

**MINUTES**  
**LEBEC COUNTY WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY MARCH 21, 2023 @ 6PM**

**1. CALL THE MEETING TO ORDER/ROLL CALL /MOMENT OF SILENCE/FLAG SALUTE**

Meeting begins- 6:00pm  
BOARD MEMBERS PRESENT-RP, RB, CG, NW

**2. RESOLUTION:**

a. AB2449 AUTHORIZING REMOTE TELECONFERENCE MEETINGS-DISCUSSION AND APPROPRIATE ACTION

**SEC/TREASURER BENJAMIN** made a **MOTION** to approve AB2449 Resolution No. 032123 (Remote Telecommunication)

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**3. AGENDA:**

a. ADJUST AND APPROVE MARCH 21, 2023 AGENDA- DISCUSSION AND APPROPRIATE ACTION

**V.P. WENDEROTH** made a **MOTION** to move item 8b. to 3.b (Will serve).

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**SEC/TREASURER BENJAMIN** made a **MOTION** to approve the March 21, 2023 Agenda with changes.

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**V.P. WENDEROTH** made a **MOTION** to approve the will serve letters for APN's 255-271-10, 255-271-11, 255-271-12, and 255-261-01

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**4. MINUTES:**

- a. REVIEW THE MINUTES FROM FEBRUARY 15, 2022 REGULAR MEETING
- b. MOTION TO APPROVE MINUTES FOR FEBRUARY 15, 2022 REGULAR MEETING

**V.P. WENDEROTH** made a **MOTION** to approve the minutes for February 15, 2023 Board meeting.

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion

**5. FINANCIAL REPORT:**

- a. FINANCIAL REPORT FOR FEBRUARY 2023
- b. APPROVE PAYMENT OF BILLS FOR FEBRUARY 2023

**SEC/TREASURER BENJAMIN** made a **MOTION** to approve the financial reports for February 2023.

**SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion Passes

**6. WATER OPERATORS REPORT:**

WATER OPERATORS REPORT FOR FEBRUARY 2023

**7. UNFINISHED BUSINESS:**

- a. DWSRF GRANT/FMHS UPDATE – DISCUSSION AND APPROPRIATE ACTION
- b. KRISTA WATER INTERCONNECTION – DISCUSSION AND APPROPRIATE ACTION
- c. GENERATOR THEFT -DISCUSSION AND APPROPRIATE ACTION

**8. NEW BUSINESS:**

- a. LETTER OF INTENT-DISCUSSION AND APPROPRIATE ACTION
- b. WILL SERVE REQUEST – DISCUSSION AND APPROPRIATE ACTION
- c. VALVE PURCHASE FOR LEBEC TANKS-DISCUSSION AND APPROPRIATE ACTION

*Mr. Joseph Washburn introduced himself and would like to be on the Board for Lebec County Water District.*

**9. CLOSED SESSION: Gov’t code 54954.2**

- b. ANNOUNCE TO MOVE TO CLOSED SESSION-Gov’t code 54957.7(a)
- c. EMPLOYEE REVIEWS – DISCUSSION AND APPROPRIATE ACTION
- d. CONVENE TO OPEN SESSION-Gov’t code 54957.7

**V.P. WENDEROTH** made a **MOTION** to move to closed session.

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**SEC/TREASURER BENJAMIN** made a **MOTION** to move to open session.

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**SEC/TREASURER BENJAMIN** made a **MOTION** to hire water operator full time after completing his 90 probationary period. The water operator will receive a \$3 per hour raise (\$1 for 90 day completion and \$2 for D2 certification).

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**V.P. WENDEROTH** made a **MOTION** to approve an annual salary increase for General Manager of \$4000.

**Motion SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
 Board concurs and Motion passes

**10. PUBLIC PRESENTATIONS:**

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

- 11. BOARD/STAFF PROPOSED AGENDA ITEM**
- 12. ANNOUNCE DATE/TIME OF THE NEXT MEETING**  
**April 11, 2023**
- 13. ADJOURNMENT**

**SEC/TREASURER BENJAMIN** made a **MOTION** to adjourn.

**SECONDED**

Yea: 4(CG, RP, RB, NW)                      Nay: 0                      Abstain: 0  
Board concurs and Motion passes

**MEETING WAS ADJOURNED AT 6:50PM**