MINUTES

LEBEC COUNTY WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS MONDAY NOVEMBER 14, 2017 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:08pm

BOARD MEMBERS PRESENT-BILL HOPPER, WILLARD MARTIN, CARL RADUSCH, AND SAMUEL STERN. BOARD MEMBERS ABSENT – $0\,$

A letter of resignation was submitted by Brett Tucker.

2. AGENDA:

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE NOVEMBER 14, 2017 AGENDA

V.P. Hopper made a MOTION to move item 8b. (Appointment of Bo	ard Members) up to 2c
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Motion SECONDED

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0 Board concurs and Motion passes

Sec/Treasurer Stern made a **MOTION** to accept the Agenda with changes.

Motion SECONDED

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

Director Radusch made a **MOTION** to appoint Willard Martin as President of the Board.

Motion SECONDED

Willard Martin does not accept the nomination.

No vote is taken.

Director Radusch withdrawals his nomination of Willard Martin.

Willard Martin made a MOTION to nominate Samuel Stern as President of the Board.

Motion SECONDED

Samuel Stern accepts nomination as Board President.

Yea: 4(BH, WM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes.

The Oath of Office is read by V.P. Hopper to appoint Willard Martin, Samuel Stern, and Carl Radusch to the Lebec County Board of Directors.

3. MINUTES:

- a. REVIEW THE MINUTES FROM OCTOBER 9, 2017 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM OCTOBER 9, 2017 REGULAR MEETING

Director Martin made a **MOTION** to accept the minutes for October 9, 2017 regular meeting.

Motion SECONDED

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

4. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR SEPTEMBER 2017
- b. MOTION TO APPROVE BILLS FOR OCTOBER 2017

Director Martin made a **MOTION** to approve bills for October 2017.

Motion SECONDED

Yea: 4(WM, SS, CR, BH) Nay: 0 Abstain: 0

Board concurs and Motion passes

5. WATER OPERATIONS REPORT:

a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION

6. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

7. UNFINISHED BUSINESS:

- a. DWSRF GRANT DISCUSSION AND APPROPRIATE ACTION
- b. TEJON-CASTAC WATER DISTRICT GSA-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)
- ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- d. POLICY & PROCEDURES DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

Director Martin made a **MOTION** to table item 7.a (DWSRF Grant) until next meeting.

Motion SECONDED

Yea: 4(WM, SS, CR, BH) Nay: 0 Abstain: 0

Board concurs and Motion passes

Director Martin made a **MOTION** to table item 7.b (Tejon-Castac Water District) until next meeting.

Motion SECONDED

Yea: 4(WM, SS, CR, BH) Nay: 0 Abstain: 0

Board concurs and Motion passes

	Hopper made a N n SECONDED	MOTION to table	item 7.c (Ann	nexation (of FMHS) until next mo	eeting.			
Yea: 4(WM, SS, CR, BH) Board concurs and Motion passes		Nay:	0	Abstain:	0				
		MOTION to table	item 7.d (Pol	icy & Pro	ocedures) until next me	eting.			
	n SECONDED								
Yea: Board	4(WM, SS, CF concurs and Mo		Nay:	0	Abstain:	0			
8.	NEW BUSIN	NESS							
	b. APPOINT c. XMAS B d. UPDATE CARROL	TMENT OF BOARD ME ONUS – DISCUSSION A ON CLERK OF THE B L	EMBERS – DISCU AND APPROPRIA OARD TRAINING	SSION AND TE ACTION 3 – DISCUSS	RIATE ACTION (REQUESTED) APPROPRIATE ACTION (RE (REQUESTED BY V.P. HOPP SION AND APPROPRIATE ACTION (QUESTED BY JESSICA C ER) TION (REQUESTED BY J	ESSICA		
	or Radusch mad n SECONDED	de a MOTION to	table item 8.a	(CA Bar	nk Card Tracking) until	next meeting.			
Yea: Board	4(BH, WM, SS concurs and Mo	•	Nay:	0	Abstain:	0			
	Hopper made a In SECONDED	MOTION to give	\$500 Christm	as Bonus	to three employees.				
Yea: Board	4(WM, SS, CF concurs and Mo		Nay:	0	Abstain:	0			
	or Martin made n SECONDED	a MOTION to a	pprove the Str	eamline v	website platform with a	monthly cost of \$75	5.		
Yea: Board	4(WM, SS, CF concurs and Mo		Nay:	0	Abstain:	0			
9.	BOARD/STA	AFF PROPOSE	D AGENDA	ITEMS	}				
10.		NNOUNCE DATE/TIME OF THE NEXT MEETING setting will be held Tuesday December 12, 2017 @ 6pm							
11.	ADJOURNM	IENT							
	ent Stern made	a MOTION to ad	journ meeting	Ţ .					
Yea:	4(BH, WM, SS concurs and Mo		Nay:	0	Abstain:	0			

MEETING WAS ADJOURNED AT 8:34PM