLY FOR GRANT FUND TO UPGRADE AND REPAIR SYSTEMS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT HIGHTOWER)
  - b. 5% RATE INCREASE FOR NEXT FISCAL YEAR-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SECRETARY/TREAS HOPPER)
  - c. CLEANING AREA AROUND CHIMNEY CANYON TANKS - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER HOPPER)
  - d. CROSS CONNECTION LETTER REGARDING HEALTH DEPARTMENT- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREAS HOPPER)
  - e. MOUNTAIN ENTERPRISE PHONEBOOK ADVERTISING-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

**BOARD/STAFF PROPOSED AGENDA ITEMS**

8. ANNOUNCE DATE/TIME OF THE NEXT MEETING
9. ADJOURNMENT

*Written materials related to an item on this agenda to be considered in open session that are public documents and that are distributed to board members after the posting of the agenda, will be made available for public inspection when they are so distributed at the offices of the District located at 323 Frazier Mountain Park Road, Lebec, California during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting.*

*Members of the public may directly address the Board of Directors on any item of interest within the Board's subject matter jurisdiction, before or during the Board's consideration of the item. The President may limit the time allowed for comment.*

*Any person with a qualifying disability under the Americans with Disabilities Act of 1990 may request that the District (1) make agendas available in appropriate alternative formats, and (2) provide a disability-related modification accommodation, including auxiliary aids or services, to participate in any public meeting of the Board of Directors. A request for modification or accommodation shall be made in person, or by telephone, facsimile or written correspondence to the Office Manager at the District's office at least seven days before the public meeting for which the modification or accommodation is requested. The District will attempt to accommodate persons who make request less than seven days before the public meeting.*

**DECLARATION OF POSTING:** I declare under penalty of perjury, that I am employed by the Lebec County Water District and I posted the foregoing Agenda at the Lebec County Water District Office (Outside Bulletin Board), Lebec Post Office (inside Bulletin Board) and the Lebec County Water District Website (<http://www.lebecwater.com>) on or before 3-4-2016 by 7:00 P.M.

  
Michael Hightower, President