# **MINUTES**

# LEBEC COUNTY WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY MAY 15, 2017 @ 6PM

## 1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 6:09pm BOARD MEMBERS PRESENT-BILL HOPPER, CARL RADUSCH, WILLARD MARTIN, BRETT TUCKER AND SAMUEL STERN.

## 2. MINUTES:

- a. REVIEW THE MINUTES FROM APRIL 6, 2017 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM APRIL 6, 2017 REGULAR MEETING

## **V.P. Hopper** made a **MOTION** to accept the minutes for April 6, 2017 with one correction.

#### **Director Tucker SECONDED** the Motion.

Yea:	5(BH, WM, SS, CR, BT)	Nay: 0	Abstain:	0
Board	concurs and Motion passes.			

#### **3. FINANCIAL REPORTS:**

a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR APRIL 2017

b. MOTION TO APPROVE FINANCIAL REPORT FOR APRIL 2017

<b>Director Tucker</b> made a <b>MOTION</b> to approve the financials for April 2017 as given. <b>Sec/Treasurer Stern SECONDED</b> the Motion.					
Yea: 5(BH, WM, SS, CR, BT) Board concurs and Motion passes	Nay:	0	Abstain:	0	
<b>Director Tucker</b> made a <b>MOTION</b> to move item 6.c (Tejon-Castac Water District) up to 3.a. <b>V.P Hopper SECONDED</b> the Motion.					
	(Tejon-	Castac water D	istrict) up to 3.a.		

**V.P. Hopper** made a **MOTION** to schedule a special meeting for May 17, 2017 at 3:30pm here at the district office for further discussion of Tejon-Castac Water District.

## Director Radusch SECONDED the Motion.

Yea: 5(BH, WM, SS, CR, BT)	Nay: 0	Abstain:	0
Board concurs and Motion passes.			

## 4. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE WATER OPERATIONS REPORT FOR APRIL 2017

#### Director Tucker made a MOTION to approve Water Operators Report for April 2017.

V.P. Hopper SECONDED the Motion. Yea: 5(BH, WM, CR, SS. BT) Nav:

Board concurs and Motion passes

Nay: 0

0

Abstain:

## 5. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

# 6. UNFINISHED BUSINESS:

- a. DWSRF GRANT DISCUSSION AND APPROPRIATE ACTION
- b. POLICIES & PROCEDURES-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- C. TEJON-CASTAC WATER DISTRICT GSA-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)

#### Director Tucker made a MOTION to table item 6.a (DWSRF Grant) until next meeting.

## Sec/Treasurer Stern SECONDED the Motion.

Yea:	5(BH, WM, SS, CR, BT)	Nay: 0	Abstain:	0
Board	concurs and Motion passes			

**Director Tucker** made a **MOTION** to table item 6.b (Policy & Procedures) until next meeting. **Sec/Treasurer Stern SECONDED** the Motion.

Yea:	5(BH, WM, SS, CR, BT)	Nay: 0	Abstain:	0
Board	concurs and Motion passes			

## 7. NEW BUSINESS

- a. EMPLOYEE OVERTIME-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- b. APPROVAL TO PLACE LIEN ON DELINQUENT ACCOUNTS-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- C. BANK CREDIT CARD-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- $d. \quad {\rm grand\ Jury\ Report-discussion\ and\ Appropriate\ Action\ (requested\ by\ Jessica\ Carroll)}$
- e. PARCEL MAP NUMBER 10848 SUB DIVISION-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

Sec/Treasurer Stern made a MOTION to table item 7.a (Employee Overtime) until next meeting.				
V.P. Hopper SECONDED the Motion.				
Yea: 5(BH, WM, SS, CR, BT)	Nay:	0	Abstain:	0
Board concurs and Motion passes				

<b>Director Tucker</b> made a <b>MOTION</b> to go ahead with placing liens on two delinquent accounts. <b>V.P Hopper SECONDED</b> the Motion.							
Yea:	5(BH, WM, SS, CR, BT) concurs and Motion passes	Nay:	0	Abstain:	0		
limit o	or Tucker made a MOTION to approve re-esta f \$2500.	blishing	a credit card for	r General Managers ı	use with a credit		
Yea:	<b>Teasurer Stern SECONDED</b> the Motion. 5(BH, WM, SS, CR, BT) concurs and Motion passes	Nay:	0	Abstain:	0		
8.	<ul> <li>CLOSED SESSION: Gov't code 54954.2</li> <li>a. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov</li> <li>b. EMPLOYEE EVALUATION-DISCUSSION AND AP</li> <li>c. CONVENE TO OPEN SESSION-Gov't code 54957.7</li> </ul>		()	ode 4464			
Sec/tro Yea:	Director Tucker made a MOTION to move to closed session.Sec/treasurer Stern SECONDED the Motion.Yea: 5(BH, WM, SS, CR, BT)Nay: 0Abstain: 0Board concurs and Motion passes						
	or Tucker made a MOTION to move to open s easurer Stern SECONDED the Motion.	ession.					
Yea: Board	5(BH, WM, SS, CR, BT) concurs and Motion passes	Nay:	0	Abstain:	0		
There is nothing to report from closed session.							
10.	10. BOARD/STAFF PROPOSED AGENDA ITEMS						
11.	ANNOUNCE DATE/TIME OF THE NE	XT MI	EETING				
	June 12, 2017 6pm at District Office						
12.	ADJOURNMENT						
Director Tucker made a MOTION to adjourn.V.P. Hopper SECONDED the Motion.Yea: 5(BH, WM, CR, SS, BT)Nay: 0Abstain: 0Board concurs and Motion passes							

# MEETING WAS ADJOURNED AT 8:16PM