

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY SEPTEMBER 10, 2019 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MOMENT OF SILENCE/FLAG SALUTE**

Meeting begins- 6:01pm  
BOARD MEMBERS PRESENT-BH, NW, PM  
BOARD MEMBERS ABSENT- RP, SS

**2. AGENDA:**

- a. APPROVE AND OR ADJUST AGENDA- DISCUSSION AND APPROPRIATE ACTION
- b. MOTION TO APPROVE SEPTEMBER 10, 2019 AGENDA

**SEC/TREASURER MAILLIS** made a **MOTION** to approve the Agenda for September 10, 2019 as presented.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**3. MINUTES:**

- a. REVIEW THE MINUTES FROM AUGUST 13, 2019 REGULAR MEETING
- b. MOTION TO APPROVE MINUTES FROM AUGUST 13, 2019 REGULAR MEETING

**SEC/TREASURER MAILLIS** made a **MOTION** to approve the Minutes for August 13, 2019 as presented.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**4. FINANCIAL REPORT:**

- a. FINANCIAL REPORT FOR AUGUST 2019
- b. MOTION TO APPROVE BILLS FOR AUGUST 2019

**SEC/TREASURER MAILLIS** made a **MOTION** we pay our bills for August 2019.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**5. MANAGERS REPORT:**

- c. PG&E UPDATE ON 4 WIRE CONVERSION AND PANEL REPLACEMENT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- d. BROWN ACT COMPLIANCE – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- e. HIRING NEW AUDITOR – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- f. FIRE HYDRANT INSTALLS – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- g. CHEVROLET COLORADO REPAIRS – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- h. WAKC INFORMATIONAL MEETING AND SHE WORKSHOP– DISCUSSION AND APPROPRIATE ACTION (REUESTED BY JESSICA CARROLL)

**DIRECTOR WENDEROTH** made a **MOTION** to approve the bid from P&J Electric to install a new panel at the State Well with the surge protector.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**SEC/TREASURER MAILLIS** made a **MOTION** acquire lease options on a new truck.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**DIRECTOR WENDEROTH** made a **MOTION** to approve Jessica Carroll and Patty Maillis to attend the WAKC Luncheon.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**6. WATER OPERATORS REPORT:**

- a. WATER OPERATORS REPORT FOR JULY 2019.
- b. BROKEN VALVES WITHIN THE SYSTEM -DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY DANIEL GARCIA)

**7. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

**8. UNFINISHED BUSINESS:**

- a. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAMUEL STERN)
- b. ANNEXATION OF FRAZIER MOUNTAIN HIGH SCHOOL-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)
- c. KRISTA WATER INTERCONNECTION-DISCUSSION AND APPROPRIATE ACTION (SANDI MCELHENNY)
- d. EMERGENCY PLAN – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN)
- e. EMERGENCY COMMUNICATION OPTIONS – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY SAM STERN AND BILL HOPPER)
- f. IRWM POSSIBLE FUNDING -DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY ARMANDO MURRIETA)

**DIRECTOR WENDEROTH** made a **MOTION** to table items 8.d and 8.e until after closed session.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**SEC/TREASURER MAILLIS** made a **MOTION** to table item 8.f (IRWM funding)

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**9. NEW BUSINESS:**

- a. REQUEST TO REMOVE COLORED GRAPH -DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY BILL HOPPER)
- b. WHERE CAN WE SAVE ON BUDGET – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY NIC WENDEROTH)
- c. POWER DISRUPTION OF POWER DURING EMERGENCY – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY DENNIIS MARKS)
- d. MEETING TIME – DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)

**DIRECTOR WENDEROTH** made a **MOTION** to remove colored graphs from financial report.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**SEC/TREASURER MAILLIS** made a **MOTION** to move the monthly meeting time to 7pm.

**Motion SECONDED**

Yea: 3(BH, NW, PM)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

*7:50pm Board President Sam Stern arrives.*

**DIRECTOR WENDEROTH** made a **MOTION** to move to closed session.

**Motion SECONDED**

Yea: 4(BH, NW, PM, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**SEC/TREASURER MAILLIS** made a **MOTION** to move to move to open session.

**Motion SECONDED**

Yea: 4(BH, NW, PM, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**DIRECTOR WENDEROTH** made a **MOTION** to move to approve the purchase of one satellite phone.

**Motion SECONDED**

Yea: 4(BH, NW, PM, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**DIRECTOR WENDEROTH** made a **MOTION** to approve the purchase of amateur radio for back up emergency communication.

**Motion SECONDED**

Yea: 4(BH, NW, PM, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**9. LOCAL COMMUNITY WATER DISCUSSION:**

a. UPDATE

**10. CASTAIC BASIN GSA:**

a. UPDATE

**13. BOARD/STAFF PROPOSED AGENDA ITEMS**

**14. ANNOUNCE DATE/TIME OF THE NEXT MEETING**

*Regular Meeting Tuesday October 8, 2019 @ 7pm*

**15. ADJOURNMENT**

**SEC/TREASURER MAILLIS** made a **MOTION** to adjourn.

**Motion SECONDED**

Yea: 4(BH, NW, PM, SS)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 9:15PM**