



**LCWD**  
Lebec County Water District

# PACKET

March 13, 2018

FOR PUBLIC VIEW ONLY

(Please do not remove from office)

8:37 AM

03/08/18

**LEBEC COUNTY WATER DISTRICT**  
**Reconciliation Summary**  
**1040 - Grant Checking Account, Period Ending 02/28/2018**

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	<u>Feb 28, 18</u>
Beginning Balance	25.00
Cleared Transactions	
Deposits and Credits - 1 item	<u>6,027.15</u>
Total Cleared Transactions	<u>6,027.15</u>
Cleared Balance	<u><u>6,052.15</u></u>
Uncleared Transactions	
Checks and Payments - 1 it...	<u>-6,027.15</u>
Total Uncleared Transactions	<u>-6,027.15</u>
Register Balance as of 02/28/2018	<u><u>25.00</u></u>
Ending Balance	25.00

9:09 AM

03/08/18

# LEBEC COUNTY WATER DISTRICT

## Reconciliation Summary

1020 · Lebec Co Water Dist. - Checking, Period Ending 02/28/2018

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	<u>Feb 28, 18</u>
Beginning Balance	78,590.09
Cleared Transactions	
Checks and Payments - 50 ite...	-26,895.23
Deposits and Credits - 30 items	25,414.89
Total Cleared Transactions	<u>-1,480.34</u>
Cleared Balance	<u><u>77,109.75</u></u>
Uncleared Transactions	
Checks and Payments - 8 items	<u>-2,460.92</u>
Total Uncleared Transactions	<u>-2,460.92</u>
Register Balance as of 02/28/2018	<u><u>74,648.83</u></u>
Ending Balance	74,648.83

**LEBEC COUNTY WATER DISTRICT**  
**Reconciliation Detail**  
**1040 - Grant Checking Account, Period Ending 02/28/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						25.00
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	02/15/2018			X	6,027.15	6,027.15
Total Deposits and Credits					6,027.15	6,027.15
Total Cleared Transactions					6,027.15	6,027.15
Cleared Balance					6,027.15	6,052.15
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	02/21/2018	130	Provost & Prichar...		-6,027.15	-6,027.15
Total Checks and Payments					-6,027.15	-6,027.15
Total Uncleared Transactions					-6,027.15	-6,027.15
Register Balance as of 02/28/2018					0.00	25.00
<b>Ending Balance</b>					<b>0.00</b>	<b>25.00</b>

# LEBEC COUNTY WATER DISTRICT

## Reconciliation Detail

1020 - Lebec Co Water Dist. - Checking, Period Ending 02/28/2018

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						78,590.09
<b>Cleared Transactions</b>						
<b>Checks and Payments - 50 items</b>						
Bill Pmt -Check	01/08/2018	8288	Stern, Samuel	X	-100.00	-100.00
Bill Pmt -Check	01/19/2018	8305	Wainright Emilie	X	-800.00	-900.00
Bill Pmt -Check	01/23/2018	8309	Stern, Samuel	X	-100.00	-1,000.00
Bill Pmt -Check	01/23/2018	8308	Radusch, Carl	X	-100.00	-1,100.00
Bill Pmt -Check	01/29/2018	8310	Blue Shield	X	-1,356.54	-2,456.54
Liability Check	01/29/2018	8317	Wells Fargo IRA	X	-819.86	-3,276.40
Bill Pmt -Check	01/29/2018	8312	Pitney Bowes Pur...	X	-224.92	-3,501.32
Bill Pmt -Check	01/29/2018	8311	Crown Trophy	X	-47.04	-3,548.36
Check	01/30/2018	8318	Kern County Sher...	X	-474.79	-4,023.15
Bill Pmt -Check	02/08/2018	8323	Ca Bank-Visa	X	-1,821.60	-5,844.75
Bill Pmt -Check	02/08/2018	8328	Law Offices of Da...	X	-1,526.85	-7,371.60
Bill Pmt -Check	02/08/2018	8324	Core & Main	X	-910.81	-8,282.41
Bill Pmt -Check	02/08/2018	8337	State Compensat...	X	-579.00	-8,861.41
Bill Pmt -Check	02/08/2018	8336	Lewis & Associates	X	-450.00	-9,311.41
Bill Pmt -Check	02/08/2018	8330	Pilot Travel Cent...	X	-427.28	-9,738.69
Bill Pmt -Check	02/08/2018	8322	BC Laboratories	X	-385.00	-10,123.69
Bill Pmt -Check	02/08/2018	8329	McMor Chlorinati...	X	-378.00	-10,501.69
Bill Pmt -Check	02/08/2018	8321	AUS Aramark	X	-183.95	-10,685.64
Bill Pmt -Check	02/08/2018	8320	At&T Office	X	-171.89	-10,857.53
Bill Pmt -Check	02/08/2018	8334	Underground Ser...	X	-155.60	-11,013.13
Bill Pmt -Check	02/08/2018	8327	Kern County Envi...	X	-125.00	-11,138.13
Bill Pmt -Check	02/08/2018	8335	Verizon Wireless	X	-106.69	-11,244.82
Bill Pmt -Check	02/08/2018	8325	Gas Company	X	-82.35	-11,327.17
Bill Pmt -Check	02/08/2018	8326	Hometown Publis...	X	-79.20	-11,406.37
Bill Pmt -Check	02/08/2018	8333	STREAMLINE	X	-75.00	-11,481.37
Bill Pmt -Check	02/08/2018	8332	SCE 2-36-538-21...	X	-47.48	-11,528.85
Bill Pmt -Check	02/08/2018	8331	Price Disposal	X	-42.33	-11,571.18
Bill Pmt -Check	02/08/2018	8319	Ability Answering ...	X	-31.19	-11,602.37
Liability Check	02/12/2018	E-pay	EFTPS	X	-1,465.90	-13,068.27
Check	02/12/2018	8341	Kern County Sher...	X	-489.06	-13,557.33
Liability Check	02/12/2018	E-pay	EDD	X	-247.66	-13,804.99
Paycheck	02/13/2018	8339	Jessica Carroll	X	-1,578.87	-15,383.86
Paycheck	02/13/2018	8340	Michael D Highto...	X	-1,467.17	-16,851.03
Paycheck	02/13/2018	8338	Jeffrey G Bryan	X	-1,200.29	-18,051.32
Bill Pmt -Check	02/21/2018	8347	PGE5159	X	-1,763.92	-19,815.24
Bill Pmt -Check	02/21/2018	8349	PGE8279	X	-536.74	-20,351.98
Bill Pmt -Check	02/21/2018	8342	3D Imaging Syste...	X	-231.52	-20,583.50
Bill Pmt -Check	02/21/2018	8345	Mailis, Patricia E	X	-100.00	-20,683.50
Bill Pmt -Check	02/21/2018	8355	Wells Fargo Bank	X	-96.53	-20,780.03
Bill Pmt -Check	02/21/2018	8344	AT&T Uverse	X	-80.00	-20,860.03
Bill Pmt -Check	02/21/2018	8350	Pitney Bowes/Re...	X	-64.19	-20,924.22
Bill Pmt -Check	02/21/2018	8346	PGE4923	X	-31.22	-20,955.44
Bill Pmt -Check	02/21/2018	8348	PGE5230	X	-20.37	-20,975.81
Paycheck	02/26/2018	8357	Jessica Carroll	X	-1,566.56	-22,542.37
Liability Check	02/26/2018	E-pay	EFTPS	X	-1,455.48	-23,997.85
Paycheck	02/26/2018	8358	Michael D Highto...	X	-1,414.11	-25,411.96
Paycheck	02/26/2018	8356	Jeffrey G Bryan	X	-1,208.09	-26,620.05
Liability Check	02/26/2018	E-pay	EDD	X	-244.18	-26,864.23
Check	02/28/2018			X	-25.00	-26,889.23
Check	02/28/2018		QuickBooks Payr...	X	-6.00	-26,895.23
<b>Total Checks and Payments</b>					<b>-26,895.23</b>	<b>-26,895.23</b>

## LEBEC COUNTY WATER DISTRICT

## Reconciliation Detail

1020 - Lebec Co Water Dist. - Checking, Period Ending 02/28/2018

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 30 items</b>						
Deposit	02/08/2018			X	332.03	332.03
Deposit	02/08/2018			X	3,029.48	3,361.51
Deposit	02/13/2018			X	40.01	3,401.52
Deposit	02/13/2018			X	40.01	3,441.53
Deposit	02/13/2018			X	45.10	3,486.63
Deposit	02/13/2018			X	57.55	3,544.18
Deposit	02/13/2018			X	88.02	3,632.20
Deposit	02/13/2018			X	170.66	3,802.86
Deposit	02/13/2018			X	200.00	4,002.86
Deposit	02/13/2018			X	829.80	4,832.66
Deposit	02/13/2018			X	2,862.86	7,695.52
Deposit	02/15/2018			X	457.40	8,152.92
Deposit	02/15/2018			X	2,631.06	10,783.98
Deposit	02/20/2018			X	60.02	10,844.00
Deposit	02/20/2018			X	120.26	10,964.26
Deposit	02/20/2018			X	127.88	11,092.14
Deposit	02/20/2018			X	142.25	11,234.39
Deposit	02/20/2018			X	220.01	11,454.40
Deposit	02/20/2018			X	9,239.50	20,693.90
Deposit	02/21/2018			X	156.02	20,849.92
Deposit	02/21/2018			X	230.02	21,079.94
Deposit	02/21/2018			X	1,968.44	23,048.38
Deposit	02/23/2018			X	263.00	23,311.38
Deposit	02/23/2018			X	565.15	23,876.53
Deposit	02/23/2018			X	712.88	24,589.41
Deposit	02/28/2018			X	70.00	24,659.41
Deposit	02/28/2018			X	80.02	24,739.43
Deposit	02/28/2018			X	100.25	24,839.68
Deposit	02/28/2018			X	217.79	25,057.47
Deposit	02/28/2018			X	357.42	25,414.89
Total Deposits and Credits					25,414.89	25,414.89
Total Cleared Transactions					-1,480.34	-1,480.34
Cleared Balance					-1,480.34	77,109.75
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Bill Pmt -Check	01/19/2018	8304	Vince Stanton		-60.00	-60.00
Bill Pmt -Check	02/21/2018	8354	Wainright Emilie		-800.00	-860.00
Bill Pmt -Check	02/21/2018	8352	RVS Software		-180.22	-1,040.22
Bill Pmt -Check	02/21/2018	8343	Anthem Blue Cross		-153.60	-1,193.82
Bill Pmt -Check	02/21/2018	8351	Radusch, Carl		-100.00	-1,293.82
Bill Pmt -Check	02/21/2018	8353	Stern, Samuel		-100.00	-1,393.82
Liability Check	02/26/2018	8359	Wells Fargo IRA		-544.50	-1,938.32
Check	02/26/2018	8360	Kern County Sher...		-522.60	-2,460.92
Total Checks and Payments					-2,460.92	-2,460.92
Total Uncleared Transactions					-2,460.92	-2,460.92
Register Balance as of 02/28/2018					-3,941.26	74,648.83
<b>Ending Balance</b>					<b>-3,941.26</b>	<b>74,648.83</b>

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss YTD Comparison

03/08/18

Accrual Basis

February 2018

	Feb 18	Jul '17 - Feb 18
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4000 · Operating Revenue		
4010 · Commercial	19,416.35	161,365.67
4040 · Residential	10,480.15	101,315.99
4060 · Rent Income	712.88	5,663.56
4070 · Meter Install	0.00	5,000.00
4100 · Kern Co Tax Income	829.80	25,453.30
4120 · Surplus Water	551.25	7,658.96
4130 · Will Serve	121.22	1,035.88
4140 · Late Charges & Customer Charg...	863.37	11,590.55
<b>Total 4000 · Operating Revenue</b>	<b>32,975.02</b>	<b>319,083.91</b>
<b>Total Income</b>	<b>32,975.02</b>	<b>319,083.91</b>
<b>Expense</b>		
6010 · Advertising	0.00	290.40
6020 · Auto Expense		
6022 · Gas	289.84	2,894.23
6028 · Repairs		
6028.1 · GMC	0.00	1,225.70
6028.2 · DODGE	0.00	99.29
6028.3 · BACKHOE	0.00	1,635.64
<b>Total 6028 · Repairs</b>	<b>0.00</b>	<b>2,960.63</b>
6030 · Service		
6030.1 · Dodge Service	83.43	250.29
6030.2 · Gmc Service	83.43	259.92
<b>Total 6030 · Service</b>	<b>166.86</b>	<b>510.21</b>
<b>Total 6020 · Auto Expense</b>	<b>456.70</b>	<b>6,365.07</b>
6040 · Bank Service Charge	25.00	233.99
6050 · Compensation of Board	300.00	3,200.00
6060 · Contracted Maintenance Services	0.00	1,965.68
6065 · Depreciation	4,547.00	36,713.23
6070 · Dues & Subscriptions	0.00	1,618.00
6075 · Education	664.80	1,699.11
6090 · Equipment Rental	160.72	850.49
6095 · Fees and Permits	0.00	2,491.60
6110 · Insurance		
6113 · Medical Insurance	1,510.14	13,591.26
6115 · Business Insurance	732.08	5,856.64
6120 · Workers Compensation Insurance	1,158.00	6,395.88
<b>Total 6110 · Insurance</b>	<b>3,400.22</b>	<b>25,843.78</b>
6130 · Maintenance		
6135 · Maintenance Services	255.00	452.00
6140 · Maintenance Supplies	227.00	8,243.99
<b>Total 6130 · Maintenance</b>	<b>482.00</b>	<b>8,695.99</b>
6145 · Meals & Entertainment	0.00	120.00

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss YTD Comparison

03/08/18

Accrual Basis

February 2018

	Feb 18	Jul '17 - Feb 18
<b>6155 · Office Expense</b>		
6160 · Computer	75.00	432.96
6170 · Answering Service	30.00	302.24
6175 · Office Repair	357.61	1,062.35
6180 · Signage	0.00	47.04
6185 · Supplies	29.60	1,368.47
<b>Total 6155 · Office Expense</b>	<b>492.21</b>	<b>3,213.06</b>
<b>6205 · Outside Services</b>	<b>0.00</b>	<b>17,910.00</b>
<b>6215 · Payroll - Gross Wages</b>	<b>12,469.28</b>	<b>109,555.64</b>
<b>6235 · Payroll Service Fees</b>	<b>6.00</b>	<b>444.00</b>
<b>6245 · Postage</b>	<b>4.47</b>	<b>1,733.39</b>
<b>6250 · Professional Fees</b>		
6255 · Accounting / Bookkeeping	450.00	3,800.00
6260 · Audit	0.00	7,500.00
6270 · Legal	0.00	1,872.85
<b>Total 6250 · Professional Fees</b>	<b>450.00</b>	<b>13,172.85</b>
<b>6290 · Rent</b>	<b>800.00</b>	<b>7,200.00</b>
<b>6300 · Repairs &amp; Maintenance</b>		
6301 · Repairs		
6301.2 · Backhoe	0.00	23.12
<b>Total 6301 · Repairs</b>	<b>0.00</b>	<b>23.12</b>
6302 · Maintenance		
6302.2 · Backhoe	0.00	46.55
<b>Total 6302 · Maintenance</b>	<b>0.00</b>	<b>46.55</b>
<b>Total 6300 · Repairs &amp; Maintenance</b>	<b>0.00</b>	<b>69.67</b>
<b>6310 · Software System</b>	<b>180.22</b>	<b>793.19</b>
<b>6315 · Taxes</b>		
6320 · Payroll Taxes	1,104.91	10,183.39
6325 · Property Tax	0.00	125.45
<b>Total 6315 · Taxes</b>	<b>1,104.91</b>	<b>10,308.84</b>
<b>6340 · Telephone</b>	<b>357.48</b>	<b>2,918.90</b>
<b>6342 · Tools</b>	<b>19.79</b>	<b>92.95</b>
<b>6345 · Travel</b>	<b>0.00</b>	<b>304.44</b>
<b>6352 · Uniforms</b>	<b>132.88</b>	<b>1,123.79</b>
<b>6355 · Utilities - Office</b>		
6360 · Electric	0.00	429.78
6365 · Gas	95.92	303.12
6370 · Trash	42.33	338.64
<b>Total 6355 · Utilities - Office</b>	<b>138.25</b>	<b>1,071.54</b>
<b>6375 · Utilities - Pumps</b>		
6380 · Electric	2,953.78	25,648.74
<b>Total 6375 · Utilities - Pumps</b>	<b>2,953.78</b>	<b>25,648.74</b>



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# LEBEC COUNTY WATER DISTRICT Profit & Loss YTD Comparison

03/08/18

Accrual Basis

February 2018

	Feb 18	Jul '17 - Feb 18
6390 · Water Test	62.50	3,702.50
<b>Total Expense</b>	<b>29,208.21</b>	<b>289,350.84</b>
<b>Net Ordinary Income</b>	<b>3,766.81</b>	<b>29,733.07</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
9000 · Interest Income	0.00	29.23
9015 · Grant Income	6,027.15	16,675.89
<b>Total Other Income</b>	<b>6,027.15</b>	<b>16,705.12</b>
<b>Other Expense</b>		
9016 · Grant Expense	6,027.15	16,704.84
<b>Total Other Expense</b>	<b>6,027.15</b>	<b>16,704.84</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.28</b>
<b>Net Income</b>	<b>3,766.81</b>	<b>29,733.35</b>

**LEBEC COUNTY WATER DISTRICT**

03/08/18

**Balance Sheet**

Accrual Basis

As of February 28, 2018

	<u>Feb 28, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1011 - Customer Change Petty Ca	300.00
1020 - Lebec Co Water Dist. - Checki...	74,648.83
1040 - Grant Checking Account	25.00
<b>1080 - Savings</b>	
1081 - Emergency Fund Reserve	120,000.00
1080 - Savings - Other	505,130.92
<b>Total 1080 - Savings</b>	<u>625,130.92</u>
<b>Total Checking/Savings</b>	<u>700,104.75</u>
<b>Accounts Receivable</b>	
1200 - Accounts Receivable	40,524.80
<b>Total Accounts Receivable</b>	<u>40,524.80</u>
<b>Other Current Assets</b>	
1260 - Bad Debt Loss A/R	-231.55
1360 - Prepaid Insurance	2,928.36
<b>Total Other Current Assets</b>	<u>2,696.81</u>
<b>Total Current Assets</b>	<u>743,326.36</u>
<b>Fixed Assets</b>	
1290 - Grants Receivable	14,038.00
<b>1400 - Fixed Assets</b>	
1410 - Land	15,521.00
1430 - Office Equipment	4,352.00
1440 - RVS Software	2,800.00
1450 - 2011 Dodge Truck	36,179.75
1460 - 2012 Chevy Truck	17,544.00
1470 - Soft Start Well	7,975.00
1480 - Used Welder	2,600.00
1490 - 02 Backhoe	28,782.00
1495 - Generator	8,225.00
1500 - Other Equipment	8,250.00
1530 - Inventory	84,485.59
1590 - Lebec Well Motor Pump	10,109.35
1600 - Pumps & Wells	154,313.40
1610 - Tanks	306,208.72
1615 - Tank Ladders	6,972.00
1620 - Transmission & Distribution	636,423.00
1630 - Tools	2,220.73
1690 - Accumulated Depreciation	-852,725.56
<b>Total 1400 - Fixed Assets</b>	<u>480,235.98</u>
1601 - Chimney Cyn Pump Motor	10,982.70
1602 - Pump Equipment	36,932.00
1631 - Portable Pump	1,864.00
<b>Total Fixed Assets</b>	<u>544,052.68</u>

**LEBEC COUNTY WATER DISTRICT**

03/08/18

**Balance Sheet**

Accrual Basis

As of February 28, 2018

	Feb 28, 18
<b>Other Assets</b>	
1800 · Deposits	1,000.00
<b>Total Other Assets</b>	1,000.00
<b>TOTAL ASSETS</b>	<b>1,288,379.04</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 · Accounts Payable	5,036.63
<b>Total Accounts Payable</b>	5,036.63
<b>Other Current Liabilities</b>	
2110 · Direct Deposit Liabilities	288.24
2300 · Payroll Liabilities	
2310 · Federal Withholding	-0.11
2320 · FICA	-0.45
2330 · State Withholding	0.41
2350 · SUTA	0.07
2360 · SDI	-0.14
2300 · Payroll Liabilities - Other	1,301.85
<b>Total 2300 · Payroll Liabilities</b>	1,301.63
<b>Total Other Current Liabilities</b>	1,589.87
<b>Total Current Liabilities</b>	6,626.50
<b>Total Liabilities</b>	6,626.50
<b>Equity</b>	
3290 · Fund Balance -Net Assets	797,919.12
3300 · Retained Earnings	417,982.07
3310 · Prior Period Adjustment	36,118.00
Net Income	29,733.35
<b>Total Equity</b>	1,281,752.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,288,379.04</b>

**A/P Aging Detail**

As of March 8, 2018

<u>Name</u>	<u>Memo</u>	<u>Open Balance</u>
<b>Current</b>		
Ability Answering ...	6170 answering service	30.00
Blue Shield	6113 Acct# W00886361000 me...	1,356.54
3D Imaging Syste...	6175 copier maint	126.09
At&T Office	6340 telephone	170.79
AUS Aramark	6352 uniforms	66.44
AUS Aramark	6352 uniforms	66.44
BC Laboratories	6390 water testing	62.50
Cash	6185 office water	15.30
Core & Main	6140 floats/valves/locks	138.36
PowerTech Electri...	6135 maint supplies	255.00
Price Disposal	6370 TRASH SERVICE	42.33
Gas Company	6365 office 6365- Acct# 046016...	95.92
SCE 2-03-200-8187	6380 pump electric	601.53
State Compensati...	6120 workers comp insurance	579.00
STREAMLINE	6160 website maint	75.00
Verizon Wireless	6340 cell phones	106.69
Ca Bank-Visa	credit card	1,004.86
Pilot Travel Cente...	6022 gas chevy mileage 968/do...	243.84
Maillis, Patricia E	Regular Meeting 2-13-18	100.00
Stern, Samuel	Regular Meeting 2-13-18	100.00
Radusch,Carl	Regular Meeting 2-13-18	100.00
3D Imaging Syste...	invoice 64493	121.68
3D Imaging Syste...	Invoice 64681	109.84
Anthem Blue Cross	6113 Group number J06447	153.60
AT&T Uverse	acct# 135001060	80.00
PGE8279	6380 Lebec Well Pump Electrici...	536.74
PGE5230	6380 Landfill Rd Booster Electr...	20.37
PGE5159	6380 State Well Pump Electrici...	1,763.92
PGE4923	6380 Ridge Route Pump	31.22
Pitney Bowes/Ren...		64.19
RVS Software	Billing paper Acct# 4065	180.22
Wainright Emilie		800.00
Wells Fargo Bank		96.53
Provost & Prichar...	9016 SDWSRF Grant Claim 17	6,027.15
Lewis & Associates	6255 bookkeeper	450.00
State Compensati...	6120 workers comp insurance	579.00

TOTAL

16351.09

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss Prev Year Comparison

February 2018

	Feb 18	Feb 17	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Operating Revenue	19,416.35	16,695.80	2,720.55	16.3%
4010 · Commercial	10,480.15	10,286.32	193.83	1.9%
4040 · Residential	712.88	692.11	20.77	3.0%
4060 · Rent Income	829.80	0.00	829.80	100.0%
4100 · Kern Co Tax Income	551.25	1,303.92	-752.67	-57.7%
4120 · Surplus Water	121.22	121.22	0.00	0.0%
4130 · Will Serve	863.37	740.87	122.50	16.5%
4140 · Late Charges & Customer Charg...				
<b>Total 4000 · Operating Revenue</b>	<b>32,975.02</b>	<b>29,840.24</b>	<b>3,134.78</b>	<b>10.5%</b>
<b>Total Income</b>	<b>32,975.02</b>	<b>29,840.24</b>	<b>3,134.78</b>	<b>10.5%</b>
<b>Expense</b>				
6020 · Auto Expense	289.84	391.92	-102.08	-26.1%
6022 · Gas	0.00	8.77	-8.77	-100.0%
6028 · Repairs	0.00	83.41	-83.41	-100.0%
6028.1 · GMC				
6028.3 · BACKHOE				
<b>Total 6028 · Repairs</b>	<b>0.00</b>	<b>92.18</b>	<b>-92.18</b>	<b>-100.0%</b>
6030 · Service	83.43	0.00	83.43	100.0%
6030.1 · Dodge Service	83.43	0.00	83.43	100.0%
6030.2 · Gmc Service				
<b>Total 6030 · Service</b>	<b>166.86</b>	<b>0.00</b>	<b>166.86</b>	<b>100.0%</b>
<b>Total 6020 · Auto Expense</b>	<b>456.70</b>	<b>484.10</b>	<b>-27.40</b>	<b>-5.7%</b>
6040 · Bank Service Charge	25.00	20.00	5.00	25.0%
6050 · Compensation of Board	300.00	800.00	-500.00	-62.5%
6065 · Depreciation	4,547.00	5,777.00	-1,230.00	-21.3%
6075 · Education	664.80	0.00	664.80	100.0%
6090 · Equipment Rental	160.72	160.72	0.00	0.0%
6110 · Insurance				
6113 · Medical Insurance	1,510.14	0.00	1,510.14	100.0%
6115 · Business Insurance	732.08	663.86	68.22	10.3%

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss Prev Year Comparison

February 2018

	Feb 18	Feb 17	\$ Change	% Change
6120 · Workers Compensation Insurance	1,158.00	664.25	493.75	74.3%
<b>Total 6110 · Insurance</b>	<b>3,400.22</b>	<b>1,328.11</b>	<b>2,072.11</b>	<b>156.0%</b>
6130 · Maintenance				
6135 · Maintenance Services	255.00	285.00	-30.00	-10.5%
6140 · Maintenance Supplies	227.00	760.45	-533.45	-70.2%
<b>Total 6130 · Maintenance</b>	<b>482.00</b>	<b>1,045.45</b>	<b>-563.45</b>	<b>-53.9%</b>
6155 · Office Expense				
6160 · Computer	75.00	0.00	75.00	100.0%
6170 · Answering Service	30.00	30.00	0.00	0.0%
6175 · Office Repair	357.61	125.55	232.06	184.8%
6185 · Supplies	29.60	391.06	-361.46	-92.4%
<b>Total 6155 · Office Expense</b>	<b>492.21</b>	<b>546.61</b>	<b>-54.40</b>	<b>-10.0%</b>
6205 · Outside Services	0.00	2,771.00	-2,771.00	-100.0%
6215 · Payroll - Gross Wages	12,469.28	14,742.77	-2,273.49	-15.4%
6235 · Payroll Service Fees	6.00	6.00	0.00	0.0%
6245 · Postage	4.47	624.56	-620.09	-99.3%
6250 · Professional Fees				
6255 · Accounting / Bookkeeping	450.00	450.00	0.00	0.0%
<b>Total 6250 · Professional Fees</b>	<b>450.00</b>	<b>450.00</b>	<b>0.00</b>	<b>0.0%</b>
6290 · Rent	800.00	800.00	0.00	0.0%
6310 · Software System	180.22	0.00	180.22	100.0%
6315 · Taxes				
6320 · Payroll Taxes	1,104.91	1,317.96	-213.05	-16.2%
<b>Total 6315 · Taxes</b>	<b>1,104.91</b>	<b>1,317.96</b>	<b>-213.05</b>	<b>-16.2%</b>
6340 · Telephone	357.48	590.54	-233.06	-39.5%
6342 · Tools	19.79	0.00	19.79	100.0%
6352 · Uniforms	132.88	121.53	11.35	9.3%
6355 · Utilities - Office				
6360 · Electric	0.00	48.56	-48.56	-100.0%
6365 · Gas	95.92	89.39	6.53	7.3%

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss Prev Year Comparison

February 2018

	Feb 18	Feb 17	\$ Change	% Change
6370 · Trash	42.33	84.66	-42.33	-50.0%
<b>Total 6355 · Utilities - Office</b>	<b>138.25</b>	<b>222.61</b>	<b>-84.36</b>	<b>-37.9%</b>
6375 · Utilities - Pumps	2,953.78	575.76	2,378.02	413.0%
6380 · Electric	2,953.78	575.76	2,378.02	413.0%
<b>Total 6375 · Utilities - Pumps</b>	<b>62.50</b>	<b>125.00</b>	<b>-62.50</b>	<b>-50.0%</b>
6390 · Water Test	29,208.21	32,509.72	-3,301.51	-10.2%
<b>Total Expense</b>	<b>3,766.81</b>	<b>-2,669.48</b>	<b>6,436.29</b>	<b>241.1%</b>
<b>Net Ordinary Income</b>	<b>6,027.15</b>	<b>14,226.94</b>	<b>-8,199.79</b>	<b>-57.6%</b>
<b>Other Income/Expense</b>	<b>6,027.15</b>	<b>14,226.94</b>	<b>-8,199.79</b>	<b>-57.6%</b>
<b>Other Income</b>	<b>6,027.15</b>	<b>14,226.94</b>	<b>-8,199.79</b>	<b>-57.6%</b>
<b>9015 · Grant Income</b>	<b>6,027.15</b>	<b>14,226.94</b>	<b>-8,199.79</b>	<b>-57.6%</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>-5.60</b>	<b>5.60</b>	<b>100.0%</b>
<b>Other Expense</b>	<b>6,027.15</b>	<b>14,232.54</b>	<b>-8,205.39</b>	<b>-57.7%</b>
<b>9016 · Grant Expense</b>	<b>6,027.15</b>	<b>14,232.54</b>	<b>-8,205.39</b>	<b>-57.7%</b>
<b>Total Other Expense</b>	<b>3,766.81</b>	<b>-2,675.08</b>	<b>6,441.89</b>	<b>240.8%</b>
<b>Net Other Income</b>	<b>3,766.81</b>	<b>-2,675.08</b>	<b>6,441.89</b>	<b>240.8%</b>
<b>Net Income</b>	<b>3,766.81</b>	<b>-2,675.08</b>	<b>6,441.89</b>	<b>240.8%</b>

# LEBEC COUNTY WATER DISTRICT

## Profit & Loss Prev Year Comparison

July 2017 through February 2018

	Jul '17 - Feb...	Jul '16 - Feb...	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Operating Revenue	161,365.67	146,459.64	14,906.03	10.2%
4010 · Commercial	101,315.99	102,942.92	-1,626.93	-1.6%
4060 · Rent Income	5,663.56	5,498.58	164.98	3.0%
4070 · Meter Install	5,000.00	0.00	5,000.00	100.0%
4100 · Kern Co Tax Income	25,453.30	23,617.32	1,835.98	7.8%
4120 · Surplus Water	7,658.96	29,987.80	-22,328.84	-74.5%
4130 · Will Serve	1,035.88	1,046.90	-11.02	-1.1%
4140 · Late Charges & Customer Chg...	11,590.55	8,978.96	2,611.59	29.1%
<b>Total 4000 · Operating Revenue</b>	<b>319,083.91</b>	<b>318,532.12</b>	<b>551.79</b>	<b>0.2%</b>
<b>Total Income</b>	<b>319,083.91</b>	<b>318,532.12</b>	<b>551.79</b>	<b>0.2%</b>
<b>Expense</b>				
6010 · Advertising	290.40	172.50	117.90	68.4%
6020 · Auto Expense				
6022 · Gas	2,894.23	3,109.07	-214.84	-6.9%
6028 · Repairs				
6028.1 · GMC	1,225.70	1,745.72	-520.02	-29.8%
6028.2 · DODGE	99.29	2,177.12	-2,077.83	-95.4%
6028.3 · BACKHOE	1,635.64	113.42	1,522.22	1,342.1%
<b>Total 6028 · Repairs</b>	<b>2,960.63</b>	<b>4,036.26</b>	<b>-1,075.63</b>	<b>-26.7%</b>
6030 · Service				
6030.1 · Dodge Service	250.29	482.05	-231.76	-48.1%
6030.2 · Gmc Service	259.92	400.29	-140.37	-35.1%
<b>Total 6030 · Service</b>	<b>510.21</b>	<b>882.34</b>	<b>-372.13</b>	<b>-42.2%</b>
<b>Total 6020 · Auto Expense</b>	<b>6,365.07</b>	<b>8,027.67</b>	<b>-1,662.60</b>	<b>-20.7%</b>
6040 · Bank Service Charge	233.99	237.00	-3.01	-1.3%
6050 · Compensation of Board	3,200.00	2,900.00	300.00	10.3%
6060 · Contracted Maintenance Services	1,965.68	0.00	1,965.68	100.0%
6065 · Depreciation	36,713.23	46,216.00	-9,502.77	-20.6%
6070 · Dues & Subscriptions	1,618.00	1,507.00	111.00	7.4%



# LEBEC COUNTY WATER DISTRICT

## Profit & Loss Prev Year Comparison

July 2017 through February 2018

	Jul '17 - Feb...	Jul '16 - Feb...	\$ Change	% Change
6075 · Education	1,699.11	0.00	1,699.11	100.0%
6085 · Engineering	0.00	5,061.80	-5,061.80	-100.0%
6090 · Equipment Rental	850.49	1,060.76	-210.27	-19.8%
6095 · Fees and Permits	2,491.60	846.20	1,645.40	194.5%
6110 · Insurance				
6113 · Medical Insurance	13,591.26	13,107.87	483.39	3.7%
6115 · Business Insurance	5,856.64	6,640.26	-783.62	-11.8%
6120 · Workers Compensation Insurance	6,395.88	7,313.11	-917.23	-12.5%
<b>Total 6110 · Insurance</b>	<b>25,843.78</b>	<b>27,061.24</b>	<b>-1,217.46</b>	<b>-4.5%</b>
6130 · Maintenance				
6135 · Maintenance Services	452.00	15,143.05	-14,691.05	-97.0%
6140 · Maintenance Supplies	8,243.99	10,838.93	-2,594.94	-23.9%
<b>Total 6130 · Maintenance</b>	<b>8,695.99</b>	<b>25,981.98</b>	<b>-17,285.99</b>	<b>-66.5%</b>
6145 · Meals & Entertainment				
6155 · Office Expense	120.00	153.00	-33.00	-21.6%
6160 · Computer	432.96	361.94	71.02	19.6%
6170 · Answering Service	302.24	292.03	10.21	3.5%
6175 · Office Repair	1,062.35	1,111.61	-49.26	-4.4%
6180 · Signage	47.04	0.00	47.04	100.0%
6185 · Supplies	1,368.47	1,467.52	-99.05	-6.8%
<b>Total 6155 · Office Expense</b>	<b>3,213.06</b>	<b>3,233.10</b>	<b>-20.04</b>	<b>-0.6%</b>
6205 · Outside Services	17,910.00	3,817.00	14,093.00	369.2%
6215 · Payroll - Gross Wages	109,555.64	135,319.93	-25,764.29	-19.0%
6235 · Payroll Service Fees	444.00	48.00	396.00	825.0%
6245 · Postage	1,733.39	1,480.19	253.20	17.1%
6250 · Professional Fees				
6255 · Accounting / Bookkeeping	3,800.00	3,750.00	50.00	1.3%
6260 · Audit	7,500.00	13,325.00	-5,825.00	-43.7%
6265 · Consultants	0.00	225.00	-225.00	-100.0%
6270 · Legal	1,872.85	2,626.33	-753.48	-28.7%
<b>Total 6250 · Professional Fees</b>	<b>13,172.85</b>	<b>19,926.33</b>	<b>-6,753.48</b>	<b>-33.9%</b>
6290 · Rent	7,200.00	7,200.00	0.00	0.0%

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Accrual Basis

# LEBEC COUNTY WATER DISTRICT Profit & Loss Prev Year Comparison

July 2017 through February 2018

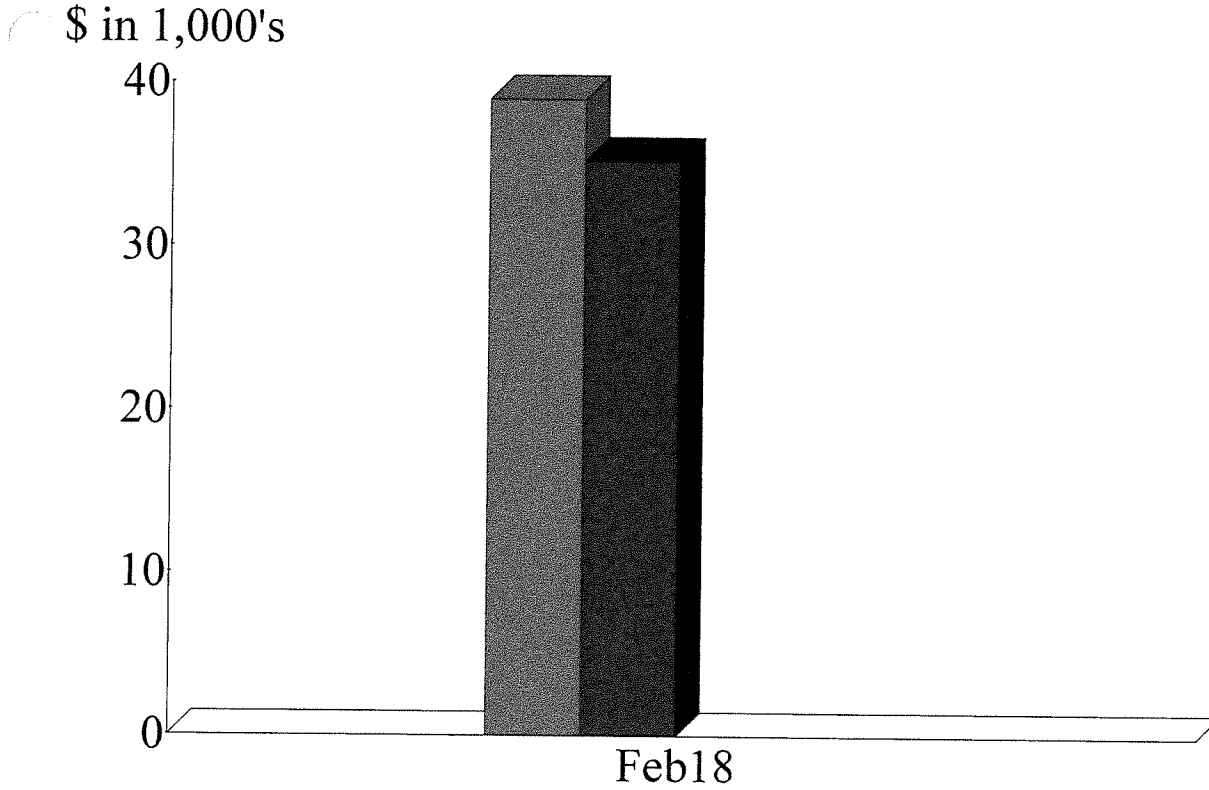
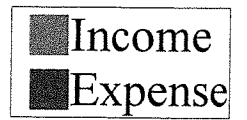
	Jul '17 - Feb...	Jul '16 - Feb...	\$ Change	% Change
<b>6300 · Repairs &amp; Maintenance</b>				
6301 · Repairs	23.12	0.00	23.12	100.0%
6301.2 · Backhoe	0.00	706.17	-706.17	-100.0%
6301 · Repairs - Other				
<b>Total 6301 · Repairs</b>	<b>23.12</b>	<b>706.17</b>	<b>-683.05</b>	<b>-96.7%</b>
<b>6302 · Maintenance</b>				
6302.2 · Backhoe	46.55	0.00	46.55	100.0%
<b>Total 6302 · Maintenance</b>	<b>46.55</b>	<b>0.00</b>	<b>46.55</b>	<b>100.0%</b>
<b>6303 · System Maint and Repairs</b>				
<b>Total 6300 · Repairs &amp; Maintenance</b>	<b>69.67</b>	<b>4,465.82</b>	<b>-4,396.15</b>	<b>-98.4%</b>
<b>6310 · Software System</b>				
6315 · Taxes	793.19	1,052.96	-259.77	-24.7%
6320 · Payroll Taxes	10,183.39	12,238.31	-2,054.92	-16.8%
6325 · Property Tax	125.45	99.62	25.83	25.9%
<b>Total 6315 · Taxes</b>	<b>10,308.84</b>	<b>12,337.93</b>	<b>-2,029.09</b>	<b>-16.5%</b>
<b>6340 · Telephone</b>				
6342 · Tools	2,918.90	3,312.15	-393.25	-11.9%
6345 · Travel	92.95	434.65	-341.70	-78.6%
6352 · Uniforms	304.44	1,025.20	-720.76	-70.3%
6355 · Utilities - Office	1,123.79	729.18	394.61	54.1%
6360 · Electric	429.78	438.98	-9.20	-2.1%
6365 · Gas	303.12	294.96	8.16	2.8%
6370 · Trash	338.64	338.64	0.00	0.0%
<b>Total 6355 · Utilities - Office</b>	<b>1,071.54</b>	<b>1,072.58</b>	<b>-1.04</b>	<b>-0.1%</b>
<b>6375 · Utilities - Pumps</b>				
6380 · Electric	25,648.74	27,275.05	-1,626.31	-6.0%
<b>Total 6375 · Utilities - Pumps</b>	<b>25,648.74</b>	<b>27,275.05</b>	<b>-1,626.31</b>	<b>-6.0%</b>
<b>6390 · Water Test</b>				
<b>Total 6390 · Water Test</b>	<b>3,702.50</b>	<b>2,262.50</b>	<b>1,440.00</b>	<b>63.7%</b>

**LEBEC COUNTY WATER DISTRICT**  
**Profit & Loss Prev Year Comparison**

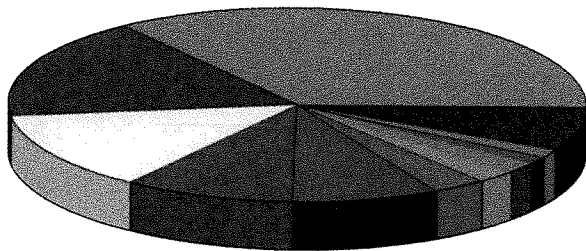
July 2017 through February 2018

	Jul '17 - Feb...	Jul '16 - Feb...	\$ Change	% Change
<b>Total Expense</b>	289,350.84	344,217.72	-54,866.88	-15.9%
<b>Net Ordinary Income</b>	29,733.07	-25,685.60	55,418.67	215.8%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9000 - Interest Income	29.23	27.72	1.51	5.5%
9005 - Other Income	0.00	19,900.00	-19,900.00	-100.0%
9015 - Grant Income	16,675.89	49,632.76	-32,956.87	-66.4%
<b>Total Other Income</b>	16,705.12	69,560.48	-52,855.36	-76.0%
<b>Other Expense</b>				
9016 - Grant Expense	16,704.84	35,636.41	-18,931.57	-53.1%
<b>Total Other Expense</b>	16,704.84	35,636.41	-18,931.57	-53.1%
<b>Net Other Income</b>	0.28	33,924.07	-33,923.79	-100.0%
<b>Net Income</b>	29,733.35	8,238.47	21,494.88	260.9%

# Income and Expense by Month February 2018



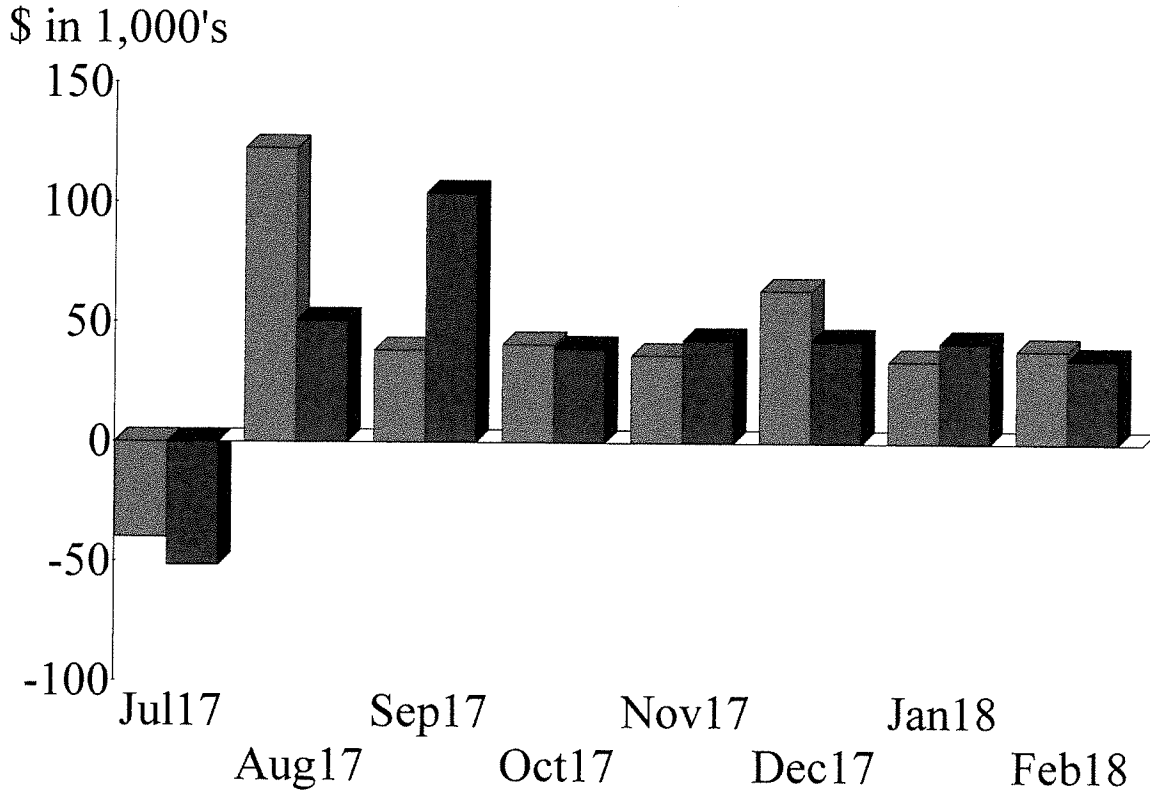
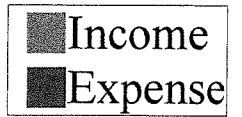
## Expense Summary February 2018



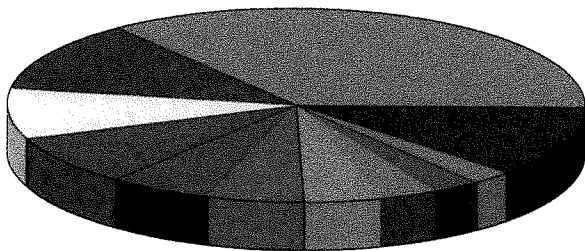
6215 · Payroll - Gross	35.39%
9016 · Grant Expense	17.11
6065 · Depreciation	12.90
6110 · Insurance	9.65
6375 · Utilities - Pumps	8.38
6315 · Taxes	3.14
6290 · Rent	2.27
6075 · Education	1.89
6155 · Office Expense	1.40
6130 · Maintenance	1.37
Other	6.51
<b>Total</b>	<b>\$35,235.36</b>

By Account

## Income and Expense by Month July 2017 through February 2018



### Expense Summary July 2017 through February 2018



6215 · Payroll - Gross	35.80%
6065 · Depreciation	12.00
6110 · Insurance	8.44
6375 · Utilities - Pumps	8.38
6205 · Outside Services	5.85
9016 · Grant Expense	5.46
6250 · Professional Fees	4.30
6315 · Taxes	3.37
6130 · Maintenance	2.84
6290 · Rent	2.35
Other	11.21
<b>Total</b>	<b>\$306,055.68</b>

By Account

# Lebec County Water District.

## Monthly Distribution Report

**February 2018**

By: Mike Hightower, Jr.

### Well Reports:

#### State Well

	February	January	Difference	Uranium	Fluoride	Nitrate
Static Level	136'1"	135'8"	-5"	pCi/L 12	mg/L 1.4	22 mg/L
Drawdown	137'4"	136'11"	-5"		Date: Feb 2018	
GPM	230 Gpm	230 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	2,352,265	2,400,227	+47,962		Absent	

#### Lebec Well

	February	January	Difference	Uranium	Fluoride	Nitrate
Static Level	94'6"	94'5"	-1"	pCi/L 12	mg/L 1.3	21 mg/L
Drawdown	105'6"	105'5"	-1"		Date: Feb 2018	
GPM	210 Gpm	210 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	1,027,669	1,014,961	+12,708		Absent	

#### Chimney Canyon Well

	February	January	Difference	Uranium	Fluoride	Nitrate
Static Level	180'5"	179'7"	-10"	pCi/L 23	mg/L 2.3	mg/L 25
Drawdown	208'5"	207'7"	-10"		Date: Feb 2018	
GPM	107 Gpm	107 Gpm	0		<b>Bacteriological:</b>	
Total Gallons	1,096,500	721,020	+375,480		Absent	

	February	January	Difference
<b>Water Pumped</b>	<b>4,476,434Gal</b>	<b>4,136,972 Gal</b>	<b>+339,462 Gal</b>
<b>Water Sold</b>	<b>3,317,636Gal</b>	<b>3,657,091 Gal</b>	<b>-339,455 Gal</b>
<b>Water Loss</b>	<b>1,158,798Gal</b>	<b>449,881 Gal</b>	<b>24% Feb 2018</b>

#### Cuddy Creek Well - Non-Potable

	February	January	Difference	Uranium	Fluoride	Nitrate
Static Level	177 Feet	177 Feet	0		mg/Ln/a	mg/Ln/a
Drawdown	188 Feet	188 Feet	0		Date: Feb 2018	
Total Gallons	0 Gal	0 Gal	0			

## **System Information:**

1. All monthly bacteriological samples returned an absence for coliform bacteria for the month of February 2018.
2. There were two leaks reported for the month of February. These leaks were both due to faulty swing check valves.
3. As stated above, one faulty check valve can cause tanks to overflow. I remain skeptical on the condition of all the check valves at all the tanks, and as to what their condition is? At the Phillips tanks it has been proven that the valves are covered in scale and are corroding. This caused the valves to stick in the open position. Preventing the pressure switch from obtaining the pressure to turn the pump motor off. Water loss was high this past month due to exactly as described above. When these valves fail to close properly the tanks will overflow. This happened at the Phillips, and Mesa tanks this past month. It is recommended that these valves should be replaced at a cost of \$ 482.63 apiece. We would need 2 at the Phillips tanks, and two at the Mesa Tanks. Alternatively operators can clean all the scale off the check valves, and perhaps gain more life out of these valves” **See Attached Proposal”**
4. The Mesa valley booster panel is aged to the point, it has become very troublesome. The reliability is in question. I have had to hire an electrician to make repairs on this electrical panel many times over the last 3 years, including just this past week. It has been recommended that the panel be replaced in the past. P&J Electric has just performed repairs at the Mesa, Phillips, and Ridge Route boosters, and is going to provide Lebec Water with recommendations, along with a detailed report as to what electrical needs these three main booster pumps may need.
5. Lebec Water has been contacting contractors with the hopes of them providing the district with a detailed reoccurring tank cleaning and maintenance program. Most water agencies use outside contractors to fulfill their needs. The use of contractors can aid in record keeping and consistent maintenance.

**All other systems are functioning as they should, Thank You!**



Formerly HD Supply Waterworks

# Bid Proposal for 6" CHECK VALVE

<b>CUSTOMER</b>	<p><b>LEBEC COUNTY WATER DISTRICT</b>  LEBEC WATER  323 Frazier Mountain Park Road  FRAZIER PARK, CA 93225  Contact: MIKE</p>	<p><b>Job</b>  6" CHECK VALVE  Bid Date: 03/07/2018  Bid #: 537036</p>
<b>CONTACT</b>	<p><b>Sales Representative</b>  Shannon Ulrich  (M) 661-316-8594  (T) 661-393-2288  (F) 661-393-0439  Shannon.Ulrich@coreandmain.com</p>	<p><b>Core &amp; Main</b>  19421 Colombo St  Bakersfield, CA 93308  (T) 661-393-2288</p>
<b>NOTES</b>		





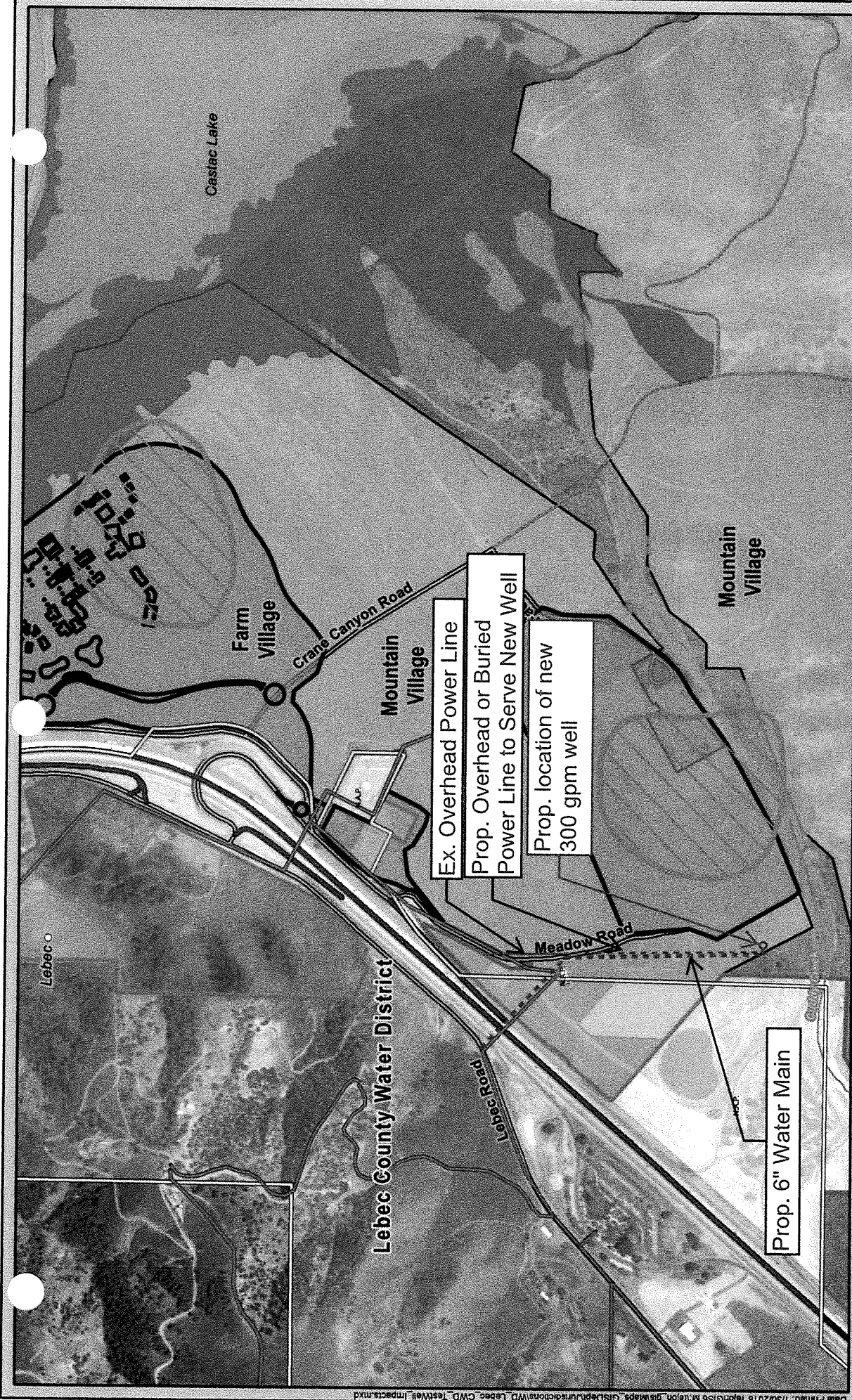
Formerly HD Supply Waterworks

Bid Proposal for 6" CHECK VALVE

LEBEC COUNTY WATER DISTRICT  
Bid Date: 03/07/2018  
Core & Main Bid #: 537036

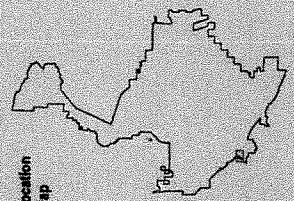
Core & Main  
19421 Colombo St  
Bakersfield, CA 93308  
Phone: 661-393-2288  
Fax: 661-393-0439

Seq#	Qty	Description	Units	Price	Ext Price
10	1	6" 120F FXF SWING CHECK	EA	450.00	450.00
20		14" LAY LENGTH			
30		STOCK LA PALAMA			
				<b>Sub Total</b>	<b>450.00</b>
				<b>Tax</b>	<b>32.63</b>
				<b>Total</b>	<b>482.63</b>



Data Printed: 1/30/2018 TejonS6 M:\tejon\_gis\dept\urisdiction\WD\_Lebec\_CWD\_TestWell\_Imports.mxd

Location Map



**DRAFT**  
**Internal**  
**Use Only**

Source: Provost and Pritchard  
 Tejon Ranch Company

**Lebec County Water District**

**Proposed Test Well Areas of Interest**

- Development Area, Associated with Mountain Village
- Lebec County Water District
- Wetland (ACOE, CDFG, RWQCB)
- Non-Wetland (ACOE, CDFG, RWQCB)
- Non-Wetland (CDFG and RWQCB)
- Non-Wetland (CDFG Only)
- LCWD Existing Well
- LCWD Existing Pipeline
- Test Well Area of Interest

## LCWD SYSTEM PROJECTS

### TO-DO LIST

System Name: Lebec County Water District  
 Source of Information: Field Inspection, File Review  
 Collected by: SWRCB Jesse Dhaliwal & Osiel Jaime

System No.: 1510051

Date: February 27, 2018

DESCRIPTION OF ITEMS NEEDED TO BE ADDRESSED	PRIORITY	PLANNED DATE FOR CORRECTION
<p><b>Fluoride and Uranium:</b> The Water System shall continue to conduct quarterly fluoride and uranium monitoring of Well 03, track the RAA value, and provide public notification when the RAA values exceed the respective MCLs, and submit quarterly progress reports.</p>		
<p><b>Lead and Copper:</b> Lead and copper tap monitoring will be due during the upcoming summer (June through September 2018).</p>		
<p><b>Rusting Tanks for Booster Stations:</b> The pump stations consist of a tank with a submersible pump in them. The tanks for the Landfill, Phillips, and Ridge Route Boosters are rusting. It is recommended that these pump station be replaced with inline booster pumps, instead of the tank with submersible pump design. This would eliminate the need of maintaining tanks that provide little storage capacity.</p>	C	
<p><b>Rusting Valves Inside Tanks:</b> The control valves that are located next to the float valves in the interior of the tanks are rusting. It is recommended that the control valves be relocated outside the tank at the inlet of the pipes. It is also recommended for the District to consider telemetry, so the wells and booster stations would activate based on tank level instead of pressure. This would eliminate the need for the control valve and float valve combinations.</p>	C	
<p><b>Tank Interior Coating:</b> The interior coating of the following tanks is peeling off, and it is highly recommended that they be recoated to avoid rusting;</p> <ul style="list-style-type: none"> <li>a. State Tanks 1, 2 &amp; 3</li> <li>b. Lower Ridge Tank</li> </ul>	C	
<p><b>Tank Outside Paint:</b> The outside paint of the following tanks is peeling off, and it is highly recommended that these tanks be repainted;</p> <ul style="list-style-type: none"> <li>a. Upper Ridge Tanks 1 &amp; 2</li> <li>b. State Tanks 2 &amp; 3</li> </ul>	C	
<p><b>Upper Ridge Tank Overflow Pipe:</b> The overflow pipe outlet for the Upper Ridge Tanks has not been located. If it cannot be located, it is recommended that the overflow pipe be cut above grade, and the outlet that leads to the tanks be screened.</p>	C	

## Recommended System Repairs or Upgrades

Collected by: Provost & Pritchard

Date: October 2008

<p><b>New Well:</b></p> <p>Project 1 consists of the construction of a new well to provide additional water supply capacity to the District. As noted in the previous section, an additional capacity of 150 to 250 gpm is required to meet the MOD depending upon how much future capacity is desired by the District. A new well is also advisable because current wells produce water that is in marginal compliance with MCLs for uranium and fluoride. If an existing well exceeds a primary MCL, it must be shut down. Because the Chimney Canyon well may exceed water quality standards, it is recommended that this capacity be accounted for in selecting the capacity of the new well. Therefore, the District should target a new well capacity of about 350 gpm. Ideally, the new well should be constructed west of 1-5 for added system reliability. The new location should be determined based on a hydro-geological study of the area. The well could serve either the Chimney Canyon or State pressure zones, but if the well serves the State pressure zone, it would be recommended to also include a booster pump to provide additional capacity to the Chimney Canyon zone.</p> <p>Cost: \$400,000 (Does not including transmission pipeline since the cost will depend on the location of the new well)</p>	VERY HIGH PRIORITY
<p><b>Booster Pump from State to Chimney Canyon Zone:</b></p> <p>This project would provide additional MOD capacity to the Chimney Canyon zone by transferring water from the State Pressure Zone. Currently, the Chimney Canyon Pressure Zone water source capacity is limited to the Chimney Canyon Well (120 gpm) and the Landfill Booster (50 gpm), which is insufficient for MOD for the zone. The best location for a new booster pump is at the interconnection of the Chimney Canyon and State Systems at the intersection of Chimney Canyon Road and Lebec Road.</p> <p>Cost: \$80,000</p>	VERY HIGH PRIORITY
<p><b>State and Lebec Zone Interconnection:</b></p> <p>The purpose of this project is to connect the State and Lebec Zones west of 1-5. Currently, a single pipeline crosses 1-5 and serves the Lebec pressure zone. If this pipeline were to break, the only water available to this area is from water stored in the Lebec Tanks. This problem is worsened by the fact that there is limited emergency storage at the Lebec Tanks and because the pipeline crosses 1-5. The interconnection would consist of approximately 1,600 linear feet (LF) of 6-inch water main and a pressure reducer valve assembly.</p> <p>Cost: \$65,000</p>	HIGH PRIORITY

<p><b>Replace Lebec Zone 8" Water Main</b></p> <p>The District has repaired the existing 8-inch diameter water main in the Lebec pressure zone many times in the past. The leaks have mostly occurred at the pipe's solvent cement welded joints. This joint method is not commonly used in municipal water systems due to past failures. Modern practice is to use push on flexible joints. Approximately 3,800 LF of water main and appurtenances requires replacement.</p> <p>Cost: \$230,000</p>	<p>HIGH PRIORITY</p>
<p><b>Separate Starter for Booster at State Well</b></p> <p>The State Well pump and State Well Tank booster use the same electrical system and motor starter. If the State Well pump is out of service and the District needs to transfer water from the Lebec Zone to the State Zone, an electrician has to reconfigure the wiring to operate the booster pump. This project would modify the existing electrical system to provide a separate starter for the booster pump.</p> <p>Cost: \$25,000</p>	<p>HIGH PRIORITY</p>
<p><b>State Zone - New Tank/Booster</b></p> <p>This project would provide additional storage capacity for the State Pressure Zone. An ideal tank site would be located near the Chimney Canyon well site at the same elevation as the State Tanks and would feed the zone from the opposite end thereby alleviating fluctuating pressures at high demands. Other sites near elevation 4000 feet should be further studied to determine the most effective site. The 250,000-gallon storage tank would be connected to the distribution system by 6,000 LF of 8-inch diameter water main that would be located in Frazier Mountain Park Road. In addition, a booster pump would be installed to deliver water to the Chimney Canyon area. Also, this tank could be utilized for blending Chimney Canyon Well water with other sources, thereby reducing the uranium concentration in the water.</p> <p>Cost: \$750,000</p>	<p>HIGH PRIORITY</p>
<p><b>Chimney Canyon Zone - New Tank</b></p> <p>Project 8 would demolish the old, existing 40,000-gallon Chimney Canyon tank and construct a larger 250,000-gallon tank. This zone has the highest water demands in the District and is the uppermost of the three major pressure zones and can feed the lower elevation zones. Therefore, storage is critical in this zone because of these factors.</p> <p>Cost: \$500,000</p>	<p>HIGH PRIORITY</p>



<p><b>Portable Emergency Generator</b></p> <p>The District currently does not have a portable emergency generator on hand to allow pumping during electrical outages. This problem is made worse because the District is about an hour away from the nearest rental business. Additionally, the well sites are not equipped with generator receptacles to quickly connect the generator to the electrical system. This project would consist of retrofitting important well sites or booster pump stations with generator receptacles and the purchase a portable generator mounted on a trailer. A minimum of two well sites should be provided with receptacles.</p> <p>Cost: \$40,000</p>	<p>HIGH PRIORITY</p>
<p><b>Lebec Zone - New Tank</b></p> <p>This project would provide additional storage capacity at the Lebec tank site especially for emergency storage. It is assumed that an additional 100,000-gallon tank would be constructed at the existing Lebec Tank site. This project may not be needed or may be delayed if sufficient storage for the Lebec zone is incorporated into the State Tank pressure zone. Because the Lebec zone is downhill, water can be easily transferred in an emergency. If this project is delayed, Project 3 - State and Lebec Zone Interconnection is necessary for reliability.</p> <p>Cost: \$260,000</p>	<p>MEDIUM PRIORITY</p>
<p><b>Upgrade Water Mains in Commercial Areas</b></p> <p>Water main capacity to the commercial areas of the District, near Lebec Road and Wainright Court, is limited by a single 6-inch diameter pipe. Kern County Development Standards require that pipe sizes be 8-inch diameter or greater for stubs longer than 800 feet. The existing 6" main can be paralleled along Lebec road by 3,500 8-inch pipe starting at the Landfill Road to the commercial area along Frazier Mountain Park Road. This project includes an analysis of the existing pipe network and construction of new mains as required to deliver adequate fire flow capacity.</p> <p>Cost: \$150,000 - 300,000 (TBD)</p>	<p>MEDIUM PRIORITY</p>
<p><b>Alarm System</b></p> <p>Currently, well pumps are turned on automatically by a timer system or by manual operation. The timer can be adjusted as needed to account for seasonal variations in demand. If a high demand occurs, the tank levels could drop to a critical level. The installation of an alarm system would notify operators by telephone of this problem or other problems such as the loss of a well. This project would require installation of monitoring and communications equipment at well sites, tank sites, and important booster pump stations.</p> <p>Cost: \$150,000</p>	<p>LOW PRIORITY</p>
<p><b>SCADA System</b></p> <p>An upgraded alternative to the Project 13a would consist of a Supervisory Control and Data Acquisition (SCADA) system that would allow operators to monitor on a computer selected parameter including tank levels, pumping flow rates, pressures, well pump status, etc. This will reduce the amount of time operators have to check on the status of the distribution system and alert the operator to a potential emergency. The cost of the SCADA system increases with the number of individual monitoring locations.</p> <p>Cost: \$300,000</p>	<p>LOW PRIORITY</p>

<p><b>Upsize Water Main for Phillips Pressure Zone</b></p> <p>The existing 3-inch diameter pipeline that serves the Phillips Pressure Zone is inadequate for fire flows and possibly high water demands. In addition, this pipe size is currently not allowed for use as public water main by the California Waterworks Standards. Approximately 3,200 LF of this pipeline should be replaced by a 6-inch diameter water main.</p> <p>Cost: \$110,000</p>	<p>LOW PRIORITY</p>
<p><b>Replace 8" Main Line approximately 670' in front of Jehovah Witness Church</b></p> <p>Santanas Pumping was awarded the bid for this project</p> <p>Cost: \$34,000 (\$39.00 any additional lineal feet)</p>	<p>HIGH PRIORITY</p>
<p><b>Replace 6" Pipe under Creek</b></p> <p>The 6" main that runs under Cuddy Creek located West of Cuddy Creek Well is exposed and could possibly be damaged in the event of flooding through the creek.</p> <p>Recommended by LCWD Board of Directors</p>	
<p><b>Replace All Meters and Gate Valves</b></p> <p>Self-Help Enterprises will research the possibility of receiving a Grant to replace all meters and gate valves within the LCWD system.</p> <p>Armando Murietta-Self-Help</p>	
<p><b>Install Plugs/Booster Pump</b></p>	



## SMALL SYSTEMS' INVOLVEMENT IN WARN RESPONSES

### Responding to Requests for Assistance

- City of Alamosa, Colorado, Water Contamination Incident (2008) – Colorado WARN response consisted of 23 utilities and the NRWA providing incident management and sampling expertise, as well as resources for flushing and disinfecting the water system.
- Hurricanes Umberto and Ike (2007-2008) – Texas WARN response included small systems locating generators and coordinating support to utilities who lost power.
- Southern California Fires (2007) – California WARN response included small systems providing resources such as operators, mechanics, electricians, water quality technicians, water buffaloes for firefighting, and bottled water for affected citizens.
- Hurricanes Katrina and Rita (2005) – Florida WARN response included small systems who cleaned electrical components and lift stations, fixed electrical motors and pumps, and repaired water main leaks.

### Requesting Assistance

- City of Alamosa, Colorado, Water Contamination Incident (2008) – City of Alamosa's water system responded to a *Salmonella* outbreak and received aid from small systems through Colorado WARN.
- Hurricane Katrina (2005) – Hundreds of small systems requested assistance through Florida WARN and received support from 14 different member utilities.

## COMMON MISCONCEPTIONS ABOUT WARN

FALSE	TRUE
WARN is geared toward larger systems.	➤ Small systems and large systems have equal rights in every existing WARN.
Small systems do not have enough resources to respond to requests for assistance.	➤ Resources and personnel from small systems have been used in past WARN responses and can be pooled to meet large requests.
WARN membership is too expensive for small systems to participate.	➤ Existing WARNs do not require a membership or retainer fee. ➤ All member utilities volunteer time to develop and maintain their WARN.
Putting the WARN agreement through legal review is cost-prohibitive.	➤ In existing WARNs, legal experts from small and large systems have already reviewed the agreement and additional review may not be necessary. ➤ Some states' Attorney Generals have reviewed the WARN agreement and many small systems do not feel the need to complete an additional legal review.
WARN membership obligates small systems to send resources.	➤ No member is obligated to send resources if they decide not to for any reason.
WARN membership precludes small systems from participating in other mutual aid and assistance agreements or utilizing resources from contractors or associations.	➤ WARN recognizes the need for member utilities to also access local agreements and statewide programs, and does not attempt to replace them.

## FOR ADDITIONAL INFORMATION

Contact John Whitley of EPA ([whitley.john@epa.gov](mailto:whitley.john@epa.gov)) or visit:  
[http://cfpub.epa.gov/safewater/watersecurity/home.cfm?program\\_id=8#maa](http://cfpub.epa.gov/safewater/watersecurity/home.cfm?program_id=8#maa).



1 **Articles of Agreement**  
2 **California Water/Wastewater Agency Response Network**  
3 **WARN 2007 Omnibus Mutual Assistance Agreement**  
4

5 This AGREEMENT is made and entered into by those water and wastewater utilities which have  
6 adopted and signed this agreement to provide mutual assistance in times of emergency in  
7 accordance with the California Emergency Services Act and the California Disaster and Civil  
8 Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies  
9 and personnel made available on an emergency basis.

10  
11 All of said water and wastewater utilities being herein referred to collectively as "the parties."  
12

13 In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree  
14 to provide mutual assistance to one another in times of emergency as follows:  
15

16  
17 **ARTICLE I.**  
18 **PURPOSE**  
19

20 Recognizing that emergencies may require assistance in the form of personnel, equipment, and  
21 supplies from outside the area of impact, the signatory utilities hereby establish an Intrastate  
22 Program for Mutual Aid and Assistance. Through the Mutual Aid and Assistance Program,  
23 Members coordinate response activities and share resources during emergencies. This  
24 Agreement sets forth the procedures and standards for the administration of the Intrastate  
25 Mutual Aid and Assistance Program and is available to all water and wastewater utilities, public  
26 and private, in the State of California.  
27

28  
29 **ARTICLE II.**  
30 **DEFINITIONS**  
31

- 32 A. **Authorized Official** – An employee or officer of a Member who is authorized to: (1) request  
33 assistance; (2) offer assistance; (3) refuse to offer assistance or (4) withdraw assistance  
34 under this.  
35
- 36 B. **Emergency** – A natural or human caused event or circumstance causing, or imminently  
37 threatening to cause impact to the operations of a member utility's system, loss of life, injury  
38 to person or property, human suffering or financial loss, and includes, but is not limited to,  
39 fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic  
40 activity, spills or releases of oil or hazardous material, contamination, utility or transportation  
41 emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or  
42 other conditions which is, or is likely to be beyond the control of the services, personnel,  
43 equipment, and facilities of a Member and requires mutual assistance.  
44
- 45 C. **Member** – Any public or private water or wastewater utility that manifests intent to  
46 participate in the Mutual Aid and Assistance Program by executing this, the California  
47 Water/Wastewater Agency Response Network (CalWARN) Agreement.  
48
- 49 D. **Associate Member** – Any non utility participant, approved by the State Steering Committee,  
50 that provides a support role for the WARN program, for example State Department of Public

- 1 Health, or associations, who are members of the Regional or State Steering Committees  
2 and do not officially sign the WARN agreement.  
3
- 4 E. **Confidential Information** - Any document shared with any signatory to this Agreement that  
5 is marked confidential, including but not limited to any map, report, notes, papers, opinion,  
6 or e-mail which relates to the system vulnerabilities of a Member or Associate Member.  
7
- 8 F. **Non-Responding Member** - A Member that does not provide assistance during a Period of  
9 Assistance under the Mutual Aid and Assistance Program.  
10
- 11 G. **Requesting Member** – A Member who requests assistance under the Mutual Aid and  
12 Assistance Program.  
13
- 14 H. **Responding Member** – A Member that responds to a request for assistance under the  
15 Mutual Aid and Assistance Program.  
16
- 17 I. **Period of Assistance** – A specified period of time when a Responding Member assists a  
18 Requesting Member. The period commences when personnel, equipment, or supplies  
19 depart from Responding Member’s facility and ends when the resources return to their  
20 facility (portal to portal). All protections identified in the Agreement apply during this period.  
21 The specified Period of Assistance may occur during response to or recovery from an  
22 Emergency.  
23
- 24 J. **National Incident Management System (NIMS)** - A national, standardized approach to  
25 incident management and response that sets uniform processes and procedures for  
26 emergency response operations.  
27
- 28 K. **Standardized Emergency Management System (SEMS)** - A standardized approach to  
29 field command and jurisdictional management and response set forth by State of California  
30 Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.  
31

32  
33 **ARTICLE III.**  
34 **ADMINISTRATION**  
35

36 The administration of the Water/Wastewater Agency Response Network (WARN) will be  
37 through WARN Regional Steering Committees (RSC) and the WARN State Steering Committee  
38 (SSC).  
39

40 The WARN RSCs will be established by representatives from the Members in that region. A  
41 chair and co-chair will be elected and act as administrators for that region. The chair will  
42 represent the region on the WARN SSC. Each WARN RSC will sponsor an annual meeting for  
43 Members, maintain a data base of all water and wastewater utilities who have signed this  
44 Agreement, and meet as a committee to address concerns and procedures for requesting  
45 mutual assistance in that region. The regions will be comprised of one or more of the six Office  
46 of Emergency Services (OES) mutual aid regions.  
47

48 The WARN SSC will include the chairs of the regional steering committees, and a  
49 representative from the California Department of Public Health (CDPH), California Utilities  
50 Emergency Association (CUEA), Department of Water Resources (DWR), the American Water  
51 Works Association (AWWA) Emergency Planning Committee, California Rural Water

1 Association (CRWA) and California Sanitation Risk Management Authority (CSRMA). The SSC  
2 will identify a Chair for the purpose of leading the SSC and act as a point of contact for the  
3 WARN SSC. At a minimum, the WARN SSC will meet annually and issue a list of participating  
4 utilities. The database will be maintained on the WARN website, managed by a volunteer  
5 Member, as appointed by the SSC.  
6  
7

8 **ARTICLE IV.**  
9 **PROCEDURES**

- 10  
11 A. In coordination with the Regional Steering Committees, emergency management and public  
12 health system of the state, the State Steering Committee shall develop operational and  
13 planning procedures for the Mutual Aid and Assistance Program. These procedures shall  
14 be consistent with the Standardized Emergency Management System (SEMS) and the  
15 National Incident Management System (NIMS), reviewed at least annually and updated as  
16 needed by the State Steering Committee.  
17  
18 B. Requests for emergency assistance under this Agreement shall be directed to the  
19 appropriate Authorized Official(s) from the list of Members.  
20  
21 C. Consistent with SEMS, when more than one County is impacted by a disaster, requests for  
22 mutual assistance under this Agreement may be channeled through the CUEA Utility  
23 Operation Center to ensure maximum effectiveness in allocating resources to the highest  
24 priority needs.  
25

26  
27 **ARTICLE V.**  
28 **REQUESTS FOR ASSISTANCE**

29  
30 In general, assistance will be in the form of resources, such as equipment, supplies, and  
31 personnel. Assistance shall be given only when Responding Member determines that its own  
32 needs can be met while rendering assistance. The execution of this Agreement shall not create  
33 any duty to respond on the part of any party hereto. A potential Responding Member shall not  
34 be held liable for failing to provide assistance. A potential Responding Member has the  
35 absolute discretion to decline to provide any requested assistance.  
36

- 37 A. **Member Responsibility** - Members shall identify an Authorized Official and alternates;  
38 provide contact information including 24-hour access; and maintain resource information  
39 made available by the utility for mutual aid and assistance response, as allowed by utility  
40 policy. Such information shall be updated annually or as changes occur (whichever is  
41 sooner), provided to the State Steering Committee, and uploaded into the statewide  
42 database.  
43  
44 B. **Member Request** - In the event of an Emergency, a Member's Authorized Official may  
45 request mutual aid and assistance from a participating Member. Requests for assistance  
46 can be made orally or in writing. When made orally, the request for personnel, equipment,  
47 and supplies shall also be prepared in writing and submitted to the participating Member as  
48 soon as practicable. Requests for assistance shall be directed to the Authorized Official of  
49 the participating Member. Specific protocols for requesting aid shall be provided in the  
50 procedures developed under Article IV.  
51

- 1 C. **Response to a Request for Assistance** – Members are not obligated to respond to a  
2 request. After a Member receives a request for assistance, the Authorized Official evaluates  
3 whether or not to respond, whether resources are available to respond, or if other  
4 circumstances would hinder response. Following the evaluation, the Authorized  
5 Representative shall inform, as soon as possible, the Requesting Member whether it will  
6 respond. If the Member is willing and able to provide assistance, the Member shall inform  
7 the Requesting Member about the type of available resources and the approximate arrival  
8 time of such assistance.  
9
- 10 D. **Discretion of Responding Member's Authorized Official** – Execution of this Agreement  
11 does not create any duty to respond to a request for assistance. When a Member receives  
12 a request for assistance, the Authorized Official shall have sole and absolute discretion as to  
13 whether or not to respond, or the availability of resources to be used in such response. An  
14 Authorized Member's decisions on the availability of resources shall be final.  
15

16  
17 **ARTICLE VI.**  
18 **RESPONSE COORDINATION**  
19

20 When providing assistance under this Agreement, the Requesting Member and Responding  
21 Member shall be organized and shall function under the Standard Emergency Management  
22 System and National Incident Management System protocols and procedures.  
23

- 24 A. **Personnel** – Responding Member retains right to identify the employees who are willing  
25 to participate and the resources that are available.  
26
- 27 B. **Control** – While employees so provided may be under the supervision of the  
28 Responding Member, the Responding Member's employees come under the direction  
29 and control of the Requesting Member, consistent with the NIMS Incident Command  
30 System to address the needs identified by the Requesting Member. The Requesting  
31 Member's Authorized Official shall coordinate response activities with the designated  
32 supervisor(s) of the Responding Member(s). Whenever practical, Responding  
33 Member personnel must be self sufficient for up to 72 hours. The Responding Member's  
34 designated supervisor(s) must keep accurate records of work performed by personnel  
35 during the specified Period of Assistance.  
36
- 37 C. **Food and Shelter** – When possible, the Requesting Member shall supply reasonable food  
38 and shelter for Responding Member personnel. If the Requesting Member is unable to  
39 provide food and shelter for Responding Member personnel, the Responding Member's  
40 designated supervisor is authorized to secure the resources necessary to meet the needs of  
41 its personnel. Except as provided below, the cost for such resources must not exceed the  
42 State per diem rates for that area. To the extent Food and Shelter costs exceed the State  
43 per diem rates for the area, the Responding Member must demonstrate that the additional  
44 costs were reasonable and necessary under the circumstances. Unless otherwise agreed  
45 to in writing, the Requesting Member remains responsible for reimbursing the Responding  
46 Member for all reasonable and necessary costs associated with providing food and shelter,  
47 if such resources are not provided.  
48
- 49 D. **Communication** – The Requesting Member shall provide Responding Member personnel  
50 with radio equipment as available, or radio frequency information to program existing radio,  
51 in order to facilitate communications with local responders and utility personnel.

- 1  
2 E. **Status** - Unless otherwise provided by law, the Responding Member's officers and  
3 employees retain the same privileges, immunities, rights, duties and benefits as provided in  
4 their respective jurisdictions.  
5  
6 F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel  
7 who hold licenses, certificates, or permits evidencing professional, mechanical, or other  
8 skills shall be allowed to carry out activities and tasks relevant and related to their respective  
9 credentials during the specified Period of Assistance.  
10  
11 G. **Right to Withdraw Resources** - The Responding Member's Authorized Official retains the  
12 right to withdraw some or all of its resources at any time for any reason in the Responding  
13 Member's sole and absolute discretion. Notice of intention to withdraw must be  
14 communicated to the Requesting Member's Authorized Official as soon as soon as is  
15 practicable under the circumstances.  
16  
17

18 **ARTICLE VII.**  
19 **COST REIMBURSEMENT**  
20

21 Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member  
22 shall reimburse the Responding Member for each of the following categories of costs incurred  
23 while providing aid and assistance during the specified Period of Assistance.  
24

- 25 A. **Personnel** – Responding Member will make such employees as are willing to  
26 participate available to Requesting Member at Requesting Member's expense equal to  
27 Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly  
28 wage plus fringe benefits and overhead, and consistent with Responding Member's  
29 collective bargaining agreements or other conditions of employment. All costs incurred  
30 for work performed during the specified Period of Assistance will be included. The  
31 Requesting Member shall be responsible for all direct and indirect labor costs.  
32  
33 B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps  
34 and generators, shall be at Responding Member's current equipment rate and subject to the  
35 following conditions: The Requesting Member shall reimburse the Responding Member for  
36 the use of equipment during the specified Period of Assistance, including, but not limited to,  
37 reasonable rental rates, all fuel, lubrication, maintenance, transportation, and  
38 loading/unloading of loaned equipment. All equipment shall be returned to the Responding  
39 Member as soon as is practicable and reasonable under the circumstances.  
40 (a) At the option of Responding Member, equipment may be provided with an  
41 operator.  
42 (b) Equipment shall be returned to Responding Member within 24 hours after receipt  
43 of an oral or written request for return.  
44 (c) Requesting Member shall, at its own expense, supply all fuel, lubrication and  
45 maintenance for furnished equipment.  
46 (d) Responding Member's cost related to the transportation, handling and  
47 loading/unloading of equipment shall be chargeable to Requesting Member.  
48 (e) In the event equipment is damaged while being dispatched to Requesting Member,  
49 or while in the custody and use of Requesting Member, Requesting Member shall  
50 reimburse Responding Member for the reasonable cost of repairing said damaged  
51 equipment. If the equipment cannot be repaired, then Requesting Member shall

1 reimburse Responding Member for the cost of replacing such equipment with  
2 equipment that is of at least equal capability as determined by the Responding  
3 Member. If Responding Member must lease a piece of equipment while Requesting  
4 Member equipment is being repaired or replaced, Requesting Member shall  
5 reimburse Responding Member for such lease costs.  
6

- 7 C. **Materials and Supplies** – Requesting Member shall reimburse Responding Member in  
8 kind or at actual replacement cost, plus handling charges, for use of expendable or non-  
9 returnable supplies. Other supplies and reusable items that are returned to Responding  
10 Member in a clean, damage-free condition shall not be charged to the Requesting  
11 Member and no rental fee will be charged; otherwise, they shall be treated as  
12 expendable supplies. Supplies that are returned to the Responding Member with  
13 damage must be treated as expendable supplies for purposes of cost reimbursement.  
14
- 15 D. **Payment Period** – The Responding Member shall provide an itemized bill to the Requesting  
16 Member for all expenses incurred by the Responding Member while providing assistance  
17 under this Agreement. The Requesting Member shall send the itemized bill not later than  
18 (90) ninety days following the end of the Period of Assistance. The Responding Member  
19 may request additional periods of time within which to submit the itemized bill, and  
20 Requesting Member shall not unreasonably withhold consent to such request. The  
21 Requesting Member agrees to reimburse the Responding Member within 60 days from  
22 receipt of an invoice for assistance provided under this Agreement. The Requesting  
23 Member may request additional periods of time within which to pay the itemized bill, and  
24 Responding Member shall not unreasonably withhold consent to such request, provided,  
25 however, that all payment shall occur not later than one-year after the date a final itemized  
26 bill is submitted to the Requesting Member.  
27
- 28 E. **Records** - Each Responding Member and its duly authorized representatives shall have  
29 access to a Requesting Member's books, documents, notes, reports, papers and records  
30 which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of  
31 a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member  
32 and its duly authorized representatives shall have access to a Responding Member's books,  
33 documents, notes, reports, papers and records which are directly pertinent to this  
34 Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial,  
35 maintenance or regulatory audit. Such records shall be maintained for at least three (3)  
36 years or longer where required by law and as needed for federal reimbursement practices.  
37

38  
39 **ARTICLE VIII.**  
40 **ARBITRATION**  
41

42 If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited  
43 to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the  
44 dispute by negotiation, followed by mediation and finally shall be settled by arbitration in  
45 accordance with the Rules of the American Arbitration Association. Judgment on the award  
46 rendered by the arbitrator(s) may be entered in any court having jurisdiction.  
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**ARTICLE XIII.  
INSURANCE**

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Members shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the Mutual Aid and Assistance Program.

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**ARTICLE XIV.  
CONFIDENTIAL INFORMATION**

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To the extent allowed by law, any Member or Associate Member shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member pursuant to this Agreement. If any Member, Associate Member, or third party requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information provided to it under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

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**ARTICLE XV.  
EFFECTIVE DATE**

This Agreement shall take effect for a new party immediately upon its execution by said party.

**ARTICLE XVI.  
WITHDRAWAL**

Any party may terminate its participation in this Agreement by written notice to the Chair of the appropriate RSC and to the SSC Chair. Withdrawal takes effect 60 days after the appropriate officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

**ARTICLE XVII.  
MODIFICATION**

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Members within each region and unanimous agreement among the regions. The State Steering Committee will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days written notice to the parties.



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3 **ARTICLE XVIII.**  
4 **SEVERABILITY**

5 If any term or provision of this Agreement is declared by a court of competent jurisdiction to be  
6 illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be  
7 affected, and the rights and obligations of the parties shall be construed and enforced as if the  
8 Agreement did not contain the particular term or provision held to be invalid.  
9

10  
11 **ARTICLE XIX.**  
12 **PRIOR AGREEMENTS**  
13

14 To the extent that prior agreements among signatories to this Agreement for mutual assistance  
15 are inconsistent with this Agreement, such agreements are hereby superseded. This  
16 Agreement supersedes the 1996 Omnibus Mutual Aid Agreement, the WARN 1997 Omnibus  
17 Mutual Aid Agreement, and the WARN 2001 Omnibus Mutual Aid and Assistance Agreement.  
18

19  
20 **ARTICLE XX.**  
21 **PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**  
22

23 This Agreement is for the sole benefit of the Members and no other person or entity has rights  
24 under this Agreement as a third party beneficiary. Assignment of benefits or delegation of  
25 duties created by this Agreement to third parties that are not Members is prohibited and without  
26 effect.  
27

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29 **ARTICLE XXI.**  
30 **TORT CLAIMS**  
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32 This Agreement in no way abrogates or waives any immunity or defense available under  
33 California law.  
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36 **ARTICLE XXII.**  
37 **INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS**  
38

39 To the extent practicable, Members retain the right to participate in mutual aid and assistance  
40 activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance  
41 Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar  
42 programs.  
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**California Water/Wastewater Agency Response Network (CalWARN)  
2007 Omnibus Mutual Assistance Agreement**

**WHEREAS**, the California Office of Emergency Services (OES), the Department of Water Resources (DWR), the Department of Public Health (DPH) and the California Utilities Emergency Association (CUEA) have expressed a mutual interest in the establishment of a plan to facilitate and encourage water agency mutual assistance agreements between water agencies; and

**WHEREAS**, the California Water Agency Response Network (CalWARN) was originally created to provide a forum for the development of mutual assistance agreements between water agencies in the OES Coastal Region of California; and later expanded to all water and wastewater agencies in the State of California, and

**WHEREAS**, the CALIFORNIA WATER/WASTEWATER AGENCY RESPONSE NETWORK (CalWARN) 2007 OMNIBUS MUTUAL ASSISTANCE AGREEMENT is a continuation of the WARN 1996 OMNIBUS MUTUAL AID and 2001 OMNIBUS MUTUAL AID AGREEMENT and sets forth the mutual covenants and agreements for water and wastewater agencies to provide mutual assistance to one another in times of emergency; and

**WHEREAS**, State OES regulates the SEMS program, and this agreement is consistent with SEMS, and that it is necessary to have a mutual assistance agreement in place to support requests to FEMA for costs of using assistance during an emergency, and

**WHEREAS**, the water or wastewater agency hereto has determined that it would be in its best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the agency whenever emergency personnel, equipment and facility assistance are provided from one agency to the other; and

**WHEREAS**, no water or wastewater agency should be in a position of unreasonably using its own resources, facilities, or services providing such mutual assistance; and

**WHEREAS**, it is the intent of WARN to revise this agreement as necessary and to annually publish a list of all water and wastewater agencies participating in this agreement, as posted on [www.calwarn.org](http://www.calwarn.org); and

**WHEREAS**, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Articles 14 and 17 (Section 8630 et seq.) of the Act.

**NOW, THEREFORE**, in consideration of the conditions and covenants contained therein, the

\_\_\_\_\_  
(Utility)  
agrees to become a party to the CalWARN 2007 Omnibus Mutual Assistance Agreement.

Date:

Name: (printed) \_\_\_\_\_ (signature) \_\_\_\_\_

Title: \_\_\_\_\_

*Please return an ORIGINAL signed copy of this page, plus the information requested on*

Emergency Contacts List to:

Ms. Kelly Hubbard  
CalWARN, Region 1, Southern Chair  
Municipal Water District of Orange County  
18700 Ward Street  
Fountain Valley CA 92728

Send a copy to the appropriate Region Chair:

**Region I, Southern Chair**

Municipal Water District of Orange Co  
Kelly Hubbard  
18700 Ward Street  
Fountain Valley, CA 92728  
(714) 593-5010  
khubbard@mwdoc.com

**Region II, Coastal Chair**

Alameda County Water District  
Steven Dennis  
43885 South Grimmer Boulevard  
Fremont, CA 94537  
(510) 668-6530  
Steve.Dennis@acwd.com

**Region III, Inland Chair**

Bella Vista Water District  
Don Groundwater  
11368 East Stillwater Way  
Redding, CA 96003-9510  
(530) 241-1085  
dgroundwater@bvwd.org

**State Steering Committee Chair**

Raymond Riordan  
City of San Ramon  
2662 Marsh Drive  
San Ramon, CA 94583  
(925) 830-9019  
[rayriordan@comcast.net](mailto:rayriordan@comcast.net)

**Region IV, Inland Chair**

Golden State Water  
John Spittler  
3035 Prospect Park Drive Suite 60  
Rancho Cordova, CA 95670  
(916) 853-3616  
jpspittler@gswater.com

**Region V, Inland South Chair**

Please send to the State Steering  
Committee Chair

**Region VI, Southern Chair**

Western Municipal Water District  
Tom McMillen  
14205 Meridian Parkway  
Riverside, CA 92518  
(951) 571-7252  
tmcmillen@wmwd.com

# CalWARN Agency Contact List

Last Updated - Region Chair:

<p><b>Date:</b> _____</p>		
<b>AGENCY INFORMATION (For each Division)</b>		
<p><b>Agency:</b> _____</p> <p><b>Administrative Offices:</b> _____</p> <p><b>Street Address:</b> _____</p> <p><b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____ <b>County:</b> _____</p> <p><b>Primary Fax:</b> _____ <b>Primary Phone:</b> _____</p> <p><b>Gas Served:</b> _____</p> <p><b>Population Served:</b> _____ <b>Water:</b> _____ <b>Wastewater:</b> _____</p>	<p><b>Manager Name:</b> _____ <b>Title:</b> _____</p> <p><b>Street Address:</b> _____</p> <p><b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____</p> <p><b>Office Phone:</b> _____ <b>Cell Phone:</b> _____ <b>Pager:</b> _____</p> <p><b>Fax:</b> _____ <b>Home Phone:</b> _____</p> <p><b>Email:</b> _____</p>	<p style="text-align: center;"><b>24 HR. CONTACT(S)</b></p> <p><b>Name:</b> _____ <b>Office Phone:</b> _____ <b>Cell Phone:</b> _____</p> <p><b>Name:</b> _____ <b>Office Phone:</b> _____ <b>Cell Phone:</b> _____</p> <p><b>Name:</b> _____ <b>Office Phone:</b> _____ <b>Cell Phone:</b> _____</p> <p><b>Name:</b> _____ <b>Office Phone:</b> _____ <b>Cell Phone:</b> _____</p>
<b>BUSINESS HOURS CONTACTS</b>		
<p><b>Water Operations Primary:</b> _____ <b>Office Phone:</b> _____ <b>Email:</b> _____</p> <p><b>Water Quality:</b> _____ <b>Office Phone:</b> _____ <b>Email:</b> _____</p> <p><b>Public Information Officer:</b> _____ <b>Office Phone:</b> _____ <b>Email:</b> _____</p> <p><b>Wastewater Operations Primary:</b> _____ <b>Office Phone:</b> _____ <b>Email:</b> _____</p>	<p><b>CalWARN Contacts</b></p> <p><b>Name:</b> _____ <b>Office Phone:</b> _____ <b>Cell Phone:</b> _____</p>	<p><b>Alternate Office Contact</b></p> <p><b>Name:</b> _____ <b>Title:</b> _____</p> <p><b>Office:</b> _____ <b>Cell:</b> _____</p> <p><b>Pager:</b> _____ <b>Home:</b> _____</p> <p><b>Email:</b> _____</p>
<b>Additional Contact Information</b>		
<p><b>Satellite Phone (1):</b> _____</p>	<p><b>Satellite Phone (2):</b> _____</p>	<p><b>Satellite Phone (3):</b> _____</p>

Hi Jessica, sorry it took me so long to get back to you. If it's not too late, we would like to try to have this added to your board's agenda.

The Tejon Ranch Conservancy stewards conservation easements on 240,000 acres owned by the Tejon Ranch Company. We are a separate and independent 501(c)3 organization currently with fewer than a dozen employees. Our work includes, among other things, collecting scientific data in a multitude of areas with the help of academic researchers from around the country. We also do stewardship and restoration work in critical areas like streams and springs and lastly, we share the Ranch with the public, holding guided tours, hikes and more.

The tools we use for these and other endeavors are kept in a locked storage container on a property we currently lease. We have been advised by the owner that our storage container does not conform to the County's use permit and it will have to be moved or dispensed with.

We noticed your yard across from the Lebec Post office, which currently has a storage container and would like to ask your board if they would allow us to site our container there in exchange for a modest monthly rent. Lebec is an ideal site for us because we must serve both the Antelope Valley side of the Ranch as well as the San Joaquin side.

The storage container itself is 8' x 20' and we often access it between 7 a.m. and 7 p.m. but occasionally earlier and later. If you have any specific questions that need to be addressed, please contact me.

Thank you for your kind consideration in this matter!

Tim Bulone  
Operations Manager  
Tejon Ranch Conservancy