

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY AUGUST 8, 2023 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MOMENT OF SILENCE/FLAG SALUTE

Meeting begins- 6:00pm
ALL BOARD MEMBERS PRESENT

2. AGENDA:

- a. ADJUST AND APPROVE AUGUST 8, 2023 AGENDA- DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve the August 8, 2023 Agenda.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

3. MINUTES:

- a. REVIEW THE MINUTES FROM JULY 25, 2023 REGULAR MEETING
- b. MOTION TO APPROVE MINUTES FOR JULY 25, 2023 REGULAR MEETING

V.P. WENDEROTH made a **MOTION** to approve the minutes for July 25, 2023 Board Meeting.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

4. FINANCIAL REPORT:

- a. FINANCIAL REPORT FOR JULY 2023
- b. APPROVE PAYMENT OF BILLS FOR JULY 2023

SEC/TREASURER BENJAMIN made a **MOTION** to approve the financial reports for July 2023.

SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion Passes

5. WATER OPERATORS REPORT:

WATER OPERATORS REPORT FOR JULY 2023

6. UNFINISHED BUSINESS:

- a. DWSRF GRANT/FMHS UPDATE – DISCUSSION AND APPROPRIATE ACTION
 - i. FMHS/LCWD FUNDING AGREEMENT
- b. KRISTA WATER INTERCONNECTION – DISCUSSION AND APPROPRIATE ACTION
 - i. RESOLUTION No: 0808-23
- c. VFD UPDATE FOR LEBEC WELL- DISCUSSION AND APPROPRIATE ACTION
- d. XIO NEW CONTRACT UPDATE- DISCUSSION AND APPROPRIATE ACTION
- e. NEW LIABILITY POLICY UPDATE- DISCUSSION AND APPROPRIATE ACTION
- f. 2023-2024 BUDGET- DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve the FMHS/LCWD System Improvement Funding Agreement.

SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion Passes

V.P. WENDEROTH made a **MOTION** to table item 6.d (XIO)

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

SEC/TREASURER BENJAMIN made a **MOTION** to table item 6.f (2023-2024 Budget).

SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion Passes

8. CLOSED SESSION Gov't Code §54957

- a. CALL TO ORDER
 - i. EMPLOYEE REVIEW Gov't code §54957.7(b)– DISCUSSION AND APPROPRIATE ACTION
- b. CONVENE TO OPEN SESSION

V.P. WENDEROTH made a **MOTION** to go into closed session.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. WENDEROTH made a **MOTION** to go into open session.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

7. NEW BUSINESS:

- a. HIGH TIDE QUOTE-DISCUSSION AND APPROPRIATE ACTION
- b. RENEWAL OF WILL SERVE ON 255-540-10- DISCUSSION AND APPROPRIATE ACTION
- c. EMPLOYEE HANDBOOK UPDATE-DISCUSSION AND APPROPRIATE ACTION

V.P. WENDEROTH made a **MOTION** to renew the Will Serve Letter for Emilie Wainright for APN 255-540-10.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. WENDEROTH made a **MOTION** to amend the Employee Handbook regarding full-time employment. Full-time employment will be any employee who works a minimum of 32 hours.

Motion SECONDED

Yea: 5(CG, RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

9. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

10. BOARD/STAFF PROPOSED AGENDA ITEM

11. ANNOUNCE DATE/TIME OF THE NEXT MEETING

September 19, 2023

12. ADJOURNMENT

SEC/TREASURER BENJAMIN made a **MOTION** to adjourn.

SECONDED

Yea: 5(CG, RP, RB, JW, NW)

Nay: 0

Abstain:

0

Board concurs and Motion passes

MEETING WAS ADJOURNED AT 7:19PM