

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY DECEMBER 12, 2023 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MOMENT OF SILENCE/FLAG SALUTE

Meeting begins- 6:00pm

BOARD MEMBERS PRESENT-RP, NW, RB, JW

2. AGENDA:

- a. ADJUST AND APPROVE DECEMBER 12, 2023 AGENDA- DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve the Agenda for December 12, 2023

MOTION SECONDED

Yea: 4 (RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

3. MINUTES:

- a. REVIEW THE MINUTES FROM NOVEMBER 14, 2023 REGULAR MEETING.
- b. MOTION TO APPROVE MINUTES FOR NOVEMBER 14, 2023 REGULAR MEETING.

SEC/TREASURER BENJAMIN made a **MOTION** to approve the Minutes for November 14, 2023

MOTION SECONDED

Yea: 4 (RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

4. FINANCIAL REPORT:

- a. FINANCIAL REPORT FOR November 2023
- b. APPROVE PAYMENT OF BILLS FOR November2023

SEC/TREASURER BENJAMIN made a **MOTION** to approve the financial reports for November 2023.

MOTION SECONDED

Yea: 4 (RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion Passes

5. UNFINISHED BUSINESS:

- a. DWSRF GRANT/FMHS UPDATE – DISCUSSION AND APPROPRIATE ACTION
 - i. FMHS/LCWD WATER AGREEMENT – DISCUSSION AND APPROPRIATE ACTION
- b. KRISTA WATER INTERCONNECTION – DISCUSSION AND APPROPRIATE ACTION
- c. CHRISTMAS BONUS - REQUESTED BY V.P. WENDEROTH-DISCUSSION AND APPROPRIATE ACTION

VICE PRESIDENT WENDEROTH made a **MOTION** to approve the Christmas Bonus in the amount of \$600.00 dollars for each employee.

MOTION SECONDED

Yea: 3 (RP, JW, NW) Nay: 0 Abstain: 1 (RB)
b. Board concurs and Motion Passes

6. NEW BUSINESS:

a. 2024 HOLIDAY CALENDAR – DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve the 2024 Holiday Calendar for 2024

MOTION SECONDED

Yea: 4(RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

7. WATER OPERATORS REPORT:

a. WATER OPERATORS REPORT NOVEMBER 2023

VICE PRESIDENT WENDEROTH made a **MOTION** to approve freeze protection blankets in the amount of \$6745.20 dollars.

MOTION SECONDED

Yea: (RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

SEC/TREASURER BENJAMIN made a **MOTION** to approve the purchase of a bed vault in the amount of \$1537.15 dollars.

MOTION SECONDED

Yea: (RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

VICE PRESIDENT WENDEROTH made a **MOTION** to approve the washout of the Phillips tank in the amount \$2750.00 dollars.

MOTION SECONDED

Yea: (RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

SEC/TREASURER BENJAMIN made a **MOTION** to approve the repair of the State Tanks in the amount of \$7145.00 dollars

MOTION SECONDED

Yea: (RP, RB, JW, NW) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL
(Pursuant to Gov't code §54956.9(d)(2))
- b. EMPLOYEE REVIEW (Pursuant to Gov't code §54957 (b)(1))

VICE PRESIDENT WENDEROTH made a motion to go into closed session.

MOTION SECONDED

Yea: 4(RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

9. CONVENE TO OPEN SESSION:

SEC/TREASURER BENJAMIN made a **MOTION** to go into open session.

MOTION SECONDED

Yea: 4(RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

VICE PRESIDENT WENDEROTH made a **MOTION** to approve a \$2.00 wage increase to the water operator.

MOTION SECONDED

Yea: 4(RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

VICE PRESIDENT WENDEROTH made a **MOTION** to approve a \$2.00 wage increase to the administrative assistant.

MOTION SECONDED

Yea: 3 (RP, NW, JW) Nay: 0 Abstain: 1 (RB)

Board concurs and Motion passes

10. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

11. BOARD/STAFF PROPOSED AGENDA ITEM

12. ANNOUNCE DATE/TIME OF THE NEXT MEETING

JANUARY 9, 2024 6:00 PM

13. ADJOURNMENT

SEC/TREASURER BENJAMIN made a **MOTION** to adjourn.

MOTION SECONDED

Yea: 4(RP, RB, JW, NW) Nay: 0 Abstain: 0

Board concurs and Motion passes

MEETING WAS ADJOURNED AT 8:02 PM