

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY DECEMBER 13, 2016 @ 7PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 7:00pm

BOARD MEMBERS PRESENT-BILL HOPPER, SAMUEL STERN, WILLARD MARTIN AND BRETT TUCKER

2. MINUTES:

- a. REVIEW THE MINUTES FROM NOVEMBER 22, 2016 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM NOVEMBER 22, 2016 REGULAR MEETING.

Director Tucker made a **MOTION** to accept the minutes for November 23, 2016 with corrections.

V.P. Hopper **SECONDED** the Motion.

Yea: 4(BH, WM, SS, BT)

Nay: 0

Abstain: 0

Board concurs and Motion passes.

FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR NOVEMBER 2016
- b. MOTION TO APPROVE FINANCIAL REPORT FOR NOVEMBER 2016

Director Tucker made a **MOTION** to approve the Financial Report with corrections for November 2016.

V.P. Hopper **SECONDED** the Motion.

Yea: 4(BH, WM, SS, BT)

Nay: 0

Abstain: 0

Board concurs and Motion passes

4. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION
- b. REPLACING OLD PIPE- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN,PRESENTED BY WATER OPERATOR)
- c. MOTION TO APPROVE WATER OPERATIONS REPORT FOR NOVEMBER 2016

Director Tucker made a **MOTION** to table item 4.b (replacing old pipe) until more bids are received.

V.P. Hopper **SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)

Nay: 0

Abstain: 0

Board concurs and Motion passes

V.P. Hopper made a **MOTION** to accept the Water Operators with corrections for November 2016.

Director Tucker SECONDED the Motion.

Yea: 4(BH, WM, BT, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

5. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

6. UNFINISHED BUSINESS:

- d. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- e. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)

Director Tucker made a **MOTION** to table 6.a (DWSRF Grant) until next meeting.

Director Stern SECONDED the Motion.

Yea: 4(BH, WM, SS, BT) Nay: 0 Abstain: 0
Board concurs and Motion passes

Director Tucker made a **MOTION** to begin advertising and accepting bids through Feb. 7, 2017 for West side to State connection.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, BT, WM, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

7. NEW BUSINESS:

- a. SOLAR ENERGY TO SAVE MONEY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)

Director Stern made a **MOTION** to table item 7.a (Solar System) until we have finalized plans on new well as well as discuss our ideas with Emilie Wainright.

V.P. Hopper SECONDED the Motion.

Yea: 4(BH, WM, BT, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. CLOSED SESSION: - Gov't code 54954.5

- a. ANNOUNCE TO MOVE TO CLOSED SESSION – Gov't code 54957.7 (a)
- b. LEGAL REGARDING CASE NO.1:15-CV-01253-JLT
- c. CONVENE TO OPEN SESSION – Gov't code 54957.1

Director Tucker made a **MOTION** to move to closed session.

V.P. Hopper **SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)	Nay: 0	Abstain: 0
Board concurs and Motion passes		

V.P. Hopper made a **MOTION** to move to open session.

Director Tucker **SECONDED** the Motion.

Yea: 4(BH, WM, BT, SS)	Nay: 0	Abstain: 0
Board concurs and Motion passes		

9. OPEN SESSION

ANNOUNCE ACTIONS TAKEN – Gov't code 54957.1

President Martin announce there is nothing to report from closed session.

10. BOARD/STAFF PROPOSED AGENDA ITEMS

Secretary of the Board Position

11. ANNOUNCE DATE/TIME OF THE NEXT MEETING

January 4, 2017 @ 7pm

12. ADJOURNMENT

Director Tucker made a **MOTION** to adjourn.

V.P. Hopper **SECONDED** the Motion.

Yea: 4(BH, WM, CR, SS)	Nay: 0	Abstain: 0
Board concurs and Motion passes		

MEETING WAS ADJOURNED AT 8:26PM

10:06 AM

01/16/17

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1020 · Lebec Co Water Dist. - Checking, Period Ending 12/31/2016

	Dec 31, 16
Beginning Balance	65,401.38
Cleared Transactions	
Checks and Payments - 55 ite...	-57,700.67
Deposits and Credits - 33 items	61,730.74
Total Cleared Transactions	4,030.07
Cleared Balance	<u>69,431.45</u>
Uncleared Transactions	
Checks and Payments - 22 ite...	-9,383.99
Total Uncleared Transactions	-9,383.99
Register Balance as of 12/31/2016	<u>60,047.46</u>
New Transactions	
Checks and Payments - 10 ite...	-13,824.19
Total New Transactions	-13,824.19
Ending Balance	<u>46,223.27</u>

10:45 AM

01/16/17

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1040 · Grant Checking Account, Period Ending 12/31/2016

	<u>Dec 31, 16</u>
Beginning Balance	25.00
Cleared Transactions	
Checks and Payments - 2 items	-20,056.63
Deposits and Credits - 2 items	20,056.63
Total Cleared Transactions	<u>0.00</u>
Cleared Balance	<u>25.00</u>
Register Balance as of 12/31/2016	25.00
Ending Balance	25.00

9:09 AM

01/16/17

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1080 - Savings, Period Ending 12/31/2016

	<u>Dec 31, 16</u>
Beginning Balance	550,080.56
Cleared Transactions	
Deposits and Credits - 1 item	<u>13.86</u>
Total Cleared Transactions	<u>13.86</u>
Cleared Balance	<u>550,094.42</u>
Register Balance as of 12/31/2016	550,094.42
Ending Balance	550,094.42

10:06 AM

01/16/17

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 - Lebec Co Water Dist. - Checking, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						65,401.38
Cleared Transactions						
Checks and Payments - 55 items						
Bill Pmt -Check	08/10/2016	7503	Stern, Samuel	X	-100.00	-100.00
Bill Pmt -Check	09/19/2016	7559	Stern, Samuel	X	-100.00	-200.00
Bill Pmt -Check	09/30/2016	7574	Stern, Samuel	X	-100.00	-300.00
Bill Pmt -Check	10/20/2016	7611	Stern, Samuel	X	-100.00	-400.00
Bill Pmt -Check	11/11/2016	7646	Moses Gameros	X	-1,018.28	-1,418.28
Bill Pmt -Check	11/30/2016	7671	Mayer Hoffman M...	X	-3,000.00	-4,418.28
Bill Pmt -Check	11/30/2016	7673	PowerTech Electr...	X	-2,020.00	-6,438.28
Bill Pmt -Check	11/30/2016	7675	SCE 2-03-200-81...	X	-895.11	-7,333.39
Bill Pmt -Check	11/30/2016	7680	Wainright Emilie	X	-800.00	-8,133.39
Bill Pmt -Check	11/30/2016	7669	HD Supply Water...	X	-676.03	-8,809.42
Bill Pmt -Check	11/30/2016	7676	State Compensat...	X	-664.25	-9,473.67
Bill Pmt -Check	11/30/2016	7674	RVS Software	X	-536.00	-10,009.67
Bill Pmt -Check	11/30/2016	7666	BC Laboratories	X	-300.00	-10,309.67
Bill Pmt -Check	11/30/2016	7672	Mountain Towing ...	X	-200.00	-10,509.67
Bill Pmt -Check	11/30/2016	7664	3D Imaging Syste...	X	-132.01	-10,641.68
Bill Pmt -Check	11/30/2016	7679	Verizon Wireless	X	-109.39	-10,751.07
Bill Pmt -Check	11/30/2016	7678	Tucker, Brett	X	-100.00	-10,851.07
Bill Pmt -Check	11/30/2016	7670	Martin, Willard	X	-100.00	-10,951.07
Bill Pmt -Check	11/30/2016	7665	AUS Aramark	X	-81.02	-11,032.09
Bill Pmt -Check	11/30/2016	7667	Cash	X	-25.18	-11,057.27
Bill Pmt -Check	11/30/2016	7668	Gas Company	X	-13.68	-11,070.95
Paycheck	12/05/2016	7681	Debbie Bechtel	X	-10,880.35	-21,951.30
Liability Check	12/05/2016	E-pay	EFTPS	X	-10,616.40	-32,567.70
Paycheck	12/05/2016	7684	Michael D Highto...	X	-3,094.43	-35,662.13
Liability Check	12/05/2016	E-pay	EDD	X	-2,242.73	-37,904.86
Paycheck	12/05/2016	7683	Jessica Carroll	X	-1,963.30	-39,868.16
Paycheck	12/05/2016	7682	Jeffrey G Bryan	X	-1,640.87	-41,509.03
Liability Check	12/05/2016	7685	Wells Fargo Bank	X	-574.07	-42,083.10
Bill Pmt -Check	12/07/2016	7688	CSDA	X	-1,477.00	-43,560.10
Bill Pmt -Check	12/07/2016	7687	Ca Bank-Visa	X	-1,174.34	-44,734.44
Bill Pmt -Check	12/07/2016	7692	Santana's Pumping	X	-500.00	-45,234.44
Bill Pmt -Check	12/07/2016	7690	Pilot Travel Cent...	X	-491.18	-45,725.62
Bill Pmt -Check	12/07/2016	7686	At&T Office	X	-168.36	-45,893.98
Bill Pmt -Check	12/07/2016	7693	Wells Fargo Bank	X	-96.75	-45,990.73
Bill Pmt -Check	12/07/2016	7694	West Coast Truc...	X	-54.00	-46,044.73
Bill Pmt -Check	12/07/2016	7691	Price Disposal	X	-42.33	-46,087.06
Paycheck	12/19/2016	7697	Michael D Highto...	X	-2,419.12	-48,506.18
Liability Check	12/19/2016	E-pay	EFTPS	X	-1,572.26	-50,078.44
Bill Pmt -Check	12/19/2016	7704	PGE5159	X	-1,553.50	-51,631.94
Paycheck	12/19/2016	7696	Jessica Carroll	X	-1,530.41	-53,162.35
Paycheck	12/19/2016	7695	Jeffrey G Bryan	X	-1,318.90	-54,481.25
Bill Pmt -Check	12/19/2016	7710	Wainright Emilie	X	-800.00	-55,281.25
Bill Pmt -Check	12/19/2016	7699	AFCO Insurance ...	X	-663.86	-55,945.11
Bill Pmt -Check	12/19/2016	7706	PGE8279	X	-610.72	-56,555.83
Liability Check	12/19/2016	E-pay	EDD	X	-434.00	-56,989.83
Liability Check	12/19/2016	E-pay	EDD	X	-194.83	-57,184.66
Bill Pmt -Check	12/19/2016	7705	PGE5230	X	-156.01	-57,340.67
Bill Pmt -Check	12/19/2016	7701	Martin, Willard	X	-100.00	-57,440.67
Bill Pmt -Check	12/19/2016	7700	AT&T Uverse	X	-80.00	-57,520.67
Bill Pmt -Check	12/19/2016	7707	SCE 2-36-538-21...	X	-45.89	-57,566.56
Bill Pmt -Check	12/19/2016	7702	PC Pal	X	-45.00	-57,611.56
Bill Pmt -Check	12/19/2016	7698	Ability Answering ...	X	-33.45	-57,645.01
Bill Pmt -Check	12/19/2016	7703	PGE4923	X	-24.66	-57,669.67
Check	12/19/2016		QuickBooks Payr...	X	-6.00	-57,675.67
Check	12/31/2016			X	-25.00	-57,700.67
Total Checks and Payments					-57,700.67	-57,700.67

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 33 items						
Bill Pmt -Check	10/20/2016	7610	Radusch,Carl	X	0.00	0.00
Deposit	12/01/2016			X	84.02	84.02
Deposit	12/01/2016			X	147.30	231.32
Deposit	12/01/2016			X	207.00	438.32
Deposit	12/01/2016			X	277.90	716.22
Deposit	12/01/2016			X	2,218.02	2,934.24
Deposit	12/07/2016			X	597.01	3,531.25
Deposit	12/07/2016			X	4,766.16	8,297.41
Deposit	12/09/2016			X	357.56	8,654.97
Deposit	12/13/2016			X	13.08	8,668.05
Deposit	12/13/2016			X	122.03	8,790.08
Deposit	12/13/2016			X	8,200.15	16,990.23
Deposit	12/15/2016			X	40.01	17,030.24
Deposit	12/15/2016			X	40.01	17,070.25
Deposit	12/15/2016			X	46.57	17,116.82
Deposit	12/15/2016			X	65.00	17,181.82
Deposit	12/15/2016			X	91.83	17,273.65
Deposit	12/15/2016			X	99.00	17,372.65
Deposit	12/15/2016			X	188.37	17,561.02
Deposit	12/15/2016			X	1,367.66	18,928.68
Deposit	12/19/2016			X	36.03	18,964.71
Deposit	12/19/2016			X	163.28	19,127.99
Deposit	12/20/2016			X	340.49	19,468.48
Deposit	12/20/2016			X	575.00	20,043.48
Deposit	12/20/2016			X	4,841.44	24,884.92
Deposit	12/20/2016			X	6,250.50	31,135.42
Deposit	12/20/2016			X	19,900.00	51,035.42
Deposit	12/22/2016			X	3,443.82	54,479.24
Deposit	12/29/2016			X	144.00	54,623.24
Deposit	12/29/2016			X	692.11	55,315.35
Deposit	12/29/2016			X	6,326.48	61,641.83
Deposit	12/30/2016			X	40.01	61,681.84
Deposit	12/30/2016			X	48.90	61,730.74
Total Deposits and Credits					61,730.74	61,730.74
Total Cleared Transactions					4,030.07	4,030.07
Cleared Balance					4,030.07	69,431.45
Uncleared Transactions						
Checks and Payments - 22 items						
Bill Pmt -Check	11/30/2016	7677	Stern, Samuel		-100.00	-100.00
Bill Pmt -Check	12/07/2016	7689	Lewis & Associates		-450.00	-550.00
Bill Pmt -Check	12/19/2016	7709	Tucker, Brett		-100.00	-650.00
Bill Pmt -Check	12/19/2016	7708	Stern, Samuel		-100.00	-750.00
Bill Pmt -Check	12/29/2016	7714	Mayer Hoffman M...		-3,000.00	-3,750.00
Bill Pmt -Check	12/29/2016	7716	State Compensat...		-664.25	-4,414.25
Bill Pmt -Check	12/29/2016	7713	HD Supply Water...		-459.68	-4,873.93
Bill Pmt -Check	12/29/2016	7715	SCE 2-03-200-81...		-261.93	-5,135.86
Bill Pmt -Check	12/29/2016	7711	3D Imaging Syste...		-120.28	-5,256.14
Bill Pmt -Check	12/29/2016	7712	AUS Aramark		-81.02	-5,337.16
Bill Pmt -Check	12/31/2016	7721	Anthem Blue Cross		-1,456.43	-6,793.59
Bill Pmt -Check	12/31/2016	7724	Ca Bank-Visa		-1,010.19	-7,803.78
Bill Pmt -Check	12/31/2016	7727	Lewis & Associates		-450.00	-8,253.78
Bill Pmt -Check	12/31/2016	7728	Pilot Travel Cent...		-313.82	-8,567.60
Bill Pmt -Check	12/31/2016	7726	HD Supply Water...		-202.02	-8,769.62
Bill Pmt -Check	12/31/2016	7722	At&T Office		-167.54	-8,937.16
Bill Pmt -Check	12/31/2016	7731	Verizon Wireless		-109.17	-9,046.33
Bill Pmt -Check	12/31/2016	7732	Wells Fargo Bank		-96.75	-9,143.08
Bill Pmt -Check	12/31/2016	7725	Gas Company		-91.57	-9,234.65
Bill Pmt -Check	12/31/2016	7723	BC Laboratories		-62.50	-9,297.15

LEBEC COUNTY WATER DISTRICT

Reconciliation Detail

1020 · Lebec Co Water Dist. - Checking, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	12/31/2016	7730	SCE 2-36-538-21...		-44.51	-9,341.66
Bill Pmt -Check	12/31/2016	7729	Price Disposal		-42.33	-9,383.99
Total Checks and Payments					-9,383.99	-9,383.99
Total Uncleared Transactions					-9,383.99	-9,383.99
Register Balance as of 12/31/2016					-5,353.92	60,047.46
New Transactions						
Checks and Payments - 10 items						
Paycheck	01/03/2017	7719	Michael D Highto...		-2,709.71	-2,709.71
Liability Check	01/03/2017	E-pay	EFTPS		-1,799.24	-4,508.95
Paycheck	01/03/2017	7718	Jessica Carroll		-1,564.97	-6,073.92
Paycheck	01/03/2017	7717	Jeffrey G Bryan		-1,455.83	-7,529.75
Liability Check	01/03/2017	7720	Wells Fargo Bank		-603.78	-8,133.53
Liability Check	01/03/2017	E-pay	EDD		-244.35	-8,377.88
Bill Pmt -Check	01/10/2017	7733	West Coast Truc...		-252.00	-8,629.88
Paycheck	01/16/2017	7736	Michael D Highto...		-2,826.13	-11,456.01
Paycheck	01/16/2017	7735	Jessica Carroll		-1,576.04	-13,032.05
Paycheck	01/16/2017	7734	Jeffrey G Bryan		-792.14	-13,824.19
Total Checks and Payments					-13,824.19	-13,824.19
Total New Transactions					-13,824.19	-13,824.19
Ending Balance					-19,178.11	46,223.27

LEBEC COUNTY WATER DISTRICT
Reconciliation Detail
 1080 - Savings, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						550,080.56
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2016			X	13.86	13.86
Total Deposits and Credits					13.86	13.86
Total Cleared Transactions					13.86	13.86
Cleared Balance					13.86	550,094.42
Register Balance as of 12/31/2016					13.86	550,094.42
Ending Balance					13.86	550,094.42

LEBEC COUNTY WATER DISTRICT
Reconciliation Detail
1040 · Grant Checking Account, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25.00
Cleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	12/08/2016	116	Provost & Prichar...	X	-20,043.55	-20,043.55
Bill Pmt -Check	12/08/2016	115	Lebec County W...	X	-13.08	-20,056.63
Total Checks and Payments					-20,056.63	-20,056.63
Deposits and Credits - 2 items						
Deposit	12/07/2016			X	20,056.63	20,056.63
Check	01/16/2017	114	Void	X	0.00	20,056.63
Total Deposits and Credits					20,056.63	20,056.63
Total Cleared Transactions					0.00	0.00
Cleared Balance					0.00	25.00
Register Balance as of 12/31/2016					0.00	25.00
Ending Balance					0.00	25.00

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

01/16/17

Accrual Basis

December 2016

	Dec 16	Jul - Dec 16
Ordinary Income/Expense		
Income		
4000 · Operating Revenue		
4010 · Commercial	16,564.04	113,828.64
4040 · Residential	10,379.29	82,211.73
4060 · Rent Income	692.11	4,114.36
4100 · Kern Co Tax Income	7,059.46	10,928.92
4120 · Surplus Water	451.25	27,510.00
4130 · Will Serve	121.22	804.46
4140 · Late Charges & Customer Charg...	948.19	7,098.44
Total 4000 · Operating Revenue	36,215.56	246,496.55
Total Income	36,215.56	246,496.55
Expense		
6010 · Advertising	0.00	172.50
6020 · Auto Expense		
6022 · Gas	313.82	2,387.66
6028 · Repairs		
6028.1 · GMC	0.00	1,874.01
6028.2 · DODGE	386.40	1,635.11
Total 6028 · Repairs	386.40	3,509.12
6030 · Service		
6030.1 · Dodge Service	0.00	315.19
6030.2 · Gmc Service	0.00	233.43
Total 6030 · Service	0.00	548.62
Total 6020 · Auto Expense	700.22	6,445.40
6040 · Bank Service Charge	25.00	192.00
6050 · Compensation of Board	300.00	1,800.00
6065 · Depreciation	5,777.00	34,662.00
6070 · Dues & Subscriptions	0.00	1,507.00
6075 · Education	-575.00	0.00
6085 · Engineering	0.00	5,061.80
6090 · Equipment Rental	96.75	803.51
6095 · Fees and Permits	0.00	560.00
6110 · Insurance		
6113 · Medical Insurance	1,456.43	10,195.01
6115 · Business Insurance	663.86	5,312.54
6120 · Workers Compensation Insurance	664.25	5,984.61
Total 6110 · Insurance	2,784.54	21,492.16
6130 · Maintenance		
6135 · Maintenance Services	0.00	14,408.05
6140 · Maintenance Supplies	634.95	9,046.11
Total 6130 · Maintenance	634.95	23,454.16
6145 · Meals & Entertainment	0.00	153.00
6155 · Office Expense		
6160 · Computer	45.00	361.94

LEBEC COUNTY WATER DISTRICT

Profit & Loss YTD Comparison

01/16/17

Accrual Basis

December 2016

	Dec 16	Jul - Dec 16
6170 · Answering Service	33.45	227.05
6175 · Office Repair	120.28	873.52
6185 · Supplies	94.10	907.32
Total 6155 · Office Expense	292.83	2,369.83
6205 · Outside Services	0.00	794.00
6215 · Payroll - Gross Wages	35,393.05	100,530.79
6235 · Payroll Service Fees	6.00	34.00
6245 · Postage	-6.63	664.56
6250 · Professional Fees		
6255 · Accounting / Bookkeeping	450.00	3,025.00
6260 · Audit	3,000.00	11,000.00
6270 · Legal	0.00	-775.58
Total 6250 · Professional Fees	3,450.00	13,249.42
6290 · Rent	800.00	5,600.00
6300 · Repairs & Maintenance		
6301 · Repairs	0.00	706.17
6303 · System Maint and Repairs	523.24	14,420.09
Total 6300 · Repairs & Maintenance	523.24	15,126.26
6310 · Software System	0.00	1,031.99
6315 · Taxes		
6320 · Payroll Taxes	3,118.33	8,327.12
6325 · Property Tax	0.00	99.62
Total 6315 · Taxes	3,118.33	8,426.74
6340 · Telephone	356.71	2,231.34
6342 · Tools	0.00	434.65
6345 · Travel	0.00	1,025.20
6352 · Uniforms	81.02	526.63
6355 · Utilities - Office		
6360 · Electric	90.40	348.13
6365 · Gas	91.57	114.94
6370 · Trash	42.33	253.98
Total 6355 · Utilities - Office	224.30	717.05
6375 · Utilities - Pumps		
6380 · Electric	5,251.40	24,643.44
Total 6375 · Utilities - Pumps	5,251.40	24,643.44
6390 · Water Test	62.50	1,760.00
Total Expense	59,296.21	275,469.43
Net Ordinary Income	-23,080.65	-28,972.88
Other Income/Expense		
Other Income		
9000 · Interest Income	0.00	27.72

11:05 AM

01/16/17

Accrual Basis

LEBEC COUNTY WATER DISTRICT Profit & Loss YTD Comparison

December 2016

	Dec 16	Jul - Dec 16
9005 · Other Income	19,900.00	19,900.00
9015 · Grant Income	20,056.63	35,405.82
Total Other Income	39,956.63	55,333.54
Other Expense		
9016 · Grant Expense	20,056.63	35,413.49
Total Other Expense	20,056.63	35,413.49
Net Other Income	19,900.00	19,920.05
Net Income	-3,180.65	-9,052.83

LEBEC COUNTY WATER DISTRICT

01/16/17

Balance Sheet

Accrual Basis

As of December 31, 2016

	Dec 31, 16
ASSETS	
Current Assets	
Checking/Savings	
1011 - Customer Change Petty Ca	300.00
1020 - Lebec Co Water Dist. - Checki...	60,047.46
1040 - Grant Checking Account	25.00
1080 - Savings	
1081 - Emergency Fund Reserve	120,000.00
1080 - Savings - Other	430,094.42
Total 1080 - Savings	550,094.42
Total Checking/Savings	610,466.88
Accounts Receivable	
1200 - Accounts Receivable	31,263.79
Total Accounts Receivable	31,263.79
Other Current Assets	
1260 - Bad Debt Loss A/R	-231.55
Total Other Current Assets	-231.55
Total Current Assets	641,499.12
Fixed Assets	
1400 - Fixed Assets	
1410 - Land	15,521.00
1430 - Office Equipment	4,352.00
1440 - RVS Software	2,800.00
1450 - 2011 Dodge Truck	36,179.75
1460 - 2012 Chevy Truck	17,544.00
1470 - Soft Start Well	7,975.00
1480 - Used Welder	2,600.00
1490 - 02 Backhoe	28,782.00
1495 - Generator	8,225.00
1500 - Other Equipment	8,250.00
1530 - Inventory	65,713.09
1590 - Lebec Well Motor Pump	10,109.35
1600 - Pumps & Wells	191,245.40
1610 - Tanks	313,180.72
1615 - Tank Ladders	6,972.00
1620 - Transmission & Distribution	636,423.00
1630 - Tools	4,084.73
1690 - Accumulated Depreciation	-796,110.33
Total 1400 - Fixed Assets	563,846.71
Total Fixed Assets	563,846.71
Other Assets	
1800 - Deposits	1,000.00
Total Other Assets	1,000.00

LEBEC COUNTY WATER DISTRICT

01/16/17

Balance Sheet

Accrual Basis

As of December 31, 2016

	Dec 31, 16
TOTAL ASSETS	1,206,345.83
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts Payable	1,942.83
Total Accounts Payable	1,942.83
Other Current Liabilities	
2110 · Direct Deposit Liabilities	288.24
2300 · Payroll Liabilities	
2310 · Federal Withholding	-0.11
2320 · FICA	-0.45
2330 · State Withholding	0.41
2350 · SUTA	0.07
2360 · SDI	-0.14
2300 · Payroll Liabilities - Other	603.63
Total 2300 · Payroll Liabilities	603.41
Total Other Current Liabilities	891.65
Total Current Liabilities	2,834.48
Total Liabilities	2,834.48
Equity	
3290 · Fund Balance -Net Assets	797,919.12
3300 · Retained Earnings	414,645.06
Net Income	-9,052.83
Total Equity	1,203,511.35
TOTAL LIABILITIES & EQUITY	1,206,345.83

Lebec County Water District.

Monthly Distribution Report

December, 2016

By: Mike Hightower, Jr., Water Operations Supervisor

Well Reports:

State Well

	December	November	Difference	Uranium	Fluoride	Nitrate
Static Level	133'6"	133'8"	+2"	pCi/L 12	mg/L 1.3	18 mg/L
Drawdown	135'9"	135'11"	+2"		Date: Dec 2016	
GPM	230 Gpm	230 Gpm	0		Bacteriological:	
Total Gallons	1,524,079	2,100,511	-576,432		Absent	

Lebec Well

	December	November	Difference	Uranium	Fluoride	Nitrate
Static Level	91'4"	94'6"	+ 3'2"	pCi/L 18	mg/L 1.9	24 mg/L
Drawdown	105' 6"	108'8"	+3'2"		Date: Dec 2016	
GPM	210 Gpm	210 Gpm	0		Bacteriological:	
Total Gallons	968,981	1,475,654	-506,673		Absent	

Chimney Canyon Well

	December	November	Difference	Uranium	Fluoride	Nitrate
Static Level	180'4"	183'2"	+2'10"	pCi/L 23	mg/L 2.2	26 mg/L
Drawdown	208'	210'10"	+2'10"		Date: Dec 2016	
GPM	107 Gpm	107 Gpm	0		Bacteriological:	
Total Gallons	650,520	1,118,970	-468,450		Absent	

	December	November	Difference
Water Pumped	3,143,580Gal	4,695,135Gal	Gal -1,551,555
Water Sold	2,711,560Gal	4,206,916Gal	Gal -1,495,356
Water Loss	432,020GL	488,219GL	13% Dec 2016

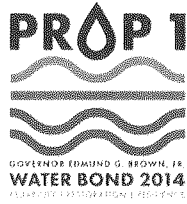
Cuddy Creek Well - Non-Potable

	November	October	Difference	Fluoride	Nitrate
Static Level	177 Feet	177 Feet	0	mg/L	mg/L
Drawdown	188 Feet	188 Feet	0	Date: Dec 2016	
Total Gallons	59,840 Gal	Unknown	Unknown		

System Information:

1. There was one leak located at the end of the cul-de-sac of wainwright Court. A USA dig alert was called in, and it was repaired on Wednesday the 21st. Using the backhoe, and three 2" compression couplings, a section galvanized 2-inch pipe was used along with some various 2 inch galvanized fittings.
2. All monthly bacteriological samples returned an absence for coliform bacteria for the month of December 2016. Quarterly 1st quarter source monitoring was also completed, with the Chimney Cyn Well "Number Three" continues to remain in violation for fluoride "2.2", and uranium "23", while our Lebec Well "Number One" hovers just below the mcl for fluoride "1.9", and uranium "18".
3. There is no update for the connection between the State, and the Lebec zones yet. I have had three companies come, and walk the proposed site "Ground Breakers, The Plumbing Doctor, and Rick Clemmons Construction". Two prior estimates were already given and reviewed by the board at last month's meeting.
4. With the recent rains, Lebec has been blessed with a 2-3' static level increase in our aquifers, I anticipate this to trend continue with the forecast predicting 3 inches of precipitation for the week prior to this month's meeting.

All other systems are functioning as they should, Thank You!



PROPOSITION 1 TECHNICAL ASSISTANCE WORK PLAN

SELF-HELP ENTERPRISES (SHE)
AND
CALIFORNIA STATE WATER RESOURCES CONTROL BOARD
COMMUNITY DEVELOPMENT AND TECHNICAL ASSISTANCE PROGRAM
LEBEC COUNTY WATER DISTRICT SAFE DRINKING WATER PROJECT

AGREEMENT NO. D16-12802

TA WORK PLAN NO. 5229-A
DATED AS OF 11/02/2016

AMOUNT: \$ x

Whereas through the passage of various bond acts, including Proposition 1 in November 2014, the State Water Resources Control Board (State Water Board) is authorized to make available certain general obligation bond proceeds (GO Bond Proceeds) for projects meeting certain criteria; and

Whereas the State Water Board has determined that this Project is eligible for certain GO Bond Proceeds;

Therefore, the parties mutually agree to amend the Agreement, originally executed on August 25, 2016 and incorporated herein, to add:

TA WORK PLAN NO. 5229-A (3 pages attached)**

** Entire Exhibit added

All other terms and conditions shall remain the same.

RECIPIENT:

By: _____

Name: Thomas J. Collishaw

Title: President/CEO

Date: _____

STATE WATER RESOURCES CONTROL BOARD:

By: _____

Name: Darrin Polhemus

Title: Deputy Director, Division of Financial Assistance

Date: _____

Proposition 1 Technical Assistance (TA) Work Plan

TA Type: Drinking Water Wastewater Storm Water Groundwater

Grant Agreement No.: D16-12802
TA Start Date: November 2, 2016
TA Recipient(s): Lebec County Water District

Community/System Contact: _____, President, (661) 248-6872, Email: _____

Additional Community/System Contact (if applicable): Michael Hightower Jr., Water Operations Supervisor, (661) 289-2944, Email: Michaelh.lc wd@att.net

Additional Community/System Contact (if applicable): Jessica Carroll, Office Manager, (661) 248-6872, Email: lebecwater@att.net

Work Plan ID No.: 5229-A

Work Plan Title: Lebec CWD Safe Drinking Water Project

Work Plan Submittal Date: Date final version emailed to Grant Manager

Scope of Technical Assistance

Briefly describe the TA needs. What public health or water quality issue(s) will be addressed? What is the goal of the proposed TA? Will other TA providers be involved in TA efforts with this(these) community(ies)? If so, briefly describe their role. Please also complete Tables A and B on the next page with information about the technical assistance deliverables and the estimated budget to complete the work.

The Lebec County Water District (District) has a Uranium contaminated well that supplies a severely disadvantaged community of about 300 connections. A Planning Project is underway to drill a test well to locate a clean water supply. The proposed Technical Assistance will include: 1.) Work with the District and State to complete the SWRCB Planning Project. 2.) Help the District complete and submit a SRF/Prop 1 Construction application for a selected Project alternative.

A. Summary of Proposed Deliverables and Activities

	Deliverable	Notes and Details Regarding Activities	Related	Lead TA Provider staff (also list consultants, if applicable)	Due Date
1	Needs assessment and work plan	Project review with the Mutual, SWRCB and others.		CD Specialist 1 & CD Manager	December 31, 2016
2	Project Kick-off call or meeting	Conference call(s) on Project work plan.		SWRCB staff, Lebec staff and board member, SHE staff	December 31, 2016
3	SWRCB Planning Project	<ul style="list-style-type: none"> - Assistance in meeting funding agreement requirements, including processing, disbursement requests and Labor Compliance, as needed. - development and evaluation of budgets and a rate structure for the selected project(s), - feasibility study review with District & Engineer, - Outreach materials to inform and educate the community about issues, health effects, possible solutions, project impacts and costs. - Attend and facilitate community meetings and workshops related to project development. - communicating with CDPH staff, project consultants, local government officials and project area water systems. - Obtain feedback from community on Project. - Notify the GM of date and time meetings, so they may consider attending. - Assist in evaluation of project alternatives. - review of project plans & specifications, - Prepare, review &/or comment on Project CEQA documents, as needed. 		CD Specialist 1 & CD Manager	September 15, 2017
4	SRF/Prop 1 Construction Application (completed General, Technical,	Prepare a DWSRF construction funding application.		CD Specialist 1 & CD Manager	December 1, 2017

Work Plan No. 5229-A

	Environmental, and Financial packages)		
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B. Estimated Budget (Direct costs, including fringe) per State Fiscal Year (SFY) *

Budget Category	SFY 2016/17	SFY 2017/18	SFY 2018/19	Total Amount Requested
A. Personnel				
B. Expenses and Supplies				
C. Equipment (>\$5,000)				
D. Travel				
E. Professional and Consultant Services				
Total Costs	\$0	\$0	\$0	\$0

* Costs may be shifted between SFYs but costs within each budget category may not exceed the total amount requested. Any costs exceeding the total amount requested in each budget category will not be permitted unless the Division approves an amendment to this TA Work Plan.

California Environmental Quality Act (CEQA) Certification
 Please indicate if all the work you will implement in connection with this work plan is consistent with one of the following CEQA exemptions:

Feasibility and planning studies with no ground disturbing activities (CCR, Title 14, Article 18, Section 15262)

Also includes information collection via pilot studies, test wells, boreholes, etc. (CCR, Title 14, Article 19, Section 15306)

If proposed work includes ground disturbing activities in an area(s) with a potential for environmental impacts, including riparian habitat, wetland, endangered species habitat or sensitive cultural resources areas, you must notify your GM of the nature and scope of such work and receive approval prior to commencing ground disturbing activities.