MINUTES LEBEC COUNTY WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS MONDAY DECEMBER 12, 2017 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:00pm BOARD MEMBERS PRESENT-BILL HOPPER, CARL RADUSCH, AND SAMUEL STERN. BOARD MEMBERS ABSENT – 0

Willard Martin submitted a letter of resignation

- 2. AGENDA:
 - a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
 - b. MOTION TO APPROVE DECEMBER 12, 2017 AGENDA

V.P. Hopper made a MOTION to move item 8a. (Will Serve Request)	and 8.b (Letters of Intent) up to 2c.
Motion SECONDED	

Yea:	3(BH, SS, CR)	Nay:	0	Abstain:	0
Board	concurs and Motion passes				

V.P Hopper made a **MOTION** to accept the Agenda with changes. **Motion SECONDED**

1110010					
Yea:	3(BH, SS, CR)	Nay:	0	Abstain:	0
Board	concurs and Motion passes				

V.P Hopper made a **MOTION** to approve the Will Serve letter from Charles Oglesby (The previous letter had expired).

Motion SECONDED					
Yea: 3(BH, SS, CR) Board concurs and Motion passes	Nay:	0	Abstain:	0	

V.P Hopper made a MOTION to appoint Patricia Maillis to the Lebec County Water District Board of Directors. Motion SECONDED

Yea: $3(BH, SS, CR)$	Nay: 0	Abstain:	0
Board concurs and Motion passes			

The Oath of Office is read by V.P. Hopper to appoint Patricia Maillis to the Lebec County Board of Directors.

3. MINUTES:

- a. REVIEW THE MINUTES FROM NOVEMBER 14, 2017 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM NOVEMBER 14, 2017 REGULAR MEETING

V.P Hopper made a **MOTION** to accept the minutes for November 14, 2017 Regular Meeting. **Motion SECONDED**

Yea:	3(BH, SS, CR)	Nay:	0	Abstain:	1(PM)
Board	concurs and Motion passes				

4. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR NOVEMEBR 2017
- b. MOTION TO APPROVE BILLS FOR NOVEMBER 2017

V.P Hopper made a MOTION to approve bills for November 2017.						
Motion SECONDED						
Yea: 4(PM, SS, CR, BH)	Nay:	0	Abstain:	0		
Board concurs and Motion passes						

5. WATER OPERATIONS REPORT:

a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION

6. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

7. UNFINISHED BUSINESS:

- a. DWSRF GRANT DISCUSSION AND APPROPRIATE ACTION
- b. TEJON-CASTAC WATER DISTRICT GSA-DISCUSSION AND APPROPRIATE ACTION
- c. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- d. POLICY & PROCEDURES DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- e. CA BANK CARD TRACKING DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)

V.P. Hopper made a **MOTION** to table item 7.a (DWSRF Grant) until next meeting. **Motion SECONDED**

Yea:4(PM SS, CR, BH)Nay:0Abstain:0Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 7.b (Tejon-Castac Water District) until next meeting. **Motion SECONDED**

Yea:	3(SS, CR, BH)	Nay:	0	Abstain:	1(PM)
Board	concurs and Motion passes				

V.P. Hopper made a MOTION to table item 7.c (Annexation of FMHS) until next meeting. Motion SECONDED						
Nay:	0	Abstain:	0			
e Public	c Records Reque	st Policy.				
Nay:	0	Abstain:	0			
ne Code	of Ethics Policy.					
Nay:	0	Abstain:	0			
e Confli	ict of Interest Po	licy.				
Nay:	0	Abstain:	0			
Financial	Reserves Policy	until next meeting.				
Nay:	0	Abstain:	0			
7.e (CA	Bank Card Trac	cking) until February	2018 regular meeting.			
Nay:	0	Abstain:	0			
AL OF PLA	ANS-DISCUSSION AN	ND APPROPRIATE ACTION	I (REQUESTED BY CHARLES			
DARD SEA	AT – DISCUSSION AN	ID APPROPRIATE ACTION	(REQUESTED BY JESSICA			
C. METERS AND VALVES INFRASTRUCTURE IMPROVEMENTS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT STERN)						
8.c (Me	eters and Valves	Infrastructure Improv	vements) until next meeting.			
Nay:	0	Abstain:	0			
	Nay: he Public Nay: he Code Nay: he Confl Nay: financial Nay: 7.e (CA Nay: 7.e (CA Nay: 4. OF PLA DARD SEA TURE IMPI 8.c (Me	Nay: 0 he Public Records Reques Nay: 0 he Code of Ethics Policy. Nay: 0 he Conflict of Interest Policy Nay: 0 Financial Reserves Policy Nay: 0 Financial Reserves Policy Nay: 0 7.e (CA Bank Card Trac Nay: 0 7.e (CA Bank Card Trac Nay: 0 AL OF PLANS-DISCUSSION AND DARD SEAT – DISCUSSION AND DARD SEAT – DISCUSSION AND DARD SEAT – DISCUSSION AND CURE IMPROVEMENTS-DISCUS	Nay:0Abstain:nay:0Abstain:Nay:0Abstain:nay:0Abstain:nay:0Abstain:nay:0Abstain:nancial Reserves Policy until next meeting.Nay:Nay:0Abstain:nancial Reserves Policy until next meeting.Nay:nay:0Abstain:nay:0Abstain:Abstain:Abstain:nay:0Abstain:nay:0Abstain:Abstain:Abstain:nay:0Abstain:Abst			

9. BOARD/STAFF PROPOSED AGENDA ITEMS

10. ANNOUNCE DATE/TIME OF THE NEXT MEETING

Meeting will be held Tuesday January 9, 2017 @ 6pm

11. ADJOURNMENT

V.P. Hopper made a MOTION to adjourn meeting.							
Motion SECONDED							
Yea: 4(BH, PM, SS, CR)	Nay: 0	Abstain:	0				
Board concurs and Motion passes							

MEETING WAS ADJOURNED AT 8:57PM