

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY JANUARY 8, 2019 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:02pm
BOARD MEMBERS PRESENT-BH, CR, PM, SS
BOARD MEMBERS ABSENT-0

2. AGENDA:

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE JANUARY 8, 2019 AGENDA

V.P. Hopper made a **MOTION** to add “Caltrans Repair” to the Agenda.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to approve the Agenda for January 8, 2019.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

3. CLOSED SESSION: Gov’t code 54954.2

- a. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov’t code 54957.7(a)
- b. REVIEW APPLICANTS - DISCUSSION AND APPROPRIATE ACTION – Gov’t code 54957
- c. CONTRACT REVIEW - DISCUSSION AND APPROPRIATE ACTION – Gov’t code 54957.6
- d. CONVENE TO OPEN SESSION-Gov’t code 54957.7

V.P. Hopper made a **MOTION** to move to closed session.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

4. OPEN SESSION

- a. ANNOUNCE ACTIONS TAKEN –Gov’t code 54957.7

V.P. Hopper made a **MOTION** to move to open session.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to move item 10.d (Proposed Main Install for Trailer Park) up to 5.a.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to allow Rafael Molina Jr. to move forward with the project to install of 420' of new 6" main line in the Frazier Mountain Mobile Home Park with public hydrant and blow off assembly.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

5. MINUTES:

- a. REVIEW THE MINUTES FOR DECEMBER 18, 2018 REGULAR MEETING
- b. MOTION TO APPROVE MINUTES FOR DECEMBER 18, 2018 REGULAR MEETING

V.P Hopper made a **MOTION** to approve the Minutes from December 18, 2018 Regular Meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

V.P Hopper made a **MOTION** to approve the Minutes from December 18, 2018 Special Meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

6. FINANCIAL REPORT:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR DECEMBER 2018
- b. MOTION TO APPROVE BILLS FOR DECEMBER 2018
- c. SIXTH MONTH BUDGET REPORT-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SEC/TREASURER MAILLIS)

V.P. Hopper made a **MOTION** to approve bills for December 2018.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

Sec/Treasurer Maillis made a **MOTION** to table item 6.c (Sixth Month Budget Report) until next meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

7. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT FOR DECEMBER 2018 - DISCUSSION AND APPROPRIATE ACTION

V.P. Hopper made a **MOTION** to approve of dirt to cover shallow lines on Castaic View Road.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

8. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

9. UNFINISHED BUSINESS:

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURIETTA)
- c. EMERGENCY PLAN- DISCUSSION AND APPROPRIATE ACTION

V.P. Hopper made a **MOTION** to table item 9.c (Emergency Plan) until next meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

10. NEW BUSINESS:

- a. APPROVE HOLIDAY CALENDAR FOR 2019
- b. SAVINGS PLAN TO POSSIBLY PURCHASE MINI EXCAVATOR-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY CARL RADUSCH)
- c. POLICY UPDATE ON HIRING PROCEDURES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- d. PROPOSED MAIN INSTALL FOR TRAILER PARK-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY RAFAEL MOLINA)

V.P. Hopper made a **MOTION** to approve 2019 Holiday Calendar and add Veterans Day as a paid holiday.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

Director Radusch made a **MOTION** to table item 10.b (Savings plan) until next meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

President Stern made a **MOTION** to table item 10.c (Policy Update on Hiring) until next meeting.

Motion SECONDED

Yea: 4(BH, PM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

11. LOCAL COMMUNITY WATER DISCUSSION:

- a. UPDATE ON DECEMBER 2018 MEETING

12. CASTAIC BASIN GSA:

- a. ANNOUNVE ANY UPDATES

13. BOARD/STAFF PROPOSED AGENDA ITEMS

14. ANNOUNCE DATE/TIME OF THE NEXT MEETING

Meeting will be held Tuesday February 12, 2018 @ 6pm

15. ADJOURNMENT

V.P. Hopper made a **MOTION** to adjourn meeting.

Motion SECONDED

Yea: 4(BH, PM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

MEETING WAS ADJOURNED AT 9:56PM