



LCWD
Lebec County Water District

PACKET

MARCH 12, 2024

FOR PUBLIC VIEW ONLY

(Please do not remove from office)

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03/05/24

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1040 · Grant Checking Account, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	25.25
Cleared Balance	25.25
Register Balance as of 02/29/2024	25.25
Ending Balance	25.25

1:53 PM

03/05/24

LEBEC COUNTY WATER DISTRICT
Reconciliation Summary
1020 · Lebec Co Water Dist. - Checking, Period Ending 02/29/2024

	<u>Feb 29, 24</u>
Beginning Balance	95,983.15
Cleared Transactions	
Checks and Payments - 47 items	-52,313.32
Deposits and Credits - 39 items	37,421.96
Total Cleared Transactions	<u>-14,891.36</u>
Cleared Balance	<u><u>81,091.79</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-2,065.27
Total Uncleared Transactions	<u>-2,065.27</u>
Register Balance as of 02/29/2024	<u><u>79,026.52</u></u>
New Transactions	
Checks and Payments - 7 items	-10,932.38
Total New Transactions	<u>-10,932.38</u>
Ending Balance	<u><u>68,094.14</u></u>

3:15 PM

03/05/24

Accrual Basis

LEBEC COUNTY WATER DISTRICT
Profit & Loss YTD Comparison
February 2024

	Feb 24	Jul '23 - Feb 24
Ordinary Income/Expense		
Income		
4000 · Operating Revenue		
4010 · Commercial	11,819.64	102,899.16
4040 · Residential	19,633.16	184,829.34
4100 · Kern Co Tax Income	0.00	35,072.87
4120 · Surplus Water	1,678.00	16,542.45
4130 · Will Serve	87.15	747.00
4140 · Late Charges & Customer Charges	1,539.50	9,042.13
Total 4000 · Operating Revenue	34,757.45	349,132.95
Total Income	34,757.45	349,132.95
Expense		
6020 · Auto Expense		
6022 · Gas	283.32	4,470.72
6024 · Insurance	0.00	1,456.88
6028 · Repairs		
6028.1 · Chevy	183.27	1,079.09
6028.2 · DODGE	303.19	1,359.02
Total 6028 · Repairs	486.46	2,438.11
6030 · Service		
6030.1 · Dodge Service	25.53	245.72
6030.2 · Chevy Service	0.00	886.87
Total 6030 · Service	25.53	1,132.59
Total 6020 · Auto Expense	795.31	9,498.30
6040 · Bank Service Charge	114.00	1,293.40
6050 · Compensation of Board	400.00	4,500.00
6051 · GSA Compensation of Board	0.00	300.00
6060 · Contracted Maintenance Services	0.00	7,701.59
6065 · Depreciation	5,135.91	41,087.28
6070 · Dues & Subscriptions	75.00	1,773.79
6075 · Education	0.00	809.97
6081 · Emergency Communications	51.46	411.68
6090 · Equipment Rental	0.00	2,061.78
6095 · Fees and Permits	300.00	445.00

LEBEC COUNTY WATER DISTRICT
Profit & Loss YTD Comparison
February 2024

	Feb 24	Jul '23 - Feb 24
6110 · Insurance		
6112 · Insurance - AFLAC	131.04	61.32
6113 · Medical Insurance	1,999.45	14,753.53
6115 · Business Insurance	2,535.24	14,619.46
6120 · Workers Compensation Insurance	614.75	5,073.78
Total 6110 · Insurance	5,280.48	34,508.09
6130 · Maintenance		
6135 · Maintenance Services-System	3,560.46	14,790.36
6140 · Maintenance Supplies	239.23	13,634.84
Total 6130 · Maintenance	3,799.69	28,425.20
6145 · Meals & Entertainment	550.19	772.19
6155 · Office Expense		
6160 · Computer	0.00	110.00
6170 · Answering Service	130.69	614.54
6185 · Supplies	205.40	3,995.17
Total 6155 · Office Expense	336.09	4,719.71
6205 · Outside Services	0.00	3,146.64
6210 · Payroll Expenses	0.00	-252.00
6215 · Payroll - Gross Wages	19,974.41	146,619.89
6221 · IRA Contribution Expense	0.00	375.00
6235 · Payroll Service Fees	24.00	112.00
6245 · Postage	42.90	2,263.19
6250 · Professional Fees		
6255 · Accounting / Bookkeeping	500.00	4,100.00
6260 · Audit	0.00	18,000.00
6270 · Legal	708.50	3,919.89
Total 6250 · Professional Fees	1,208.50	26,019.89
6290 · Rent	0.00	8,000.00
6300 · Repairs & Maintenance	0.00	38.06
6310 · Software System	0.00	1,902.48
6315 · Taxes		
6320 · Payroll Taxes	1,825.78	14,444.08
6325 · Property Tax	0.00	116.29
Total 6315 · Taxes	1,825.78	14,560.37

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03/05/24

Accrual Basis

LEBEC COUNTY WATER DISTRICT
Profit & Loss YTD Comparison
February 2024

	<u>Feb 24</u>	<u>Jul '23 - Feb 24</u>
6340 · Telephone	717.43	6,267.08
6342 · Tools	0.00	360.90
6345 · Travel	217.80	1,101.20
6355 · Utilities - Office		
6360 · Electric	93.63	698.00
6365 · Gas	92.74	261.54
6370 · Trash	0.00	518.36
Total 6355 · Utilities - Office	186.37	1,477.90
6375 · Utilities - Pumps		
6380 · Electric	5,609.15	47,279.01
Total 6375 · Utilities - Pumps	5,609.15	47,279.01
6390 · Water Test	175.00	6,431.50
Total Expense	46,819.47	404,011.09
Net Ordinary Income	-12,062.02	-54,878.14
Other Income/Expense		
Other Income		
9000 · Interest Income	0.00	189.31
Total Other Income	0.00	189.31
Other Expense		
9016 · Grant Expense	0.00	4,101.25
Total Other Expense	0.00	4,101.25
Net Other Income	0.00	-3,911.94
Net Income	-12,062.02	-58,790.08

3:16 PM
03/05/24
Accrual Basis

LEBEC COUNTY WATER DISTRICT
Accounts Payable - Trans Detail
February 2024

Date	Num	Name	Memo	Amount
Feb 24				
02/12/2024	11580	Ability Answering Services	05-1-2119	-64.50
02/12/2024	11581	Angel, Deborah		-500.00
02/12/2024	11582	At&T Office		-414.08
02/12/2024	11583	Cash	heater	-54.74
02/12/2024	11584	Gas Company	Acct# 04601680103	-92.74
02/12/2024	11585	Guadarrama,Chris	Training	-550.19
02/12/2024	11586	Klein De Natale Goldner	Invoice 1221318	-708.50
02/12/2024	11587	SCE-OFFICE	2-32-101-1868	-93.63
02/12/2024	11588	Sierra Construction & Excavatio...	433 North Drive repairInvoi...	-3,560.46
02/12/2024	11589	State Compensation Insurance ...	Invoice# 1001886687	-614.75
02/12/2024	11590	Underground Service Alert	6095 dues for dig alert 6095	-300.00
02/20/2024	11595	Anthem Blue Cross	6113 medical insurance	-239.65
02/20/2024	11596	Benjamin, Ronald	Meeting-02-20-24	-100.00
02/20/2024	11597	Nic Wenderoth	02-20-24 meeting	-100.00
02/20/2024	11598	PGE4923	4494973492-3	-24.73
02/20/2024	11599	PGE5159	2119970515-9	-3,054.29
02/20/2024	11600	PGE5230	1994970523-0	-25.46
02/20/2024	11601	PGE8279	2453303827-9	-1,258.45
02/20/2024	11602	Puckett, Rick	02-20-24 meeting	-100.00
02/20/2024	11603	SCE-PUMP POWER	2-03-200-8187	-1,246.22
02/20/2024	11604	Starcycle USA INC.	Repair Generator/Welder	-303.19
02/20/2024	11605	Washburn, Joseph	meeting 02-20-24	-100.00
02/29/2024	11611	Ability Answering Services	05-1-2119	-66.19
02/29/2024	11612	AFLAC		-196.56
02/29/2024	11613	AT&T Mobility		-89.90
02/29/2024	11614	Ca Bank-Visa		-1,344.17
02/29/2024	11615	T Mobile	Acct # 988823936	-93.45
02/29/2024	11616	Zalco Laboratories	invoice-2401154	-175.00
Feb 24				-15,470.85

LEBEC COUNTY WATER DISTRICT

Profit & Loss Prev Year Comparison

February 2024

	Feb 24	Feb 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Operating Revenue				
4010 · Commercial	11,819.64	12,173.72	-354.08	-2.9%
4040 · Residential	19,633.16	19,856.72	-223.56	-1.1%
4100 · Kern Co Tax Income	0.00	707.11	-707.11	-100.0%
4120 · Surplus Water	1,678.00	3,371.39	-1,693.39	-50.2%
4130 · Will Serve	87.15	72.00	15.15	21.0%
4140 · Late Charges & Customer Charges	1,539.50	1,119.67	419.83	37.5%
Total 4000 · Operating Revenue	34,757.45	37,300.61	-2,543.16	-6.8%
Total Income	34,757.45	37,300.61	-2,543.16	-6.8%
Expense				
6020 · Auto Expense				
6022 · Gas	283.32	0.00	283.32	100.0%
6028 · Repairs				
6028.1 · Chevy	183.27	0.00	183.27	100.0%
6028.2 · DODGE	303.19	0.00	303.19	100.0%
Total 6028 · Repairs	486.46	0.00	486.46	100.0%
6030 · Service				
6030.1 · Dodge Service	25.53	0.00	25.53	100.0%
Total 6030 · Service	25.53	0.00	25.53	100.0%
Total 6020 · Auto Expense	795.31	0.00	795.31	100.0%
6040 · Bank Service Charge	114.00	144.10	-30.10	-20.9%
6050 · Compensation of Board	400.00	400.00	0.00	0.0%
6065 · Depreciation	5,135.91	9,036.00	-3,900.09	-43.2%
6070 · Dues & Subscriptions	75.00	315.00	-240.00	-76.2%
6081 · Emergency Communications	51.46	0.00	51.46	100.0%
6090 · Equipment Rental	0.00	365.57	-365.57	-100.0%
6095 · Fees and Permits	300.00	0.00	300.00	100.0%
6110 · Insurance				
6112 · Insurance - AFLAC	131.04	0.00	131.04	100.0%
6113 · Medical Insurance	1,999.45	566.38	1,433.07	253.0%
6115 · Business Insurance	2,535.24	1,102.08	1,433.16	130.0%
6120 · Workers Compensation Insurance	614.75	580.25	34.50	6.0%
Total 6110 · Insurance	5,280.48	2,248.71	3,031.77	134.8%
6130 · Maintenance				
6135 · Maintenance Services-System	3,560.46	750.00	2,810.46	374.7%
6140 · Maintenance Supplies	239.23	3,845.46	-3,606.23	-93.8%
Total 6130 · Maintenance	3,799.69	4,595.46	-795.77	-17.3%
6145 · Meals & Entertainment	550.19	0.00	550.19	100.0%
6155 · Office Expense				
6170 · Answering Service	130.69	64.50	66.19	102.6%
6185 · Supplies	205.40	268.13	-62.73	-23.4%
Total 6155 · Office Expense	336.09	332.63	3.46	1.0%
6205 · Outside Services	0.00	950.00	-950.00	-100.0%
6215 · Payroll - Gross Wages	19,974.41	16,620.43	3,353.98	20.2%
6235 · Payroll Service Fees	24.00	20.00	4.00	20.0%
6245 · Postage	42.90	0.00	42.90	100.0%

LEBEC COUNTY WATER DISTRICT Profit & Loss Prev Year Comparison

03/05/24

Accrual Basis

February 2024

	Feb 24	Feb 23	\$ Change	% Change
6250 · Professional Fees				
6255 · Accounting / Bookkeeping	500.00	500.00	0.00	0.0%
6260 · Audit	0.00	4,130.00	-4,130.00	-100.0%
6270 · Legal	708.50	4,496.17	-3,787.67	-84.2%
Total 6250 · Professional Fees	1,208.50	9,126.17	-7,917.67	-86.8%
6290 · Rent	0.00	1,000.00	-1,000.00	-100.0%
6315 · Taxes				
6320 · Payroll Taxes	1,825.78	1,695.03	130.75	7.7%
Total 6315 · Taxes	1,825.78	1,695.03	130.75	7.7%
6340 · Telephone	717.43	468.44	248.99	53.2%
6345 · Travel	217.80	0.00	217.80	100.0%
6355 · Utilities - Office				
6360 · Electric	93.63	120.10	-26.47	-22.0%
6365 · Gas	92.74	107.46	-14.72	-13.7%
6370 · Trash	0.00	100.00	-100.00	-100.0%
Total 6355 · Utilities - Office	186.37	327.56	-141.19	-43.1%
6375 · Utilities - Pumps				
6380 · Electric	5,609.15	4,337.15	1,272.00	29.3%
Total 6375 · Utilities - Pumps	5,609.15	4,337.15	1,272.00	29.3%
6390 · Water Test	175.00	1,557.50	-1,382.50	-88.8%
Total Expense	46,819.47	53,539.75	-6,720.28	-12.6%
Net Ordinary Income	-12,062.02	-16,239.14	4,177.12	25.7%
Net Income	-12,062.02	-16,239.14	4,177.12	25.7%

LEBEC COUNTY WATER DISTRICT

Profit & Loss Prev Year Comparison

July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Operating Revenue				
4010 · Commercial	102,899.16	97,807.66	5,091.50	5.2%
4040 · Residential	184,829.34	182,795.50	2,033.84	1.1%
4100 · Kern Co Tax Income	35,072.87	34,274.04	798.83	2.3%
4120 · Surplus Water	16,542.45	51,670.65	-35,128.20	-68.0%
4130 · Will Serve	747.00	648.00	99.00	15.3%
4140 · Late Charges & Customer Charges	9,042.13	12,543.34	-3,501.21	-27.9%
Total 4000 · Operating Revenue	349,132.95	379,739.19	-30,606.24	-8.1%
Total Income	349,132.95	379,739.19	-30,606.24	-8.1%
Expense				
6010 · Advertising	0.00	0.00	0.00	0.0%
6020 · Auto Expense				
6022 · Gas	4,470.72	3,516.38	954.34	27.1%
6024 · Insurance	1,456.88	2,296.88	-840.00	-36.6%
6028 · Repairs				
6028.1 · Chevy	1,079.09	618.75	460.34	74.4%
6028.2 · DODGE	1,359.02	0.00	1,359.02	100.0%
6028.4 · GENERATOR	0.00	541.23	-541.23	-100.0%
Total 6028 · Repairs	2,438.11	1,159.98	1,278.13	110.2%
6030 · Service				
6030.1 · Dodge Service	245.72	426.43	-180.71	-42.4%
6030.2 · Chevy Service	886.87	499.48	387.39	77.6%
Total 6030 · Service	1,132.59	925.91	206.68	22.3%
Total 6020 · Auto Expense	9,498.30	7,899.15	1,599.15	20.2%
6040 · Bank Service Charge	1,293.40	1,013.40	280.00	27.6%
6050 · Compensation of Board	4,500.00	2,300.00	2,200.00	95.7%
6051 · GSA Compensation of Board	300.00	500.00	-200.00	-40.0%
6060 · Contracted Maintenance Services	7,701.59	1,169.00	6,532.59	558.8%
6065 · Depreciation	41,087.28	72,288.00	-31,200.72	-43.2%
6070 · Dues & Subscriptions	1,773.79	4,133.00	-2,359.21	-57.1%
6075 · Education	809.97	629.85	180.12	28.6%
6081 · Emergency Communications	411.68	326.62	85.06	26.0%
6090 · Equipment Rental	2,061.78	1,622.30	439.48	27.1%
6095 · Fees and Permits	445.00	909.49	-464.49	-51.1%
6105 · Interest	0.00	38.11	-38.11	-100.0%
6110 · Insurance				
6112 · Insurance - AFLAC	61.32	0.00	61.32	100.0%
6113 · Medical Insurance	14,753.53	11,274.86	3,478.67	30.9%
6115 · Business Insurance	14,619.46	8,619.58	5,999.88	69.6%
6120 · Workers Compensation Insurance	5,073.78	4,981.39	92.39	1.9%
Total 6110 · Insurance	34,508.09	24,875.83	9,632.26	38.7%
6130 · Maintenance				
6135 · Maintenance Services-System	14,790.36	3,540.94	11,249.42	317.7%
6140 · Maintenance Supplies	13,634.84	14,577.23	-942.39	-6.5%
Total 6130 · Maintenance	28,425.20	18,118.17	10,307.03	56.9%
6145 · Meals & Entertainment	772.19	222.00	550.19	247.8%

LEBEC COUNTY WATER DISTRICT

Profit & Loss Prev Year Comparison

03/05/24

Accrual Basis

July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change	% Change
6155 · Office Expense				
6160 · Computer	110.00	249.89	-139.89	-56.0%
6170 · Answering Service	614.54	587.86	26.68	4.5%
6175 · Office Repair	0.00	1,669.17	-1,669.17	-100.0%
6185 · Supplies	3,995.17	2,967.03	1,028.14	34.7%
Total 6155 · Office Expense	4,719.71	5,473.95	-754.24	-13.8%
6205 · Outside Services	3,146.64	1,350.00	1,796.64	133.1%
6210 · Payroll Expenses	-252.00	0.00	-252.00	-100.0%
6215 · Payroll - Gross Wages	146,619.89	116,330.94	30,288.95	26.0%
6221 · IRA Contribution Expense	375.00	0.00	375.00	100.0%
6235 · Payroll Service Fees	112.00	74.00	38.00	51.4%
6245 · Postage	2,263.19	1,797.21	465.98	25.9%
6250 · Professional Fees				
6255 · Accounting / Bookkeeping	4,100.00	4,210.00	-110.00	-2.6%
6260 · Audit	18,000.00	20,000.00	-2,000.00	-10.0%
6270 · Legal	3,919.89	4,496.17	-576.28	-12.8%
Total 6250 · Professional Fees	26,019.89	28,706.17	-2,686.28	-9.4%
6290 · Rent	8,000.00	9,000.00	-1,000.00	-11.1%
6300 · Repairs & Maintenance	38.06	0.00	38.06	100.0%
6310 · Software System	1,902.48	0.00	1,902.48	100.0%
6315 · Taxes				
6320 · Payroll Taxes	14,444.08	11,815.68	2,628.40	22.3%
6325 · Property Tax	116.29	116.92	-0.63	-0.5%
Total 6315 · Taxes	14,560.37	11,932.60	2,627.77	22.0%
6340 · Telephone	6,267.08	4,080.94	2,186.14	53.6%
6342 · Tools	360.90	0.00	360.90	100.0%
6345 · Travel	1,101.20	383.22	717.98	187.4%
6355 · Utilities - Office				
6360 · Electric	698.00	1,315.32	-617.32	-46.9%
6365 · Gas	261.54	301.34	-39.80	-13.2%
6370 · Trash	518.36	337.00	181.36	53.8%
Total 6355 · Utilities - Office	1,477.90	1,953.66	-475.76	-24.4%
6375 · Utilities - Pumps				
6380 · Electric	47,279.01	36,992.32	10,286.69	27.8%
Total 6375 · Utilities - Pumps	47,279.01	36,992.32	10,286.69	27.8%
6390 · Water Test	6,431.50	3,590.00	2,841.50	79.2%
Total Expense	404,011.09	357,709.93	46,301.16	12.9%
Net Ordinary Income	-54,878.14	22,029.26	-76,907.40	-349.1%
Other Income/Expense				
Other Income				
9000 · Interest Income	189.31	132.60	56.71	42.8%
Total Other Income	189.31	132.60	56.71	42.8%
Other Expense				
9016 · Grant Expense	4,101.25	0.00	4,101.25	100.0%
Total Other Expense	4,101.25	0.00	4,101.25	100.0%
Net Other Income	-3,911.94	132.60	-4,044.54	-3,050.2%
Net Income	-58,790.08	22,161.86	-80,951.94	-365.3%

**Monthly Water Usage
Proposed Drive-thru Coffee Shop
550 Wainwright Ct, Lebec, CA**

The existing service station at 550 Wainwright Ct, Lebec, CA is proposing the installation of a drive thru coffee shop. The coffee shop provides the following water usage facilities:

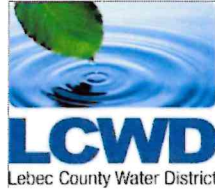
Qty	Item	F.U.
1	3 component sink	2
1	1 component prep sink	1.5
1	1 mop sink	3
1	hand sink	2
1	espresso machine	1
1	coffee maker	1
1	lavatory	1
TOTAL		11.5 F.U.
PEAK DEMAND		30 GPM

A study by the University of British Columbia found a cafe restaurant uses 102 liters/seat/day (~27 gallons/seat/day). This is a proposed 10 seat facility, so approximately 270 gallons/day. Another study by the Specialty Coffee Association found coffee shops use 600 gpd – 1000 gpd, but no specific size criteria was included. No specific studies related to coffee shops at service stations were found. Based upon this data and the location of this coffee shop, an estimated average use of 405 gpd (270 gpd * 1.5 safety factor) should be anticipated.

This is approximately 12,327 gallons (1,648 cubic feet) per month


David Silverman, PE, PhD
PE 58650





August 8, 2023

Emilie Wainright;

This letter confirms that Lebec County Water District (the "District") will furnish water service to Parcel number 255-540-10, located on Lebec Road, but only upon your agreement and completion of the following requirements to the satisfaction of the District:

1. You will furnish a written plan to the District specifying what structures will be built on the property, what size meter you are requesting, what the fire flow requirements will be for the development and any other information requested by the District.
2. You will be responsible for all fees incurred by the District's engineer to review the plans submitted pursuant to paragraph 1 herein and to determine what additional facilities the District will need to build to provide adequate water and fire flow to the property, including but not limited to, new water lines, booster pumps, storage facilities, back flow devices, and any other facilities required under the circumstances.
3. You will pay for all or part of the costs the District incurs to build the facilities determined to be necessary by the District's engineer pursuant to paragraph 2 herein. All facilities and components you pay for will become property of the District's.
4. You will pay all meter connections fees, development fees, and all other fees imposed by the District.
5. All water lines and facilities erected with respect to the above project will be constructed in compliance with the District's requirements and will comply with all state and federal laws and regulations, including, but not limited to, environmental and zoning laws.
6. A copy of the final blue prints stamped by the Kern County Planning Department will be provided to the District.

The District may identify additional requirements upon review of project documents, plans, and specifications. If that occurs we will inform you.

This letter does not create a contract to provide water services. Provision of water service to the above project is expressly contingent upon fulfillment of the requirements listed above, as well as any additional requirements imposed by the District. This letter will only be valid for 6 months from the date of this letter.

Jessica Carroll-General Manager Date

Emilie Wainright, Owner Date

"Water is One of Life's Precious Resources"

**Lebec County Water District • 323 Frazier Mtn. Park Road • PO Box 910 • Lebec, CA 93243
Office: (661) 248-6872 • Fax (661) 248-6439 • Email: lebecwater@att.net • Website: www.lebecwater.com**