

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY MARCH 12, 2024 @ 6PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MOMENT OF SILENCE/FLAG SALUTE

Meeting begins- 6:01pm

BOARD MEMBERS PRESENT-NW,RB,JW,RP

2. AGENDA:

- a. ADJUST AND APPROVE MARCH 12, 2024 AGENDA- DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to move item 6.a to item 3.c

MOTION SECONDED

Yea: 4 (NW,RB,JW,RP) Nay: 0 Abstain: 0

Board concurs and Motion passes

SEC/TREASURER BENJAMIN made a **MOTION** to approve the agenda with changes for March 12, 2024

MOTION SECONDED

Yea: 4 (NW,RB,JW,RP) Nay: 0 Abstain: 0

Board concurs and Motion passes

3. MINUTES:

- a. REVIEW THE MINUTES FROM FEBRUARY 20, 2024 REGULAR MEETING.
- b. MOTION TO APPROVE MINUTES FOR FEBRUARY 20, 2024 REGULAR MEETING.

SEC/TREASURER BENJAMIN made a **MOTION** to approve the Minutes for February 20, 2024

MOTION SECONDED

Yea: 4 (NW,RB,JW,RP) Nay: 0 Abstain: 0

Board concurs and Motion passes

VICE PRESIDENT WENDEROTH made a **MOTION** to approve will serve request at 550 Wainright ct.

MOTION SECONDED

Yea: 4 (NW,RB,JW,RP) Nay: 0 Abstain: 0

Board concurs and Motion passes

4. FINANCIAL REPORT:

- a. FINANCIAL REPORT FOR FEBRUARY 2024
- b. APPROVE FEBRUARY 2024 FINANCIAL REPORT

VICE PRESIDENT WENDEROTH made a **MOTION** to approve the financial report for February 2024

MOTION SECONDED

Yea: 4 (NW,RB,JW,RP) Nay: 0 Abstain: 0

Board concurs and Motion Passes

5. UNFINISHED BUSINESS:

- a. DWSRF GRANT/FMHS UPDATE – DISCUSSION AND APPROPRIATE ACTION
 - i. SELF HELP BRIDGE LOAN – DISCUSSION AND APPROPRIATE ACTION
- b. KRISTA WATER INTERCONNECTION – DISCUSSION AND APPROPRIATE ACTION
- c. 2022-2023 FINANCIAL AUDIT-DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve claim 1 in the amount of 12,413.40

MOTION SECONDED

Yea: 4(NW,RB,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

SEC/TREASURER BENJAMIN made a **MOTION** to approve the 2022-2023 financial audit

MOTION SECONDED

Yea: 4(NW,RB,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

6. NEW BUSINESS:

- a. WILL SERVE REQUEST FOR 550 WAINWRIGHT CT.- DISCUSSION AND APPROPRIATE ACTION
- b. WILL SERVE RENEWAL FOR APN 255-540-10 DISCUSSION AND APPROPRIATE ACTION

SEC/TREASURER BENJAMIN made a **MOTION** to approve will serve renewal for APN 255-540-10

MOTION SECONDED

Yea: 4(NW,RB,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

7. WATER OPERATORS REPORT:

- a. WATER OPERATORS REPORT FOR FEBRUARY 2024
- b. ESTIMATES FOR METER REPLACEMENT-DISCUSSION AND APPROPRIATE ACTION

VICE PRESIDENT WENDEROTH made a **MOTION** to approve purchase and installation of two 6 inch valves for the Caltrans yard and the Holiday Inn in the amount of 11,267.00

MOTION SECONDED

Yea: 4(NW,RB,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

8. CLOSED SESSION

- a. EMPLOYEE REVIEW AND BENEFITS (Pursuant to Gov't code §54957 (b)(1))

VICE PRESIDENT WENDEROTH made a **MOTION** to move to closed session

MOTION SECONDED

Yea: 4(RB,NW,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

9. CONVENE TO OPEN SESSION

VICE PRESIDENT WENDEROTH made a **MOTION** to move to open session

MOTION SECONDED

Yea: 4(RB,NW,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

VICE PRESIDENT WENDEROTH made a **MOTION** to approve medical insurance for the water operator manager starting June/July 2024

MOTION SECONDED

Yea: 4(RB,NW,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

10. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA

11. BOARD/STAFF PROPOSED AGENDA ITEM

12. ANNOUNCE DATE/TIME OF THE NEXT MEETING

APRIL 9, 2024 6:00 PM

13. ADJOURNMENT

VICE PRESIDENT WENDEROTH made a **MOTION** to adjourn.

MOTION SECONDED

Yea: 4(NW,RB,JW,RP) Nay: 0 Abstain: 0
Board concurs and Motion passes

MEETING WAS ADJOURNED AT 7:27 PM